

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COMMITTEE OF THE WHOLE

Tuesday, February 20, 2001
4:00 p.m.

Fort Vermilion School Division

Fort Vermilion, Alberta

AGENDA

4:00 p.m.

CALL TO ORDER:

1. a) Call to Order

Page 1

ADOPTION OF
AGENDA:

2. a) Adoption of Agenda

Page 1

DELEGATIONS:

3. a) Regional Economic Development Initiative

Page 7

- b) GPEC

Page 9

- c)

Page

- d)

Page

ADMINISTRATIVE,
COUNCIL,
PERSONNEL:
(Councillor Kulscar)

4. a) Director of Corporate Services Report

Page 11

- b) Natural Gas Rebate

Page 15

- c) Co-operation Among all Alberta Communities

Page 25

- d) Alberta Chamber of Commerce

Page 29

- e) Education Property Tax

Page 33

- f) Northwest Alberta Resource Society

Page 37

- g) Policy ADM 030 –
PC Purchase for Council Members

Page 41

- h)

- i)

STATE OF ALABAMA
DEPARTMENT OF REVENUE

Form No. 100
January 1, 1964

INCOME TAX RETURN

For the year ending 12/31/63

Name

Line	Description	Amount	Exemption	Rate	Tax
1	Wages				
2	Dividends				
3	Interest				
4	Capital Gains				
5	Other Income				
6	Total Income				
7	Less: Exemptions				
8	Adjusted Gross Income				
9	Less: Deductions				
10	Net Income				
11	Less: Credits				
12	Total Tax				
13	Less: Payments				
14	Refund				

j)

PROTECTIVE

SERVICES:

(Councillor Bateman)

5. a) Mackenzie Regional Patrol Report Page 45
b) Page
c) Page

TRANSPORTATION

SERVICES:

(Councillor Newman)

6. a) Traffic Lights at 100 St. and 99 Ave
in La Crete Page 49
b) Purchase of One Ton Flat Deck
4x4 Replacement Unit Page 57
c) Page
d)
e)

UTILITY

SERVICES:

(Councillor Rosenberger)

7. a) Page
b) Page

**RECREATION AND
TOURISM:**

8. a) Fish + Wildlife Committee Page
b) Page

COMMUNITY

SUPPORT

SERVICES:

(Walter Sarapuk)

9. a) Page
b) Page

**PLANNING AND
DEVELOPMENT:**

(Councillor Wieler)

10. a) Subdivisions, What Size is it? Page 61
b) Subdivision Application 01MK003 Page

- c) Page
- d) Page
- e) Page

**AGRICULTURAL
SERVICES:**
(Councillor Thiessen)

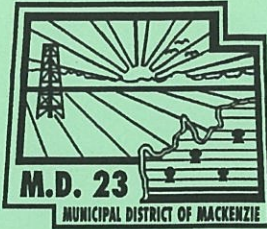
- 11. a) Report from Agricultural Fieldman Page 65
- b) Alberta Municipal Affairs/Alberta Agriculture Page 69
- c)
- d)

ADJOURNMENT: 12. a) Adjourn Committee of the Whole Meeting

1. The first part of the paper deals with the general situation of the country and the role of the university in the development of the country.

2. The second part of the paper deals with the specific situation of the university and the role of the university in the development of the country.

3. The third part of the paper deals with the specific situation of the university and the role of the university in the development of the country.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	REDI
Agenda Item No:	3. a)

BACKGROUND / PROPOSAL:

REDI is a new organization formed to help promote development in the North. The organization is made up of representation of Mike Osborne, Mackenzie Economic Development Council; Dave Martens, La Crete Chamber of Commerce; Lil Sokoloski, Fort Vermilion and District Board of Trade; Clark McAskile, High Level and District Chamber of Commerce and members of local businesses and the public at large.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

That

The presentation of REDI be accepted as information at this time..

Review:

Dept.

C.A.O.

NORTHWESTERN ALBERTA'S REGIONAL ECONOMIC DEVELOPMENT INITIATIVE (REDI)

TERMS OF REFERENCE

As Approved at the February 5, 2001 Public Meeting held in Fort Vermilion, AB.

A. Terms of Reference for REDI.

- I. REDI will undertake all approved activities in a fiscally responsible and effective manner keeping an open communication style for the benefit of the Mackenzie Region of Northwestern Alberta.
- II. REDI will formalize as a not for profit organization within one year, target date of January 2002. The steering committee will be advisory and establish work priorities and overall direction until that time.
- III. REDI will take the lead role in finding regional commonalities and focus upon them.
- IV. REDI will promote and encourage cooperation with all regional stakeholders, primarily the Chambers of Commerce including the Board of Trade, businesses, Municipalities and Band Councils.
- V. REDI will deal with Ongoing Business Issues in a proactive manner. The steering committee will determine the priority position of issues as they are raised and through scheduled planning sessions.
- VI. REDI will aggressively advocate on behalf of the Region on appropriate economic and business issues as defined by the Steering Committee.
- VII. REDI will support the dual approach of addressing the many Business and Social issues raised at the first public meeting of Nov. 30, 2000:
 - .1 REDI will concentrate on Economic and Business Development issues
 - .2 REDI will support and assist the formation of a Regional Social Development Council and will actively liaise with this group.

B. REDI Structure

- I. REDI will operate until January 2002 with an Executive Steering Committee comprised of a minimum of seven (7) representatives from the following organizations:
 High Level and District Chamber of Commerce,
 La Crete and Area Chamber of Commerce
 Fort Vermilion Board of Trade
 The Businesses of Rainbow Lake and/or The Town of Rainbow Lake
 The Municipal District of Mackenzie #23
 The Town of High Level
 North Peace Tribal Council and/or the Bands and Settlement Councils of the Region
 Business and/or Industry companies and/or Community Organizations



- II. REDI Membership Fee Structure and Operational funding
- .1 Memberships

Municipalities – Bands – Settlements	\$2.50 per capita per year
Chambers and Board of Trade	\$1,000 per year
Business – Industry – Community Organizations	\$1,000 per year
- Please Note: Membership fees have been waived for this first organizational year and the fee structure will be revisited in January 2002.**
- .2 Fee for service opportunities related to designated prioritized issues
 - .3 Grants and/or appropriate Programs that may be available through the Government of Canada or the Province of Alberta.
 - .4 Chamber of Commerce and Board of Trade members are automatic members of REDI.
- III. Mackenzie Economic Development will act as the facilitator of action for the first year, on behalf of the Executive Steering Committee and at the direction of the Mackenzie Economic Development Board of Directors. The Executive Steering Committee will establish issue priorities. Each priority will require 2/3rds majority consent of steering committee members.
- IV. REDI will meet as issues dictate and will hold quarterly member / public meetings at the minimum. The next quarterly REDI meeting is tentatively scheduled for April 2, 2001 in the Hamlet of La Crete.

C. REDI Issues by Priority

- I. Highway 88 Paving Initiative
- II. Highway 58 west High Level to Rainbow Lake
- III. Vocational School within the Region and Educational Opportunities
- IV. Employee Recruitment & Retention
- V. Value Added and Diversified Agricultural
 - .1 Intensive Livestock Opportunities
 - .2 Ethanol and/or Methanol Opportunities
 - .3 Alfalfa Pellet Manufacturing opportunity
- VI. Rainbow Lake/Fort Nelson Connector
- VII. Tourism Product Development

Please note:

Please feel free to circulate this document to as many potential regional partners as possible. It is also essential that the readers of this document offer comments, suggestions and or feedback of any kind by contacting a Steering Committee Member or Mike Osborn, MEDC at 780-926-4233 or osborn@medc.ab.ca.

Prepared by:
Mike Osborn, MEDC



Regional Economic Development Initiative
Thursday, November 30, 2000
High Level Public School Lecture Theatre

REDI facilitates regional issues and coordinates efforts.
Soft (social) and hard (business) services.

Initial Organization:
Chambers of Commerce, Board of Trade, and MEDC.

1. Determine Terms of Reference
2. Recommend Structure
3. Recommend Priorities

Report back in 6 weeks or so.

Issues Listed:

1. Rainbow/Fort Nelson Highway
2. Sexual abuse and family violence (Justice)
3. Staff retention - education opportunities
4. Highway 58 West - widening
5. Vocational school
6. Value added industry
7. Lobby/advocate on behalf of Region, i.e. Lottery Board
8. Diversified agriculture - Ethanol
9. Telus cell coverage
10. Alfalfa pellets
11. Economic development corporation with Bands
12. Roads into Aboriginal Communities
13. Tourism development
14. Housing shortage - federal and provincial formulas - affordable, suitable
15. Trade development (partners with First Nations)
16. Highway 88
17. Homeless
18. Lead role - review lists that already exist, find commonalities and focus on these

Next meeting: January 2001



B. REDI Structure Recommended

- I. REDI will operate until January 2002 with an Executive Steering Committee comprised of a minimum of seven (7) representatives comprised of the following organizations:
High Level and District Chamber of Commerce,
La Crete and Area Chamber of Commerce
Fort Vermilion Board of Trade
The Businesses of Rainbow Lake and/or The Town of Rainbow Lake
The Municipal District of Mackenzie
The Town of High Level
North Peace Tribal Council and/or the Band and Settlement Councils of the Region
Business and/or Industry companies and/or Community Organizations
- II. REDI Recommended Membership Fee Structure and Operational funding
 - .1 Memberships
 - Municipalities - Bands - Settlements - \$2.50 per capita per year
 - Chambers and Board of Trade \$1,000 per year
 - Business - Industry - Community Organizations \$1,000 per year
 - .2 Fee for service opportunities related to designated prioritized issues
 - .3 Grants and/or appropriate Programs that may be available through the Government of Canada or the Province of Alberta.
- III. Mackenzie Economic Development will act as the facilitator of action for the first year, on behalf of and at the direction of the Executive Steering Committee. The Executive Steering Committee will establish issue priorities and each will require 2/3rds majority consent
- IV. REDI will meet as issues dictate and will hold quarterly member / public meetings at the minimum.

C. REDI Recommended Issues by Priority

- I. Highway 88 Paving Initiative (ongoing)
- II. Highway 58 west High Level to Rainbow Lake
- III. Vocational School within the Region and Educational Opportunities
- IV. Employee Recruitment & Retention
- V. Value Added and Diversified Agricultural
 - .1 Intensive Livestock Opportunities
 - .2 Ethanol and/or Methanol Opportunities
 - .3 Alfalfa Pellet Manufacturing opportunity
- VI. Rainbow Lake/Fort Nelson Connector
- VII. Tourism Product Development

Lastly and once again:

It is essential that the readers of this DRAFT document contact a Steering Committee Member or Mike Osborn, MEDC at 780-926-4233 or osborn@medc.ab.ca with comments, suggestions, criticisms or any other input they may have. Following input from as many regional partners as possible, the final draft will be presented at a public meeting scheduled for Jan. 2001.

Prepared as a draft for discussion purposes by:
Mike Osborn, MEDC

x
p
f
b



**REDI Steering Committee Meeting
December 18, 2000
High Level, AB**

Present: Mike Mihaly, High level Chamber of Commerce
Dave Martens, La Crete Chamber of Commerce
Martin Braat, Fort Vermilion Board of Trade
Mike Osborn, Mackenzie Economic Development

Meeting Purpose: The public meeting of Nov 30, 2000 directed the initial steering committee of the Chambers, Board of Trade and MEDC to make recommendations to establish:

- A. Recommendations of Terms of Reference
- B. Recommendations of Structure
- C. Recommendations of Priorities

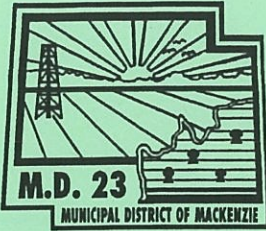
The following is the first draft of these recommendations. It is essential that the readers of this DRAFT document contact Mike Osborn, MEDC at 780-926-4233 or osborn@medc.ab.ca with comments, suggestions, criticisms or any other input they may have. Following input from as many regional partners as possible, the final draft will be presented at a public meeting scheduled for the third week in Jan. 2001.

A. Terms of Reference Recommended for REDI.

- I. REDI will support the dual approach of addressing the many Business and Social issues raised at the first public meeting of Nov. 30, 2000:
 - .1 REDI will concentrate on Economic and Business Development issues
 - .2 REDI will support and assist the formation of a Regional Social Development Council and will actively liaise with this group.
- II. REDI will formalize as a not for profit organization within one year, target of January 2002. The steering committee will be advisory and establish work priorities and overall direction until that time.
- III. REDI will take the lead role in finding regional commonalities and focus upon them.
- IV. REDI will promote and encourage cooperation with all regional stakeholders, primarily the Chambers of Commerce including the Board of Trade, businesses, Municipalities and Band Councils.
- V. REDI will deal with Ongoing Business Issues in a proactive manner. I.e. Telus cell phone coverage - REDI will locate and circulate the contact information of the agency and department involved and encourage members and businesses to write letters etc... The steering committee will determine the priority position of issues as they are raised and through scheduled planning sessions.
- VI. REDI will aggressively advocate on behalf of the Region on appropriate economic and business issues as defined by the Steering Committee.
- VII. REDI will undertake all approved activities in a fiscally responsible and effective manner keeping an open communication style.

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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	GPEC
Agenda Item No:	3. b)

BACKGROUND / PROPOSAL:

Blake Gemmil of GPEC will be making a presentation regarding their proposal for the provision of Engineering Services.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A proposal has been received from GPEC and EXH Engineering for providing engineering services to the MD.

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

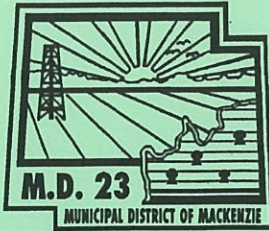
That

For Information Only.

Review:

Dept.

C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Director of Finance
Agenda Item No:	4. a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Regular Monthly Report

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

That

Review:

Dept.

C.A.O.

Municipal District of Mackenzie No. 23

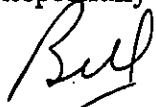
Interoffice Memo

To: Harvey Prockiw, Chief Administrative Officer
From: Bill Landiuk, Director of Corporate Services
Date: February 14, 01
Subject: Summary of Activities – January, 2001

During the month of January the Finance group undertook the following items:

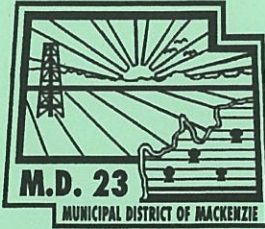
- Main focus for the Finance group is working on the year-end process and preparing for the annual audit. Ernest and Young are tentatively scheduled to perform their yearly review during the early part of March.
- Finance staff have updated the general ledger with the preliminary operating and capital budget figures.
- The Cost Sharing agreements for the Town of High Level and Rainbow Lake have been mailed.
- La Crete office has voice mail.

Respectfully submitted,



Bill Landiuk, Director of Corporate Services





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Natural Gas Rebate
Agenda Item No:	4. b)

BACKGROUND / PROPOSAL:

Walter Paszkowski has sent a letter advising that there is a new gas rebate program available to businesses, municipal buildings, schools, hospitals, non-profit agencies, and community facilities. The rebate will be \$6 per gigajoule, up to a maximum of \$30,000 per month, for the period January 1 to April 30, 2001.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

That

For information only.

Review:

Dept.

C.A.O. 



ALBERTA
MINISTER OF MUNICIPAL AFFAIRS

MLA. Grande Prairie - Smoky

February 1, 2001

Reeve William Neufeld
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Reeve Neufeld:

I am writing to advise you of your municipality's eligibility for a natural gas rebate this winter. On January 30, 2001, the Government of Alberta announced a new gas rebate program that is available to businesses, municipal buildings, schools, hospitals, non-profit agencies and community facilities. The amount of the rebate for such operations is \$6 per gigajoule, up to a maximum of \$30,000 per month, for the period January 1 to April 30, 2001.

All municipal facilities are eligible for this rebate. This includes arenas, swimming pools, municipal offices and shop buildings, police and fire stations and libraries. Each facility will receive its own rebate. The rebate will automatically appear on the facility's monthly natural gas bill.

This rebate, in conjunction with residential rebate enhancements also announced, is part of the government's goal of returning part of the province's resource revenues back to the owners of the resource: the people of Alberta. We believe that the rebate will be a significant help to businesses and institutions facing high gas costs this winter. Premier Ralph Klein has made a commitment to continue monitoring prices and responding as necessary in the future.

If you have questions about the rebate program and how it affects your organization, please call my department at (780) 427-2225 or toll free at 310-0000 and follow the instructions. We will be pleased to answer your questions and get the necessary information for you.

Included for your information is the media package on the rebate program announcement.

Sincerely,

Walter Paszkowski
Minister

Attachment



Government of Alberta News Release

January 30, 2001

More royalty revenues to be returned to Albertans through bigger natural gas rebates

Quick action by government responds to high continental prices

Highlights of announcement:

- ***Natural gas rebates for Alberta homeowners will be increased from \$50 a month to \$150 a month for the winter period (January 1 to April 30), retroactive to January 1. Landlords and condo boards are eligible for rebates of \$6 per gigajoule for January-April.***
 - ***A commercial rebate program will assist non-profit organizations, and small businesses and industrial operations.***
 - ***The commercial rebate program will provide rebates equivalent to \$6 per gigajoule. The commercial rebate applies only to the first 5000 gigajoules consumed each month from January 1 to April 30 by each user.***
 - ***A \$5-million contingency fund will be made available, using lottery funds, to government departments responsible for assisting seniors and low-income Albertans, and non-profit groups who have a demonstrated need for further assistance after rebates have been provided.***
 - ***When all energy rebates being provided are totaled, the Government of Alberta is returning \$1680 in rebates to a typical two-adult household.***
-

Edmonton - Increased royalty revenues in Alberta mean bigger natural gas rebates for Albertans and a new program to assist non-profit organizations and small businesses with high natural gas prices this winter.

"Alberta's natural gas belongs to all Albertans, and they have told our government that in times of high prices such as we're seeing this winter, the revenues from that gas should be returned to them," Klein said. "As always, Albertans are right, and today's announcements achieve that goal. Albertans' hard work and high world energy prices, along with the government's prudent fiscal management, give our province the unique flexibility to provide rebates to the owners of Alberta's energy resources."

FEB 01 2001 11:28 AM FROM: [REDACTED] TO: [REDACTED]

"In fact," added Klein, "when you add up the \$300 energy tax refund, the residential electricity rebate of \$40 a month for one year, and the natural gas rebates, a two-adult home in Alberta is receiving a total of \$1680 in rebates. According to the responses to the 'It's Your Money' questionnaire, providing rebates was cited as the top priority for Albertans when we've got higher-than-anticipated one-time revenues. This package of rebates is a clear response to that priority."

With this announcement, residential natural gas rebates will rise to \$150 a month per home, retroactive to January 1 and effective until April 30. The rebate had previously been set at \$50 a month. The rebates will appear directly on customers' gas bills. The same rebate will also be available to propane and home heating oil users. Landlords and condo boards are eligible for a rebate of \$6 per gigajoule for their residential operations. Total cost of the residential rebate program is \$487 million.

The Premier also announced a \$360-million commercial rebate program that will help small businesses and non-profit agencies cope with high natural gas bills. Under the program, eligible organizations will receive a rebate of \$6 per gigajoule, up to a maximum of \$30,000 per month. This means that users will be paying about the same as in January 2000. The rebate will apply to the first 5000 gigajoules per month used by each eligible body, for the period of January 1 to April 30.

"In other words, this program says that until April 30, eligible businesses and non-profit groups will pay about what they paid for gas last winter, until they use over 5000 gigajoules," said Klein. "These groups are the backbone of the Alberta Advantage and they deserve help through a tough winter. Whether you're operating a poultry farm, a corner store, a community rink, or a women's shelter, this assistance will be there."

Also announced was a \$5-million Alberta Gaming contingency fund to go to departments helping non-profit groups or people on fixed incomes under existing programs. These dollars will be used to assist those facing extraordinary hardship even after rebates are provided.

Gas consumption will drop considerably in May and into the summer months, which should bring gas bills down as the weather warms up, Resource Development Minister Mike Cardinal said. But Cardinal stressed that the government will continue to monitor gas prices past April 30 and continue to respond as necessary to protect Albertans. "From the time that the first rebates were announced in early September, we've said that we would monitor prices closely and respond as necessary. We've stayed flexible and responsive, and we'll continue to stay flexible and responsive," Cardinal said.

The total cost of all announcements today is \$852 million. When previous gas rebates initiatives are included, the total cost is \$1.1 billion.

-30-

If you are a natural gas consumer and have questions about the rebate programs, please call 310-4455 toll-free from anywhere in Alberta.

Media enquiries may be directed to:

Gordon Turtle - Office of the Premier - Phone: (780)422-8475

Donna Babchishin - Alberta Resource Development, Phone: (780)427-0189

Backgrounder

January 30, 2001

Assistance for residential consumers

- The residential rebate for natural gas increases from \$50/month to \$150/month. The total four-month rebate to a household increases from \$200 to \$600.

\$50 /month  **\$150** /month

- The Enhanced Rebate Program will be effective January 1, 2001 to April 30, 2001.
- The total value of the Enhanced Rebate Program (natural gas, propane, heating oil) for residences, including condominiums and apartments, is \$487 million.
- On average, residential natural gas consumers use 150 gigajoules (GJ) per year. A large portion of this is used during winter months. This rebate is being increased to \$150 per month during these higher consumption times to shield consumers when they are most vulnerable to higher costs.
- Alberta is the only province able to protect consumers through various refunds and rebate programs. Through programs such as this one, resource revenues are being returned to Albertans, the resource owners.

Condominiums and Apartments

- Apartments and condominium associations will be provided rebates equal to \$6.00/GJ on all volumes consumed. The 5,000 GJ maximum outlined for non-residential consumers does not apply for apartments and condominium associations.
- This lessens the typical natural gas bill by two-thirds.
- Most condominiums and apartment buildings no longer have to apply for this rebate on behalf of their residents. It will be automatically deducted from your monthly bill. However, if an apartment or condominium consumes more than the 5,000 GJ monthly limit, then the landlord or condominium association will need to apply to claim the additional benefit. If the apartment or condominium is classed as a residential account, the landlord or condominium association will also need to apply for the \$6.00/GJ rebate.

Propane/Fuel Oil Consumers

- Propane and fuel oil consumers are eligible for a \$150 per month rebate effective January 1, 2001 to April 30, 2001.
- These consumers must apply for the rebate. Applications are available from propane distributors, Alberta's 229 registry agent outlets, all Alberta Treasury Branches, online at www.gov.ab.ca, or by calling the Government of Alberta information line at 310-4455.
- Those who have applied for the previously announced propane/fuel oil rebate will automatically receive this rebate.
- This portion of the rebate program totals \$14.5 million.

For more information, please contact:

Donna Babchishin - Communications Manager - (780) 427-0189

Backgrounder

January 30, 2001

Assistance for non-residential consumers including community facilities, non-profit associations, commercial, industrial and farm businesses

- All commercial, industrial, and farm businesses who purchase natural gas directly from a utility will be eligible for a rebate of \$6.00/GJ to a maximum of 5,000 GJ each month. The maximum monthly rebate is \$30,000.
- This amounts to about two-thirds off a monthly natural gas bill, up to 5,000 GJ.
- This rebate is in effect January 1, 2001 to April 30, 2001.
- The rebate will arrive automatically on your monthly natural gas bill.
- Total cost of this portion of the rebate program is \$360 million.
- Farm consumers are eligible for the commercial and residential rebates.
- Alberta industries that obtain gas supplies through direct supply contracts are not eligible for assistance under this program.

Why is the rebate \$6.00/GJ?

- At this time last year, ATCO natural gas rates ranged between \$2.37/GJ and \$3.35/GJ. Recent ATCO Gas announcements put this year's gas rate at an average of \$9.29/GJ while the seasonal winter rate for AltaGas is \$10.971/GJ (may be adjusted for summer). By introducing a rebate of \$6.00/GJ, consumers are shielded from high gas rates and will pay prices similar to last year's prices.

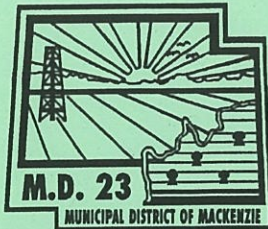
	Winter Rate	Rebate	Price after rebate
ATCO Gas North	\$8.772/GJ	\$6.00/GJ	\$2.772/GJ
ATCO Gas South	\$9.814/GJ	\$6.00/GJ	\$3.814/GJ
AltaGas	\$10.971/GJ	\$6.00/GJ	\$4.971/GJ

Examples of how this rebate will benefit community facilities and businesses:

	Monthly Consumption (GJ)	Amount saved because of rebate
Church (small)	33	\$198
Seniors Centre	50	\$300
Dairy Farm	63	\$378
Convenience Store	100	\$600
Library	130	\$780
Community Hall	130	\$780
Hog Farm (large)	200	\$1,200
Poultry Farm	300	\$1,800
Fast Food Restaurant	350	\$2,100
Church (large)	720	\$4,320
Small Rink	800	\$4,800
Greenhouse (small)	1,500	\$9,000
Swimming Pool	1,700	\$10,200
Leisure Centre (large)	4,300	\$25,800
Greenhouse (large)	greater than 5,000	\$30,000 maximum

For more information, please contact:

Donna Babchishin - Communications Manager - (780) 427-0189



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Co-operation Among all Alberta Communities
Agenda Item No:	4. c)

BACKGROUND / PROPOSAL:

A letter has been received from the Town of Peace River stressing the need for co-operation between Municipalities and Urban areas.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

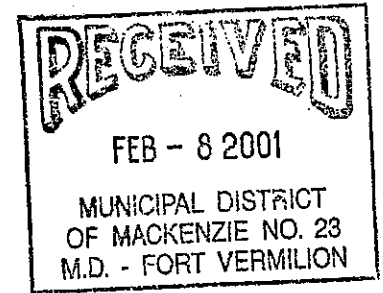
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For information only.

Review:

Dept.

C.A.O.



OFFICE OF THE MAYOR

11/600.1

February 5, 2001

All Municipal Districts and Counties

The Town of Peace River has attempted to work co-operatively with our rural neighbors to ensure long-term viability for our entire region. Unfortunately, the Municipal Districts of East Peace, Peace and Northern Lights have no desire to engage in meaningful dialogue.

While we recognize that many of you willingly and graciously team up with your urban counterparts to prevent this type of situation, sadly, others of you do not recognize the need or value in doing so. The inequalities between most urban and rural municipalities continues to spread, largely due to the industrial and linear assessments contained within the rural municipalities. Actions or, more correctly stated, inactions on behalf of some of your rural colleagues are bringing this situation to the forefront. Many urban municipalities are at a heightened level of frustration and are, quite simply, at the point of having "nothing to lose."

Obviously, this type of constant in-fighting is a deterrent and a distraction for everyone. We offered to attend your past AAMD&C Conference to sit on your panel that discussed Regionalization but were denied the opportunity to do so. We continue to welcome the opportunity to address our problem with your delegate body, however, we would also suggest that you emphasize to your fellow rural municipalities the need to work in an open and co-operative fashion with their urban neighbors.

On-going disputes, such as ours, if they remain unresolved will demand attention from the Provincial Government. Their solutions may be much more onerous and difficult than any local solutions.

Thank you for your assistance in promoting co-operation among all Alberta municipalities.

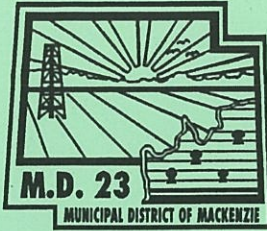
Yours truly,


Lorne G. Mann, Mayor
Town of Peace River

LGM/cv

CC: AUMA
AAMD&C
Mr. Gary Friedel, MLA





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Alberta Chamber of Commerce
Agenda Item No:	4. d)

BACKGROUND / PROPOSAL:

The Alberta Chamber of Commerce will be hosting the tenth annual Alberta Business Awards of Distinction presentation ceremony February 27, 2001 in Edmonton.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RKM Logging Limited, who is from our community, is one of the 31 finalists for 2001 Alberta Business Awards of Distinction.

RKM Logging is one of the three finalists in the category for First Nation's-Owned Business.

COSTS / SOURCE OF FUNDING:

Budget for Council Special Events.

RECOMMENDED ACTION (by originator):

That

Council authorize one or two members attend the Alberta Chamber of Commerce tenth annual Alberta Business Awards of Distinction presentation ceremony, February 27, 2001 in Edmonton.

Review:

Dept.

C.A.O.



HIGH LEVEL AND DISTRICT
CHAMBER OF COMMERCE

10803 - 96 Street HIGH LEVEL, ALBERTA T0H 1Z0
TELEPHONE: (780) 926-2470 FAX: (780) 926-4017
email: hichambr@incentre.net

February 5, 2001

Municipal District of Mackenzie No. 23
P.O. Box 640,
Fort Vermilion, Alberta
T0H 1N0

Dear Mr. Prockiw,

I would like to inform you that:

The Alberta Chambers of Commerce will be hosting the tenth annual Alberta Business Awards of Distinction presentation ceremony, February 27, 2001 in Edmonton to celebrate the excellence of Alberta's dynamic community.

Of the thirty-one finalists for 2001 Alberta Business Awards of Distinction is RKM Logging Limited from our community. A distinguished judging committee of business leaders selected the finalists from entries submitted in each of the thirteen categories for this year's awards. RKM Logging is one of three finalists in the category for First Nation's-Owned Business.

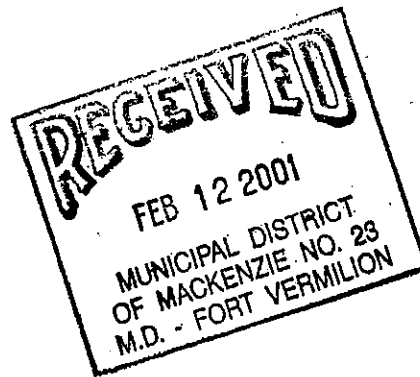
This Awards Gala will be held at the Shaw Conference Centre in Edmonton. It is anticipated that the Premier will be in attendance to present The Premier's Awards of Distinction.

Respectfully,

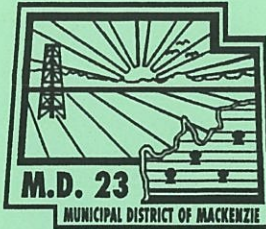
Laurie Renauer,
Office Manager.

/lmr

c.c. file







M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Education Property Tax
Agenda Item No:	4. e)

BACKGROUND / PROPOSAL:

A letter was sent January 12, 2001 regarding recommending the elimination of education property tax.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Gary Friedel mentions that there is a lot of support for the elimination of education taxes and funding education through other sources of general revenue.

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

That

Received for information only.

Review:

Dept.

C.A.O.



LEGISLATURE OFFICE:
131 LEGISLATURE BUILDING
10080 - 97 Avenue
EDMONTON, ALBERTA T5K 2B6
TELEPHONE: (780) 422-5374
FAX: (780) 422-6284

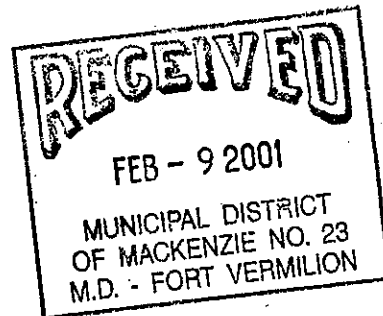
LEGISLATIVE ASSEMBLY
ALBERTA

CONSTITUENCY OFFICE:
PEACE RIVER CONSTITUENCY
MAILING ADDRESS: Box 6299
PEACE RIVER, ALBERTA T8S 1S2
TELEPHONE: (780) 624-5400
FAX: (780) 624-5464

GARY FRIEDEL, M.L.A.
Peace River Constituency
Chair, Standing Policy Committee on Economic Sustainability

February 2, 2001

William (Bill) Neufeld. Reeve
Municipal District of Mackenzie No. 23
Box 640
FORT VERMILION, Alberta
T0H 1N0




Dear Bill:

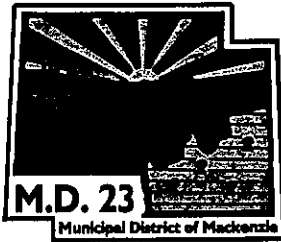
I received your letter of January 12th regarding education property tax. I apologize for the delay in responding, however your letter arrived while I was away during the past two weeks.

We are presently working on a review of taxes in Alberta and a significant issue in the review deals with education taxes. There is a lot of support for the elimination of these taxes and funding education through other sources of general revenue.

I appreciate your comments and will certainly keep them in mind as we continue to work on the issue.

Sincerely,


Gary Friedel, M.L.A.
Peace River Constituency



Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

January 12, 2001

Mr. Gary Friedel, MLA
131 Legislature Building
10800 - 97 Ave
Edmonton AB T5K 2B6

By Fax: (780) 422-6284
and mail

Dear Sir:

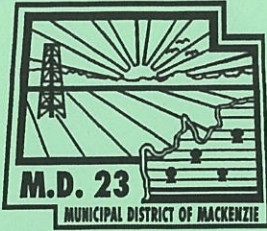
M.D. of Mackenzie, along with other Alberta municipalities, is continually searching for ways to increase efficiency while lowering costs. Having limited resources, municipalities depend heavily on the property tax base as a reliable source of revenue. At the same time, requisitions for Alberta school boards are placing a burden on property owners, forcing municipalities to lower their property tax rates in an effort to keep the overall tax rate down. As a result, Municipal Districts are making due with inadequate facilities and equipment.

Further, because they collect both municipal and education property taxes municipal governments are often held accountable for both even though the education portion is totally beyond their control. As well, property owners benefit directly from services provided by municipal property taxes whereas education property taxes do not directly benefit the property.

Therefore, Council for the M.D. of Mackenzie requests that the Provincial government eliminate education tax on residential and agricultural properties. Council would appreciate your support on this issue.

Yours truly,

William (Bill) Neufeld
Reeve



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Northwest Alberta Resource Society
Agenda Item No:	4. f)

BACKGROUND / PROPOSAL:

The MD of Mackenzie provided a grant to the Northwest Alberta Resource Society in the amount of \$7,000.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This letter is thanking the MD for the grant of \$7,000.

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

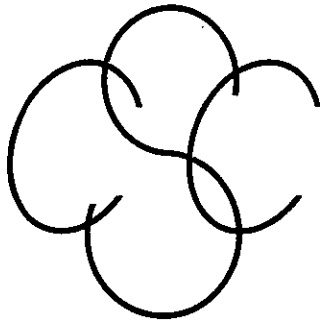
That

For Information Only.

Review:

Dept.

C.A.O.

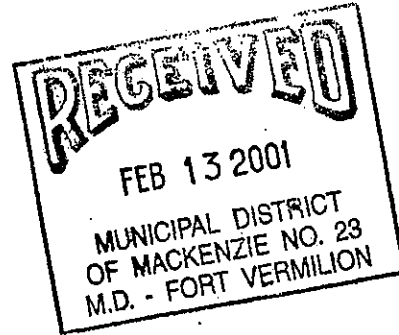


**NORTHWEST ALBERTA
RESOURCE SOCIETY**

BOX 306 3772
HIGH LEVEL, ALBERTA
T0H 1Z0

February 10, 2001

MD of Mackenzie
Box 640
Fort Vermilion, Alberta
T0H 1N0
Attention: Reeve and Council



Dear Mr. Neufeld;

RE: REQUEST FOR LOAN

The Northwest Alberta Resource Society Board of Directors would like to extend our appreciation and thanks to yourself and council for considering our request.

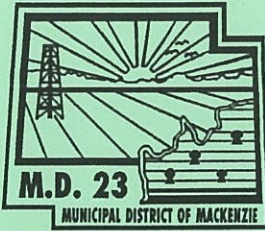
We are close to having the day care open and have been fortunate to find someone who is willing to let us order on their accounts. We have assurance that we will receive funding shortly as well, so therefore we feel we are going to be fine.

Again, thank you for taking the time to consider our request. Also please accept our thanks for the grant of \$7,000.00. This means a great deal to our organization and the people we serve.

Sincerely,

Pat Kulscar
President
Northwest Alberta Resource Society





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Policy ADM 030 - PC Purchase for Council Members
Agenda Item No:	4. 9)

BACKGROUND / PROPOSAL:

To provide each Council member during their term of office the use of a personal computer, printer and software.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

See attached draft policy

COSTS / SOURCE OF FUNDING:

2001 capital budget included funding for the purchase of 10 PC's at \$3,000 each.

RECOMMENDED ACTION (by originator):

Council adopt the policy ADM 030.

Review: *BH*

Dept.

C.A.O. *[Signature]*

Municipal District of Mackenzie No. 23

Title	PC Purchase for Council Members	Policy No:	ADM 030
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Legislation Reference

Purpose

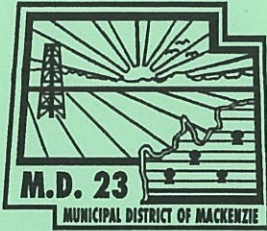
To provide each Council member during their term of office the use of a personal computer, printer and software.

Policy Statement and Guidelines

DRAFT

1. The MD of Mackenzie wishes to acknowledge that a PC is a "productivity tool" which can be used by the members of Council to carry out their duties in a more efficient and effective manner.
2. This equipment will allow administration to provide information to Council electronically through the use of e-mail.
3. Ratepayers will have another method of contacting a member or members of Council. Conversely, Council will also have another method of contacting the public, administration, committee members or other parties that they may deal with.
4. Each member will be provided with a portable personal computer, printer and software. As part of the process, each member of Council will be set up with internet access and e-mail account and provided with the necessary training to operate their PC and the software. Council will determine the appropriate amount for the computer purchase during the budget deliberations.
5. Council can use the fax phone line that is currently provided to accommodate the PC when they go on-line.
6. In cases where a Council member wishes to provide their own PC and printer, the MD will reimburse that member \$50 per month. ~~Additionally, Council members will be reimbursed for the internet phone/fax line, as well as paper and ink cartridges.~~ ~~at \$20~~
7. Each member will be allowed to purchase their PC at the end of the term at current market value.

	Date	Resolution Number
Approved		
Amended		
Amended		



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Mackenzie Regional Patrol
Agenda Item No:	5. a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Regular Monthly Report

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

That

Review:

Dept.

C.A.O.

MUNICIPAL DISTRICT OF MACKENZIE #23

SPECIAL CONSTABLES MONTHLY REPORT

REPORTING MONTH FOR JANUARY 2001

Comments

The Department was involved in the Municipal District of Mackenzie Police Task Force meeting on January 15, 2001 discussing issues such as expanded authority for the MD Special Constables. Dog licencing requirements was advertised to the public through the MD "Image" and the local newspapers. A checkstop was conducted on the Zama Road with Assumption RCMP. Increased enforcement of speed violators on the Zama road was stepped up in January. Dog complaints up in Zama were also addressed during the month. One snowmobile patrol was conducted in the High Level rural area during January. Two trials were conducted with guilty verdicts being levied in both cases. Increased checks of commercial vehicles was done to help ensure compliance. Continued to work closely with other law enforcement agencies through out the region. One 24 hour licence suspension was levied during the month.

HOURS OF ACTIVITY

Patrol Hours	272
Administration	151

Training Hours	0
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ENFORCEMENT STATISTICS

	Current YTD	
Total Number of Charges	49	49
Provincial	49	49
Municipal	0	0

	Current YTD	
Written Warnings	18	18

Highway Traffic Act	35	35
Motor Vehicle Admin Act	11	11
Gaming & Liquor Act	3	3
Motor Transport Act	0	0
Off-Highway Vehicle Act	0	0
Environmental Prot. Act	0	0
Other	0	0

Animal Control Bylaw	0	0
Off-Highway Bylaw	0	0
Unightly Premise Bylaw	0	0
Clean-up Orders	0	0
Lot Clean-ups	0	0
Other	0	0

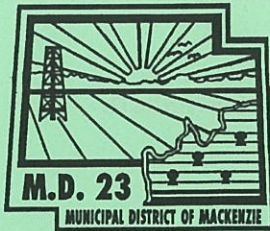
REVENUE

Potential Current Month Fines	\$6,202.00
Previous Months Actual	\$1,811.02
R.C.M.P. Previous Months Actual	\$1,118.98
Total Outstanding (S/Cst.)	\$22,298.00

Report Date 8-Feb-01


C/Constable S.H. Robb





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Traffic Lights at 100 St. and 99 Ave in La Crete
Agenda Item No:	6. a)

BACKGROUND / PROPOSAL:

Some time ago ratepayers and an employee of the Fort Vermilion School Division asked about the possibility of installing traffic lights at the intersection of 100 Street and 99 Avenue in La Crete. The concern had to do with school buses accessing 100 Street when they left the La Crete Public School. Traffic is relatively heavy at this intersection and there is concern for vehicular safety.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Two cost estimates were obtained for this work. One, from Todco Electrical Installations, is for \$61,400 plus GST. The other, from EPCOR, is for \$110,000. Note that the quotation from Todco is for considerably less because they still have a limited supply of poles available that were purchased as surplus from the province some time ago. They advise that when these poles are used up they will have to charge higher prices.

COSTS / SOURCE OF FUNDING:

If this work were done this year additional funding would have to be provided from Road Reserves or by deleting another project.

RECOMMENDED ACTION (by originator):

Council authorize construction of these lights, as outlined in the quotation from Todco Electrical Installations and that the 5 Year Capital Road Reserves be amended as follows:

Option A: Add the Project so that it is included in the 2001 Road Construction Program and funded from the Capital Road Reserves.

Review: *Ivan Perich*

Dept. *OS*

C.A.O. *[Signature]*

Option B: Add the Project so that it is included in the 2002 Road Construction Program and funded from the Capital Road Reserves.

Option C: Receive the quotations and background discussion as information.

Review:	Dept.	C.A.O.
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ROADS 5 YEAR CAPITAL PLAN

OPTION A

Project Description	Total Project	Other Funding	2001 Budget					
			2001	2002	2003	2004	2005	
FV River Road Asphalt Overlay	\$ 220,000	\$ -		\$ 220,000				
Fort Vermilion Paving	200,000	0		200,000				
LC 100A Road Paving	171,800	0	171,800					
LC 108 Street Paving	70,000	0	70,000					150,000
Field Access Roads - 6 miles/yr.	300,000	0	60,000	60,000	60,000	60,000	60,000	60,000
Shoulder Pulls - 20 miles/yr.	3,200,000	0	440,000	440,000	440,000	440,000	440,000	440,000
Local Road Regrading -6 miles/yr.	1,950,000	0	390,000	390,000	390,000	390,000	390,000	390,000
New Road Construction -4 miles/yr.	1,800,000	230,000	130,000	360,000	360,000	360,000	360,000	360,000
Highway 88 Connector	5,200,000	1,300,000		750,000				550,000
FV 45 Street Paving	135,500	0	135,500		0			
LC 100 Street	1,500,000				500,000	500,000	500,000	500,000
La Crete Traffic Light	65,000		65,000					
Subdivisions W. of LC Co-op	36,000		36,000					
Total	\$14,848,300	\$1,530,000	\$1,498,300	\$2,420,000	\$1,750,000	\$1,750,000	\$2,450,000	\$2,450,000
Opening Balance Reserve			3,208,566	2,516,870	897,384	1,268,898	2,292,412	
Annual Contribution to Reserve			806,604	300,514	1,121,514	1,273,514	1,314,014	
5% Annual Assessment Increase				500,000	1,000,000	1,500,000	2,000,000	
Less Annual Expenditures			1,498,300	2,420,000	1,750,000	1,750,000	2,450,000	
Closing Balance Reserves			\$2,516,870	\$897,384	\$1,268,898	\$2,292,412	\$3,156,426	

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ROADS 5 YEAR CAPITAL PLAN

OPTION B

Project Description	Total Project	Other Funding	2001 Budget					
			2001	2002	2003	2004	2005	
FV River Road Asphalt Overlay	\$ 220,000	\$ -		\$ 220,000				
Fort Vermillion Paving	200,000	0		200,000				
LC 100A. Road Paving	171,800	0	171,800					
LC 108 Street Paving	70,000	0	70,000					150,000
Field Access Roads - 6 miles/yr.	300,000	0	60,000	60,000	60,000	60,000	60,000	60,000
Shoulder Pulls - 20 miles/yr.	3,200,000	0	440,000	440,000	440,000	440,000	440,000	440,000
Local Road Regrading -6 miles/yr.	1,950,000	0	390,000	390,000	390,000	390,000	390,000	390,000
New Road Construction -4 miles/yr.	1,800,000	230,000	130,000	360,000	360,000	360,000	360,000	360,000
Highway 88 Connector	5,200,000	1,300,000		750,000				550,000
FV 45 Street Paving	135,500	0	135,500		0			
LC 100 Street	1,500,000				500,000	500,000	500,000	500,000
La Crete Traffic Light	65,000			65,000				
Subdivisions W. of LC Co-op	36,000		36,000					
Total	\$14,848,300	\$1,530,000	\$1,433,300	\$2,485,000	\$1,750,000	\$1,750,000	\$2,450,000	
Opening Balance Reserve			3,208,566	2,581,870	897,384	1,268,898	2,292,412	
Annual Contribution to Reserve			806,604	300,514	1,121,514	1,273,514	1,314,014	
5% Annual Assessment Increase				500,000	1,000,000	1,500,000	2,000,000	
Less Annual Expenditures			1,433,300	2,485,000	1,750,000	1,750,000	2,450,000	
Closing Balance Reserves			\$2,581,870	\$897,384	\$1,268,898	\$2,292,412	\$3,156,426	

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MUNICIPAL DISTRICT OF MACKENZIE NO. 23

MEMORANDUM

FROM: Robert Lindsay
Project Services Technologist
Municipal District of Mackenzie No. 23

TO: Ivan Perich
Director of Operational Services
Municipal District of Mackenzie No. 23

DATE: February 5, 2001

SUBJECT: Traffic Lights at 100 St. – 99 Ave, La Crete

I've received two estimates so far for all materials & labour for the project.

Todco has a number of standards in stock that they purchased from Alberta Infrastructure as surplus at a good price and therefore can offer a substantial saving over purchasing new posts from the manufacturer. Their price is \$61,400.00 plus G.S.T.

Epcor has also supplied a quotation of \$110,000.00 plus G.S.T. for the same project.


Robert Lindsay
Project Services Technologist



Todco

Electrical Installations Ltd.

TRAFFIC SIGNALS • ELECTRICAL • SECURITY SYSTEMS
TRENCHING • ROAD BORING

Municipal District of MacKenzie
P.O. Box 1690
Lacerte, Alberta

TOH 2H0

January 29, 2001

Attention: Mr. Robert Lindsay
Project Service Technician

Re: Quotation - Proposed Traffic Signal Installation

Dear Sir,

Thank you for considering our firm for quotation of the aforementioned project.

As previously discussed; the "T" intersection has a total road width of less than ten meters on all approaches. There are also ditches adjacent all road surfaces.

Also you have indicated that you will require peak time operation, accompanied by a programmed flash interval "off" peak.

You will recall that we discussed the use of pre-G.A.T.T agreement manufactured poles. This will amount to a substantial savings to the municipality. Since the effectivity date of the G.A.T.T agreement; steel prices have skyrocketed. Subsequently, pole prices have doubled. The lead time to manufacture poles is also 10-12 weeks; a delay that may be excessive to your requirement for signalization.

Material to be supplied for the project shall include:

- 3 section 12 inch primary overhead traffic signal head, and a 3 section 12 inch secondary side mount traffic signal head per pole.
- two pedestrian heads per pole
- a pedestrian pushbutton and sign per pole
- Qty. 3 traffic davit poles c/w poured-in-place foundations
- one inductive vehicle loop detector per lane for full vehicle volume density operation
- powder coated mounting hardware
- Nema Plus traffic control cabinet, configured for programmed flash
- all other materials and labour to install the aforementioned

As such; the cost to supply and install this intersection will be \$61,400.00 plus g.s.t.
I trust this pricing meets with your approval.

Best Regards:

Todd Annett, President

HERE ARE THE ESSENTIALS



TO: ROB LINDSAY
COMPANY: M.D 23
PHONE: (780) 928-3983
FAX: (780) 928-3636

FROM: SHAHIN ABJI
PHONE: (780) 412-3884
FAX: (780) 412-3888
PAGES TO FOLLOW: 0
DATE: FEBRUARY 4, 2001

*EPCOR – the one name for all your needs
 Now there's just one name to
 remember whether you need water,
 energy or technology services.
 Edmonton Power, Aqualta and
 eltec are now all known simply as
 EPCOR, a single unified source for
 all your essential needs*

Urgent For Review Please Comment Please Reply

Comments:

EPCOR is pleased to provide a budgetary price for the following:

- 1) Complete Design, Supply, and Install Traffic Signals @ 100 St - 99 Ave in La Crete ("T" Intersection).

Price \$110,000.00

The above estimate is based on AC being available within 25m.

If you have any questions please do not hesitate to call.

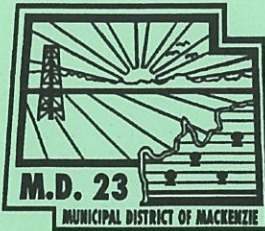
Shahin

*Quotation Valid for 30 Days from Date of This Fax.
 *GST not included.

13410 – St. Albert Trail, Edmonton, Alberta T5L 4P2 www.epcor-group.com

The information on this fax is confidential and intended only for the person named above.
 Unauthorized distribution or copying of this information is prohibited by law. If you received this fax in error, please call
 us. Thank you





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Purchase of One ton Flat Deck 4 X 4 Replacement Unit
Agenda Item No:	6. b)

BACKGROUND / PROPOSAL:

Unit LV 18 (a 1994 Chevrolet one ton dually, flat deck 4WD) was destroyed by a fire in December, 2000. The fire was mainly in the engine compartment and the passenger compartment. The deck and the rear chassis was not damaged. Arrangements have been made for the MD of Mackenzie to retain the salvage (for \$2000). The existing deck and fifth wheel assembly will be used on the new unit. The insurance company has assessed the damage at about \$10,500. The net payable to the MD of Mackenzie is about \$8,500. A similar vehicle was purchased in December 2000 for use as a snow plow truck (in the winter) in La Crete and as a vegetation spray truck (in the summer) in Fort Vermilion. The price was just under \$37,000 for the cab and chassis.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Purchase of a one ton, dually, flat deck 4WD will replace the destroyed unit which was used at La Crete. This unit is used to tow the goose neck trailer for moving light equipment (mowers, skid steers, etc) and hauling of bulkier materials (culverts, fencing, etc). The flat deck truck is also used to haul smaller quantities of the same materials as well as for hauling materials for other smaller projects. The purchase of this unit is intended to replace the one recently destroyed by fire. \$8,500 of the total purchase price of about \$37,000 will be available from the insurance payout of unit LV 18.

COSTS / SOURCE OF FUNDING:

Funding for this unit will be from the Vehicle Replacement Reserve Fund. The next replacement of a unit of this type was scheduled for 2005 (when LV 18 was ten years old and at a replacement cost of \$55,000 for a truck and snow plow.)

RECOMMENDED ACTION (by originator):

Council approve the amendment to the 2001 5 Year Vehicle/Equipment 5 Year Budget to allow for the purchase of a one ton dually flat deck 4WD in 2001 at a total cost of about \$37,000 with funding to come from Vehicle Replacement Reserves.

Review: *Ivan Perich* Dept. *OS*

C.A.O. *[Signature]*

**Option C - VEHICLE/EQUIPMENT 5 YEAR CAPITAL
2001 Budget**

Project Description	Total Project	Other Funding	2001	2002	2003	2004	2005
Vehicle	\$ 70,000	\$ -	\$45,000				\$ 25,000
Patrol Vehicle	100,000	0			50,000	50,000	
Grader Replacement Program	900,000	0	300,000	150,000	300,000	150,000	
One Ton Flat Deck 4X4	37,000	8,500	37,000				
Plow for One Ton Flat Deck 4X4	6,000						6,000
Loader	85,000	0		85,000			
4 Trucks @30,000 ea	665,000	0	120,000	126,000	132,000	140,000	147,000
Pull Type Pad Foot Packer	30,000	0	30,000				
Minor small equipment	120,000	0		30,000	30,000	30,000	30,000
Flail Mower on Boom for 75 hp Tractor	12,000	0	12,000				
Trash Pump - La Crete	6,500	0	6,500				
Tractors & Mowers	250,000	0		100,000	50,000		100,000
Hydrovac Unit for Utilities/Roads	80,000	0			80,000		
	\$2,361,500	\$8,500	\$550,500	\$491,000	\$642,000	\$370,000	\$308,000
Opening Balance Reserve			754,595	689,595	684,095	527,595	643,095
Annual Contribution to Reserve			485,500	485,500	485,500	485,500	485,500
Less Annual Expenditures			550,500	491,000	642,000	370,000	308,000
Closing Balance Reserves			\$689,595	\$684,095	\$527,595	\$643,095	\$820,595



FISH AND WILDLIFE COMMITTEE

The hunting and fishing opportunities in our area are of the highest quality and most diverse in the province, if not all of Canada. We have excellent big game hunting with moose, black bear, whitetail - mule deer, wolf, and bison hunting. The potential for elk hunting is also emerging with animals migrating from southern herds. We have excellent grouse and world class migratory bird hunting. The fishing opportunities include walleye, northern pike, lake trout, grayling, and goldeye.

This resource not only attracts sportsmen from all over the world but also is instrumental in attracting and retains people to live and work in the area. The economic benefit that results from non-residents coming to the area is significant and can be measured, while the economics from resident use of the resource is much more significant but a lot harder to determine. Some of the obvious benefits would be the sale of ATV's, fishing, hunting, and camping supplies. The ability to attract people to reside here is huge but hard to measure.

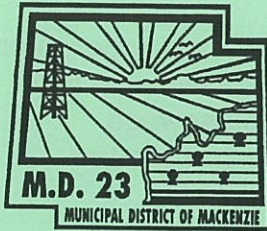
This is the factor that this committee would like to address. The resource that is based here should be managed with local input from all stakeholders. To have the greatest political pressure we would like a voice that would represent the sport fishing and hunting from the entire area. To obtain this we would like representation from the three municipal councils in Northwestern Alberta as well as interested sportsmen from the entire geographic region to form a committee.

The proposal would be to have a councillor and two public members from each town and have a councillor and four public members from the MD. To insure continuity and stability these people would be appointed for three years after each municipal election. Any resignations or failure to attend meetings would be the responsibility of the appropriate council. Any remuneration would be at the discretion of each individual council. The appointed members would elect officers and develop policy internally. With the knowledge that participation of all councils is needed, all policy and recommendations will be consensus based as much as possible. The only cost that should accrue from this committee would be some clerical support that is open for discussion.

The mandate of the committee will be to improve the quality of life for local residents by working with appropriate authorities or organisations and by lobbying government departments to enhance the sport fishing and hunting opportunities in the area. To gain credibility and to have professional advice Owen Sabastien [local Conservation Officer] and Kim Norton [Local wildlife biologist] have been asked and agreed to serve as advisors. This committee would not get involved in first nation issues, nor would entertain issues that don't have an impact on sport fishing and hunting in the area. With the support of the local municipalities the residents will hopefully gain a meaningful voice in the management of a resource that is important to the area.



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Planning and Emergency Services
Title:	SUBDIVISIONS WHAT SIZE IS RIGHT???
Agenda Item No:	10. a)

BACKGROUND / PROPOSAL:

I had a request to bring the issue regarding subdivision size, (**what size should be allowed**), back to a Council Meeting. There are still some inquiries from ratepayers requesting subdivisions up to 80 acres in size. This item was brought to Council at the August 01, 2000 meeting (copy of agenda item attached). Council upon reviewing the item made the following MOTION:

MOTION 00-406 Moved by Councillor Bateman
That the subdivision sizes be left as they currently are in the Land Use Bylaw.
CARRIED

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Over the last number of years there have been numerous requests for larger subdivisions. Some of them are:

1. Why not allow any size of subdivision but only one per quarter section?
2. Why not allow four 40 acre parcels?
3. Why not allow splitting the quarter in half?

Their reason:

- Some families are giving their children each a portion of the property as part of the Will,
- Some farms are family operated.
- Some cannot afford to move into the hamlets but could afford establishing on their parents farm.
- Some only want to hobby farm (few horses, cows, sheep, etc.),
- Some want more privacy so are requesting up to 80 acres of bushland,
- There are numerous reasons people are requesting larger sizes.

Review: *[Signature]*

Dept. *Planning & Emergency Services* G.A.O. *[Signature]*

Council in the past has not been in favor of allowing residential subdivisions larger than 5 acres in size until recently when the Land Use Bylaw was amended to allow up to 10 acres in size. This was done mostly to accommodate water supply and sewage disposal requirements. There are instances where larger subdivisions are allowed depending on the use or existing development.

COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

That:

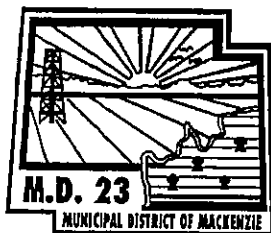
1. Administration bring a report to Council outlining the pro's and con's of larger subdivision sizes.
2. Administration leave the subdivision sizes as they currently are in the Land Use Bylaw.
3. The report be received as information.

Review:

J.M.O.

Dept. Planning & Emergency Services C.A.O.

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Paul Driedger Planning and Emergency Services
Title:	SUBDIVISION APPLICATION 01MK003 J.Friesen (Maltais – agent)
Agenda Item No:	

BACKGROUND / PROPOSAL:

- The proposal is to subdivide a 13.6 acre parcel from the quarter section to accommodate an existing farmstead.
- This is the first parcel out of the quarter section.

DOCUMENTATION ATTACHED

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

General Municipal Plan

Section 2.2 (Development Strategy) states:

The future planning of the Municipal District will be based upon the desire to:

- achieve the orderly, economic and beneficial use and development of land in terms of human settlement;
- maintain and improve the quality of life for the residents of the Municipal District;
- ensure that the use and development of land contributes to the benefit of the Municipal District, as well as the communities located within the municipality; and

Review:	Dept.	C.A.O.
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- d) support development that conforms to the nature and character of the area in which it is proposed.

Section 3.1 (Agriculture) states:

Objective: Non-Farm uses in Agricultural Areas – When evaluating proposals to locate non-farm uses in an agricultural area, the following guidelines shall be considered by the Municipal District:

- a) The creation of weed problems;
- b) Conflicts with crop-spraying;
- c) Conflicts with the use of rural roads;
- d) The minimizing of conflicts between adjacent land uses; and
- e) Potential impacts on nearby urban areas.

Proposed developments which are determined to be better suited in an urban setting will be discouraged in agricultural areas.

Section 3.8 (Country Residential) states:

Objective: To accommodate the separation of a farmstead from a quarter-section in the Municipal District.

The Municipal District shall:

- a) Allow for the separation of one existing farmstead from an unsubdivided quarter-section, lake lot, river lot, or settlement lot; and
- b) Ensure that the size of any subdivision for farmstead separation purposes shall be kept to the minimum size required to accommodate the proposed use.

Land Use Bylaw

Section 5.2.A (Agricultural District 1 "A1") states:

The purpose of this land use district is to provide for the conservation of land for a wide range of agricultural purposes, to minimize the fragmentation of agricultural land, and to limit non-agricultural land uses to those which are not likely to interfere or be incompatible with agricultural land uses.

This district allows for a variety of permitted uses (Section 5.2.A.A) and discretionary uses (Section 5.2.A.B).

Review:

Dept.

C.A.O.



Section 5.2.A.C (Parcel Density) states:

- (1) Residential Uses: Two (2) parcels per quarter section or river lot, with the balance of the quarter section or river lot being one of the parcels.

At the discretion of the Development Officer, parcel density for

- (a) cut-off or fragmented parcels may be increased to three (3), with the balance of the quarter section or river lot being one of the parcels; or (Bylaw 181/99)
 - (b) if the parcel is considered "poor agriculture land" according to the Canadian Land Inventory rating, or if an agrologists report is obtained stating the parcel is "poor agriculture land", parcel density may be increased to three (3), with the balance of the quarter section or river lot being one of the parcels. (Bylaw 181/99)
- (2) All other uses: maximum parcel density at the discretion of the Development Officer.

Section 5.2.A.F (Lot Area) states:

- (1) Country Residential Uses:

Maximum Lot Area: up to 4.05 hectares (10.0 acres) unless an existing residence requires the approval of a larger parcel size to meet setback requirements. (Bylaw 181/99)

SUMMARY:

General Municipal Plan:

- Allows for the separation of one existing farmstead from an unsubdivided quarter-section, lake lot, river lot, or settlement lot.
- Ensure that the size of any subdivision for farmstead separation purposes shall be kept to the minimum size required to accommodate the proposed use.

Land Use Bylaw:

- The purpose of the "Agricultural District 1" is to provide for the conservation of land for a wide range of agricultural purposes, to minimize the fragmentation of agricultural land, and to limit non-agricultural land uses to those which are not likely to interfere or be incompatible with agricultural land uses.
- Parcel Density for Residential Uses: Two (2) parcels per quarter section or river lot, with the balance of the quarter section or river lot being one of the parcels.

Review:	Dept.	C.A.O.
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- Lot Area for Farmstead Separation to meet setback requirements.

COSTS / SOURCE OF FUNDING:

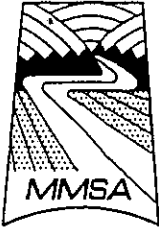
Not applicable

RECOMMENDED ACTION (by originator):

- That subdivision application 01MK003 for a 13.6 acre farmstead separation on NW 28-105-14-W5M, be **APPROVED**, subject to entering into a *Developers Agreement* with the following conditions, but not be limited to:
 - 1) Provision of access to the subdivision and the balance of the quarter in accordance to M.D.23 standards and at the developers expense.
 - 2) Provision of sewage disposal in accordance with the Alberta Private Sewage Treatment and Disposal Regulations.
 - 3) Dedication of the most westerly 5.18 meters of the proposed subdivision, designated for future road widening. Compensation for the parcel to be negotiated, at the time the road widening is required, at fair market value or less.
 - 4) Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.

Review:	Dept.	C.A.O.
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Mackenzie Municipal Services Agency

FAXED
Feb 15 2001

P.O. Box 450, Berwyn AB T0H 0E0

DATE: February 15, 2001
FILE: 01MK003

MUNICIPALITY: M.D. #23

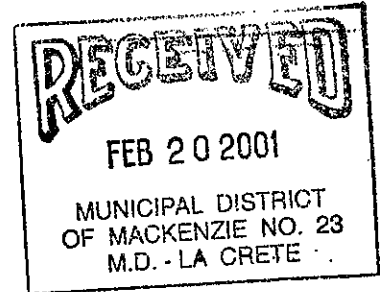
LEGAL: NW 28.105.14.W5M

OWNER: Jake Friesen

PROPOSED LAND USE: Farmstead Separation

DEVELOPER/AGENT/SURVEYOR: Maltais

MAY WE HAVE YOUR COMMENTS ASAP INAS FAR AS YOUR AGENCY IS CONCERNED.
PLEASE ATTACH ANY ADDITIONAL COMMENTS.



SIGNATURE _____

Comments received may be deemed public information

- Area Planner: Michael Otis/Andrew Chan
- TELUS - D. Breadner, Access Planning, Edmonton
- TELUS - J. Gryluk, Network Forecasting, Calgary
- Atco Electric: Fort Vermilion
- Gas Co op: Northern Lights
- Municipality: M.D. of Mackenzie No. 23



MACKENZIE MUNICIPAL SERVICES AGENCY
Box 450, Deerwyn, AB T0H 0E0 Phone (780) 338-3862 Fax (780) 338-3811

SCHEDULE
FORM 1
APPLICATION FOR SUBDIVISION

FOR OFFICIAL USE ONLY

Date of Receipt of Completed Form FEB 9/01 File No. 01MK003 Fee Submitted: \$625.00

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER'S BEHALF.

1. Name of registered owner of land to be subdivided
JAKE FRIESEN Address and Phone No. (780) 928-3276
BOX 308
La Crete, Alberta, T0H 2H0 928-2464

2. Name of agent (person authorized to act on behalf of registered owner), if any
M. KENT CROUCHER Address and Phone No.
MALTAIS ASSOCIATES SURVEYORS LTD.
BOX 89 HIGH LEVEL, ALBERTA 1-780-926-4123

3. LEGAL DESCRIPTION OF LAND AND AREA OF LAND TO BE SUBDIVIDED
All/part of the NW 1/4 Sec. 28 Twp. 105 Rge. 14 West of 5 Meridian
Being all/part of Lot _____ Block _____ Reg. Plan No. _____ C.O.T. No. 572245
Area of the above parcel of land to be subdivided 7.0 Hectares 17.3 (acres)
Municipal Address if applicable Municipal District of Mackenzie No. 23

4. LOCATION OF LAND TO BE SUBDIVIDED
a. The land situated in the Municipality of Municipal District of Mackenzie No. 23
b. Is the land situated immediately adjacent to the municipal boundary? Yes _____ No X
If "yes", the adjoining municipality is _____
c. Is the land situated within 0.8 kilometers (0.5 miles) of the right of way of highway? Yes _____ No X
If "yes", the highway is No. _____, the Secondary Road is No. _____
d. Does the proposed parcel contain or is it bounded by a river, stream, lake or other body of water or by a drainage ditch or canal?
Yes _____ No X If "yes", state its name _____
e. Is the proposed parcel within 1.5 kilometers (0.932 miles) of a sour gas facility? Yes _____ No X

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED
Describe:
a. Existing use of the land Residential
b. Proposed use of land Residential
c. The designated use of land as classified under a land use bylaw A1

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (WHERE APPROPRIATE)
a. Describe the nature of the topography of the land (flat, rolling, steep, mixed) Flat
b. Describe the nature of vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc - sloughs, creeks, etc)
Trees stands
c. Describe the kind of soil on the land (sandy, loam, clay, etc) Sandy / Clay

7. EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED
Describe any buildings and any structures on the land and whether they are to be demolished or moved HOUSE & SHEDS TO REMAIN

8. WATER AND SEWER SERVICES
If the proposed subdivision is to be served by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage disposal Well / Septic Tank with pumpout

9. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF
I, M. KENT CROUCHER, OF MALTAIS ASSOCIATES SURVEYORS LTD. hereby certify that
FULL NAME IN BLOCK CAPITALS

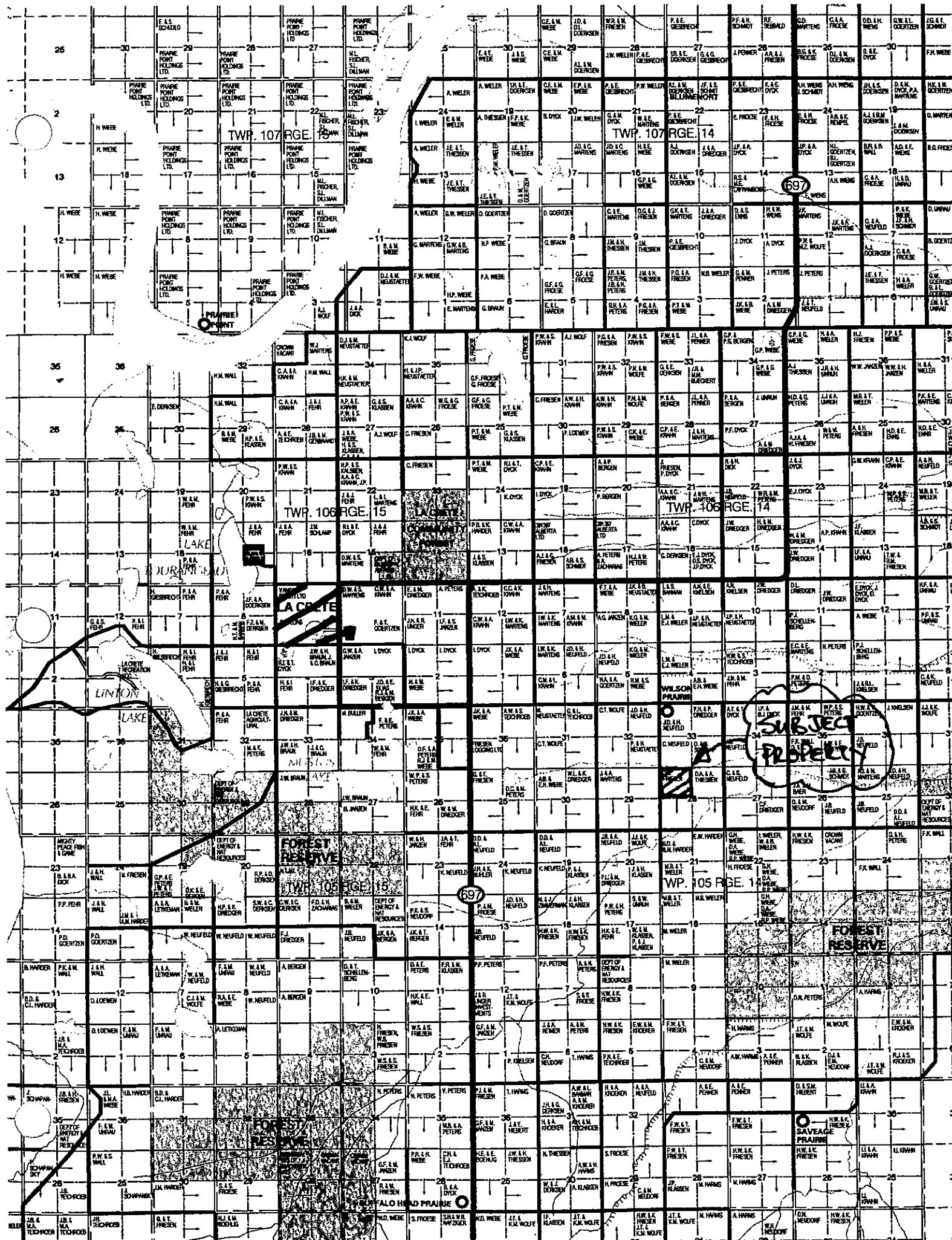
- I am the registered owner, or
 I am the agent authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

Address 9802 - 100th Street High Level, Alberta T0H 1Z0 Signed 

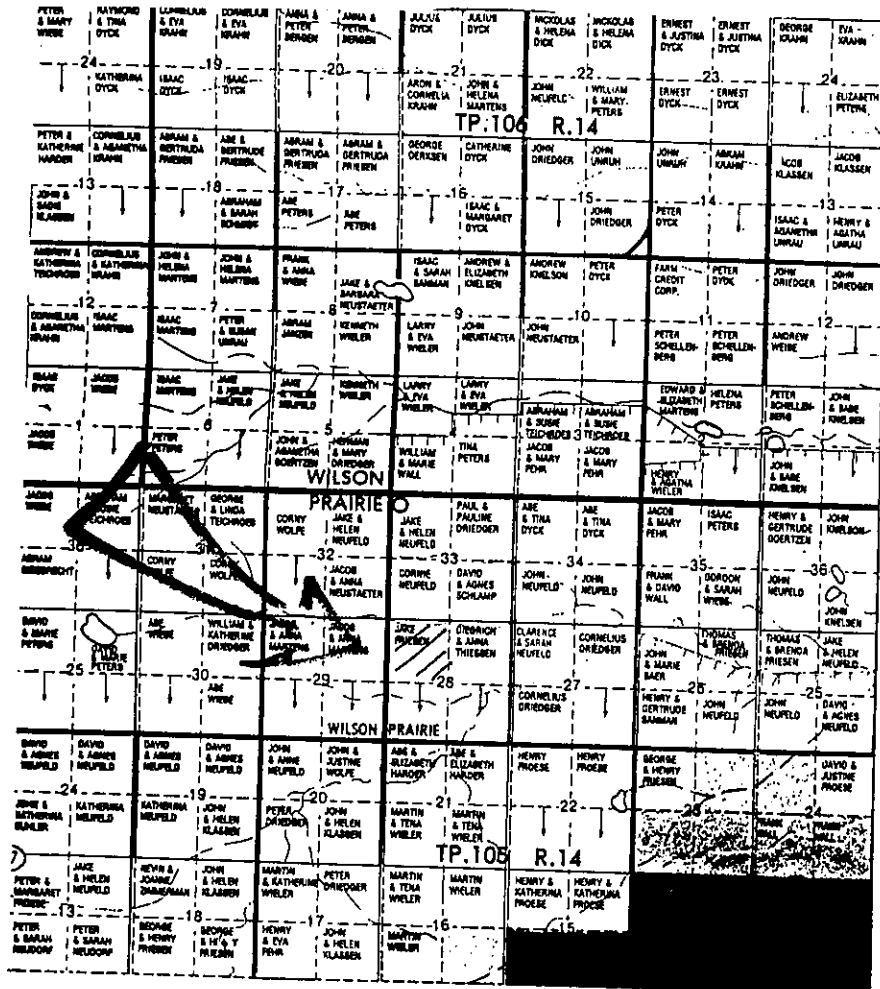
Phone No. 1-780-926-4123 Date February 6, 2001







01MK003



KEY PLAN

PROPOSED SUBDIVISION
 OF PART OF
 NW 1/4 SEC 28-105-14-5
 MUNICIPAL DISTRICT OF NO. 23

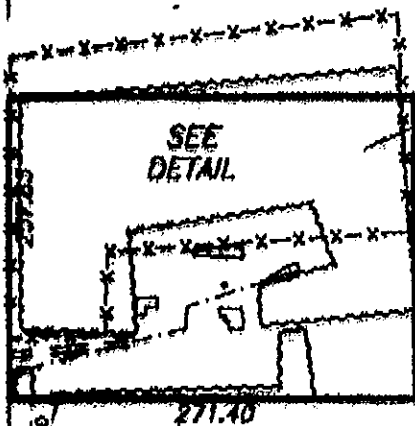
MALTAIS
 SURVEYORS

SCALE 1:117,000

JOB NO. H00801



NW 1/4 SEC 28-105-14-5



PROPOSED LOT 1
BLOCK 1
(5.52 ha.)

ALCOHOLICE

ROAD PLAN 4807 PX

ROAD

GOVERNMENT

258.47

28
105-14-5

DRAWN : BPC
CHECKED : MKC
February 19, 2001



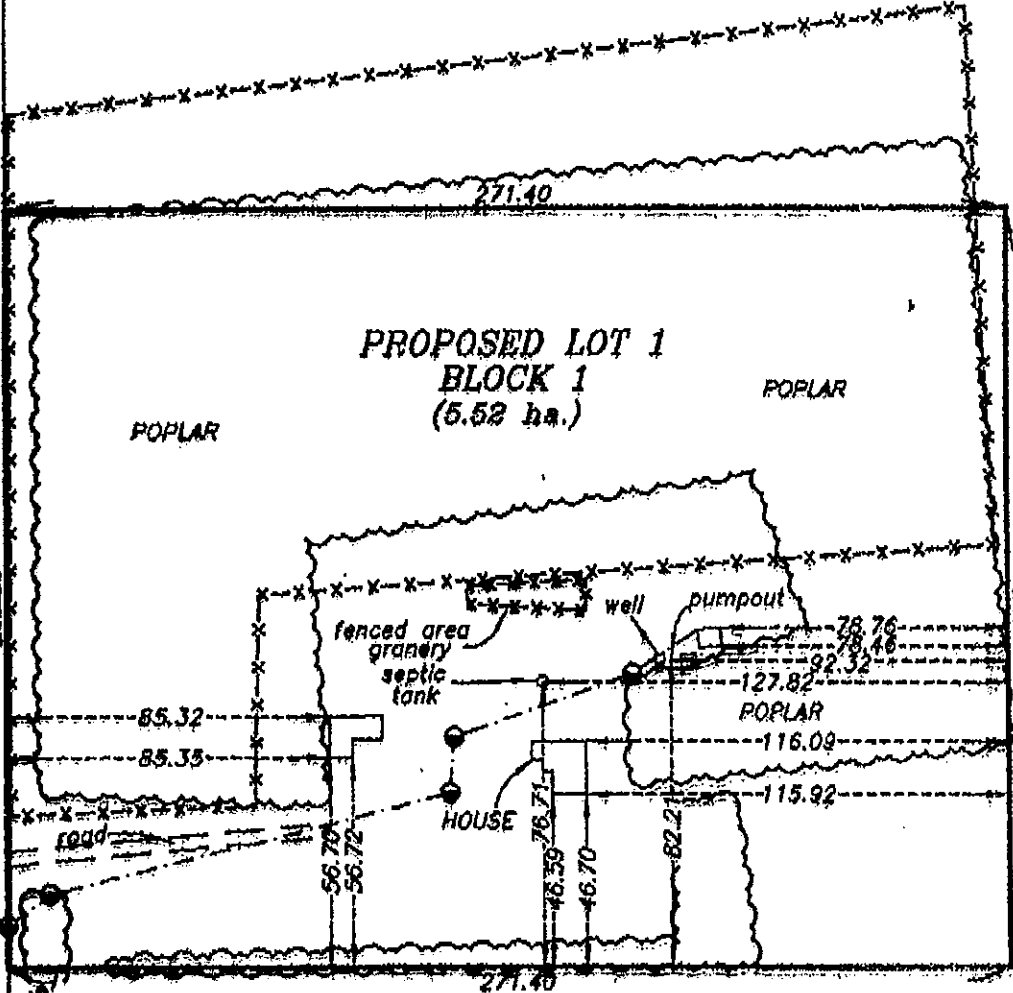
ALLOWANCE

ROAD PLAN 4607 PK

ROAD

201.30

GOVERNMENT



LOT 1
BLOCK
PLAN
803 23

DETAIL
SCALE 1:2000



MACKENZIE MUNICIPAL SERVICES AGENCY
SUBDIVISION COMMENTS

MUNICIPALITY: M.D. #23 DATE RECEIVED: February 9, 2001
FILE: 01MK003 EXPIRY DATE: April 9, 2001
LEGAL: NW 28.105.14.W5M TIME EXTENSION _____
APPLICANT/AGENT: Jake Friesen (Maltais - agent)

PROPOSAL: The proposal is to subdivide from the quarter section, a ^{13.6}~~17.5~~ acre parcel to accommodate an existing farmstead.

ACREAGE IN TITLE; 160 acres

RESERVE REQUIREMENTS: Reserve is not required.

PROXIMITY TO URBAN MUNIC: Approx. 4 miles south east of La Crete.

PREVIOUS APPLICATIONS: n/a

SITE CHARACTERISTICS

C.L.I.: 100% 4d4w

TOPOGRAPHY: The subject land is described as flat.

EXISTING USE/DEVELOPMENT: There is an existing farmstead located on site. The north portion of the proposed subdivision is bush covered.

ROAD ACCESS: Access is available via the adjoining road allowance to the west. Access to the balance of the quarter may be required.

SERVICING: The existing development is served by a well for water supply and an open discharge sewage disposal system. Either the water supply or the sewage disposal will have to be relocated. The current regulations require a separation distance of 150 feet between an open discharge system and a water source.

★ PARCEL SIZE: The parcel size is larger than what is usually approved for this type of use. It can be noted that the area within the proposed subdivision is mainly bush and is fenced off from the balance.

OTHER COMMENTS:

LEGISLATION

LAND USE BYLAW: A-1, Section 5.2.A.F.(1) indicates the maximum parcel size is 10 acres unless an existing residence requires the approval of a larger parcel to meet setback requirements.

MUNICIPAL DEVELOPMENT PLAN: No conflicts

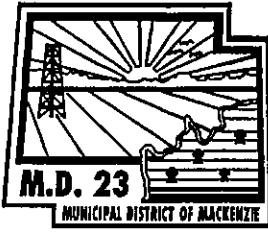
INTER MUNICIPAL DEV. PLAN:

SUBDIVISION REGULATIONS: Section 7(g) regarding separation distances for water source/sewage disposal.

MUNICIPAL GOVERNMENT ACT: No conflicts



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	August 01, 2000
Originated By:	Planning and Development Department
Title:	80 ACRE PARCELS
Agenda Item No:	

BACKGROUND / PROPOSAL:

There have been some inquiries from ratepayers regarding subdivisions up to 80 acres in size.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Until recently the Council has not been in favor of allowing residential subdivisions larger than 5 acres in size but the Land Use Bylaw was recently amended to allow up to 10 acres in size. We do also allow larger subdivisions for some uses.

COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

That Council discuss the issue and direct administration to either:

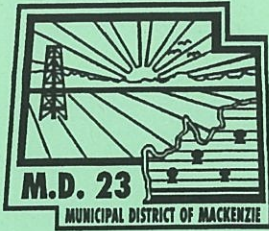
- leave the subdivision sizes as they currently are in the Land Use Bylaw until such time as a Land Use Bylaw Amendment is applied for, or
- bring back a report to Council outlining the pro's and con's of large subdivision sizes.

Review:

Dept.

C.A.O.





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Agricultural Fieldman
Agenda Item No:	11. a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Regular Monthly Report

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

That

Review:

Dept.

C.A.O.

DIRECTORS REPORT
AGRICULTURAL SERVICES

February 12, 2001

January 01, 2001, to Feb 10:

Meetings:

2 Budget/Management meetings; 1 Budget/Council meeting; 3 Council Committee of the Whole meetings; and, 3 Regular Council meetings.

1 ASB Public Input Re: Sustainable management of the livestock industry meeting, and made a written submission to that committee; 1 ASB Regular meeting; 1 ASB Policy meeting; and, 1 Veterinary Advisory Committee meeting

1 Quarterly M.D. Staff meeting.

1 Regional Agricultural Fieldman meeting

Provincial Agricultural Service Board conference

Other Duties:

Agricultural Land Base Task Force assigned by Council to the ASB. We started with a White Area Information Session presentation by Camille Ducharme, Public Lands to a Council meeting. Topics covered were: Green/White Area, Green/White Land Exchange Update, Land Sales, Agricultural Lease Review, and White Area Timber Commitment.

We have almost finished some brush cutting, particularly on corners, along the Assumption Bypass.

Spent quite a bit of time with the High Level South Flood Control Project maintenance and the Dextrase Drainage, reviewing files, preparing a report for Council, and listening to a ratepayer's drainage concerns in that area.

Staff performance appraisals.

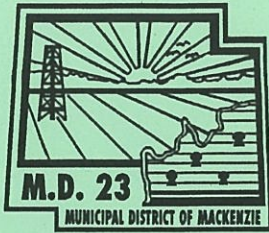
M.D. Image articles preparation - 1 day.

Started work on the ASB program management plan which must be submitted for the Agriculture Grant

Spent a morning with a beaver trapper on the Bushe River Flood Control ditch

Attended a course in Manning on "New Crops Processing and Value Adding"





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Alberta Municipal Affairs and Alberta Agriculture
Agenda Item No:	11 . b)

BACKGROUND / PROPOSAL:

Alberta Municipal Affairs and Alberta Agriculture will be offering a two-day workshop "Finding Agreement on Difficult Issues Workshops" to provide rural and urban councillors, municipal employees and board members with techniques and tools they can use to address contentious and complex issues.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The workshops closest to our MD are scheduled to be held in Grande Prairie, April 4-5, 201 and Edmonton, April 11-12, 2001.


COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

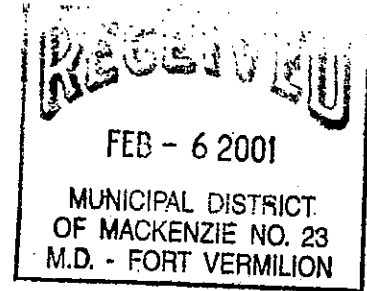
That

Administration send two members of the staff to the "Finding Agreement on Difficult Issues Workshops".

Review:	Dept.	C.A.O. 
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Commerce Place
10155 - 102 Street
Edmonton, Alberta
Canada T5J 4L4
February 1, 2001

In Replying Please Quote:



Dear Chief Administrative Officer. :

Alberta Municipal Affairs and Alberta Agriculture, Food and Rural Development are pleased to be able to offer the Finding Agreement on Difficult Issues Workshops again this year.

The purpose of these two-day workshops is to provide rural and urban councilors, municipal employees and board members with techniques and tools they can use to address contentious and complex issues. Past participants have indicated that using these techniques can reduce the time, cost and stress involved with resolving conflicts and making difficult decisions.

It would be appreciated if you would include this letter in your Council package and distribute the enclosed brochures to your councillors.

There are 5 workshops to be held in various locations around Alberta. Space is limited. Register early to avoid disappointment.

If you require more information or more brochures, please feel free to call me at (780) 427-2225.

Yours truly,



Bill Diepeveen
Mediation Services Coordinator

P.S. Look for an upcoming announcement coming out soon regarding a new one-day course entitled "Involving the Public In Effective Decision Making" scheduled for late March this year.



Name _____ C1
 Organization _____
 Address _____
 City/Town _____ Postal Code _____
 Telephone _____

Please indicate the workshop you wish to attend:

Location	Date	Price:
<input type="checkbox"/> Lethbridge	March 6-7, 2001	1-2 people from one organization \$100.00 each.
<input type="checkbox"/> Vegreville	March 21-22, 2001	3-5 people from one organization \$ 75.00 each.
<input type="checkbox"/> Airdrie	March 28-29, 2001	6 or more from one organization \$ 50.00 each.
<input type="checkbox"/> Grande Prairie	April 4-5, 2001	
<input type="checkbox"/> Edmonton	April 11-12, 2001	

Cheque, Mastercard or Visa payable to **Provincial Treasurer**.
 Participants must pre-register ten days before the workshop.

To register, please mail this form or call:
Alberta Agriculture Field Services, District Office, P.O. Box 160, Coronation, Alberta T0C 1C0
 Telephone (403) 578-3970 or 1-800-387-6030 Fax (403) 578-3122

The Finding Agreement on
 Difficult Issues Workshop
 is provided by:



For more information contact:

Bill Diepeveen, *Mediation Services Coordinator*
Alberta Municipal Affairs
 Tel: (780) 427-2225
 Fax: (780) 422-8624
 Email: bill.diepeveen@ma.gov.ab.ca

Laura Lee Billings, *Specialist-Organizations*
Alberta Agriculture, Food and Rural Development
 Tel: (403) 443-8525
 Fax: (403) 443-7101
 Email: laura.lee.billings@agric.gov.ab.ca

REGISTER EARLY - Limited space

Finding Agreement on

Difficult Issues:

Constructive Collaboration
 for Communities Workshop



Having to make an important decision can be stressful, especially if this decision could cause conflict.

Although conflict is a natural part of life, most people view it as something to avoid at all cost. This can make the decision making process very difficult and is especially true for public sector organizations.



Finding Agreement on Difficult Issues: Constructive Collaboration for Communities is designed for rural and urban councillors, municipal employees and board members as well as members of commodity organizations and any group which would be more effective using good tools to ask a variety of members and stakeholders to help make good decisions.

You will learn the tools necessary to reach agreement on complex and contentious issues. You can make better decisions by applying the techniques which will reduce the stress, time and cost involved in resolving conflict.

The ***Finding Agreement on Difficult Issues: Constructive Collaboration for Communities Workshop*** will give you . . .

- ❖ the basic knowledge, awareness and skills you need to begin to manage conflict in the decision making process

"I would recommend all people involved in local government attend this workshop to assist them in understanding the variety of people they represent."

Frances Davis, Councillor
MD Clear Hills #21

You will gain . . .

- ❖ a basic understanding of conflict and conflict management
- ❖ practical strategies for working more effectively to manage conflict
- ❖ an understanding of the design and management of a consensus based decision making process
- ❖ resource material you can refer to when faced with a conflict situation
- ❖ new skills to handle conflict in ways that will resolve the issues and build relationships

You and your organization will benefit by . . .

- ❖ understanding the various sources of conflict
- ❖ understanding the range of conflict resolution options
- ❖ being able to identify different conflict styles
- ❖ being able to formulate an action plan that will manage conflict by using an interest based approach
- ❖ reduce the time, stress and costs associated with conflict resolution



MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING

Tuesday, February ~~6~~²⁰, 2001
7:00 p.m.

Fort Vermilion School Division

Fort Vermilion, Alberta

AGENDA

CALL TO ORDER: 1. a) Call to Order Page 1
7:00 p.m.

AGENDA: 2. a) Items to Add or Delete from the Agenda Page 1
7:00 – 7:03 p.m.

b) Adoption of Agenda Page 1
7:03 to 7:05 p.m.

ADOPTION OF
THE PREVIOUS
MINUTES: 3. a) Minutes of the February 6, 2001 Page 7
Committee of the Whole Meeting
7:05 to 7:08 p.m.

b) Minutes of the February 6, 2001 Page 13
Regular Council Meeting
7:08 to 7:11 p.m.

BUSINESS ARISING
OUT OF THE
MINUTES 4. a) Page

b) Page

c) Page

PUBLIC
HEARINGS: 5. a) Page

b) Page

c) Page

COUNCIL
COMMITTEE AND

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR MEETING AGENDA
Tuesday, February 7th, 2001
Fort Vermilion School Division
PAGE 2

<u>CAO REPORTS:</u>	6.	a)	Council Committee Reports 7:15 to 7:25 p.m.	Page
		b)	CAO Report 7:25 to 7:30 p.m.	Page
		c)		Page
		d)		Page
		e)		Page

**PLANNING AND
EMERGENCY
SERVICES:**

	7.	a)	Bylaw 238/00 – Land Use Bylaw Amendment Agricultural District 1 to Highway Development District	Page 25
		b)	Fire Chief Expenditure Amount	Page 35
		c)		
		d)		

**PROTECTIVE
SERVICES:**

	8.	a)		Page
		b)		Page
		c)		Page

**UTILITY
SERVICES:**

	9.	a)	Request from Vangard Realty	Page 39
		b)		Page
		c)		Page
		d)		Page

**AGRICULTURAL
SERVICES:**

	10.	a)		Page
		b)		Page



c) Page

CORPORATE SERVICES:

11. a) Assessment Appeal Board Page 43
b) AAMD&C Spring Convention Page 47
c) REDI Appointment Page
d) Policy ADM030 - PC Page
e) Fish + Wildlife Page
f) Page
g) Page

OPERATIONAL SERVICES:

12. a) Resource Road/New Industry Program (Highway 88 Connector) Page 69
b) Proposal for the Provision of Engineering Services Page 77
c) Traffic Lights Page
d) Purchase of One Ton Flat Deck
f)
g)

IN CAMERA SESSIONS:

13. a) Page
b) Page
c) Page

ADJOURNMENT:

11. a) Adjournment

KEEP APPROVED
SIGNED BY
OFFICIAL

APPROVED
BY OFFICIAL



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	February 20, 2001
Originated By:	Dianne Pawlik, Administrative Assistant
Title:	Minutes of the February 6, 2001 Committee of the Whole Meeting
Agenda Item No:	3. a)

BACKGROUND / PROPOSAL:

Not applicable.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the Tuesday, February 6, 2001 Committee of the Whole Meeting.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

That Council adopt the Minutes of February 6, 2001 Committee of the Whole Meeting, as presented.

Review:

Dept.

C.A.O.



**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COMMITTEE OF THE WHOLE**

Tuesday, February 6, 2000

Held in the Fort Vermilion School Division Meeting Room, Fort Vermilion, Alberta

MINUTES

PRESENT:

Bill Neufeld	Reeve
Frank Rosenberger	Deputy Reeve
Betty Bateman	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Walter Sarapuk	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

John W. Driedger	Councillor
Joe Peters	Councillor

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Dianne Pawlik	Administrative Assistant
Bill Landiuk	Director of Corporate Services
Ivan Perich	Director of Public Works
Paul Driedger	Director of Planning and Emergency Services

CALL TO ORDER:

1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:05 a.m.

**ADOPTION OF
AGENDA:**

2. a) **Adoption of Agenda**

MOTION 01-056

MOVED by Councillor Rosenberger

That the agenda be adopted as presented.

CARRIED

Reeve Neufeld turned the Chair over to Councillor Kulscar.

DELEGATIONS:

3. a) Rainbow Lake Community Health Council

Ron Arnason made a presentation on behalf of the Rainbow Lake Community Health Council.

Ron Arnason provided an update on the oil industry and advised that under the new AUB regulations companies are required to liaise with other effected parties. They have 55 to 56 new projects to date and would like to know what MD's input and expectations would be.

Harvey Prockiw advised that there is a Land Use Bylaw in place that would be of assistance to developers..

Ron Arnason requested that there be a meeting with the MD's development team to determine when paperwork is required to which Harvey Prockiw asked that they provide the MD with a presentation on work proposed.

b) Tire Recycling Board

Sid Hinton, Chairman of the Tire Recycling Management Association of Alberta, made a presentation. In the presentation there was a discussion on the viability of picking up used tires, where a central collection agency should be located, and what form of remuneration should be offered.

Councillor Newman asked if anyone had looked at recycling locally to which the response was no.

Councillor Wieler asked about remuneration for storing tires and was advised that there are no funds available at this time.

Millennium funding is available for use of recycled tires with applications going out shortly.

There is currently \$1 per tire paid for hauling tires. It was suggested that local companies be offered the opportunity to haul tires south.

There was discussion as to where the boundary line should be set for a premium transportation price.

Lorne Olsvick provided an update from AUMA advising that pricing has been stabilized for street lighting for the next five (5) years.

The Reeve called a recessed at 11:05 a.m.

The meeting was reconvened at 11:45 a.m.

c) EXH Engineering

Bud Norris made a presentation on behalf of EXH Engineering providing Council with a brief description of their activities. Bud Norris answered questions from Council and provided information about their experience in water management and drainage courses.

d) Public Lands

Camille Ducharme made a presentation on behalf of Public Lands, explaining the Green Zone and White Zone and how the boundaries were determined.

Councillor Newman asked about the John D'or study and was advised that nothing has been done to date. Camille Ducharme advised that there is a copy of the plan at the Public Lands office that will be available for use.

Harvey Prockiw suggested that Mr. Dave Broda, MLA be requested to give consideration to reimbursement to the Leaseholder for any improvements made to a lease prior to selling that lease.

There was discussion as to the development and sale of Public Land and the need for input by the MD. The MD would like to be informed prior to any new land being put up for auction to enable the incorporation of any road development cost into the budget.

MOTION 01-057

MOVED by Councillor Rosenberger

That agenda item 4 a) La Crete Public School Grant be moved to the regular council agenda item 11 a); that item 5 a) Update and Recommendations from the Police Task Force be moved to regular council agenda item 8 a); that item 6 a) Traffic Safety Act be moved to regular council agenda.

CARRIED

ADJOURNMENT:

4. a) Adjournment

MOTION 01-058 **MOVED** by Councillor Newman

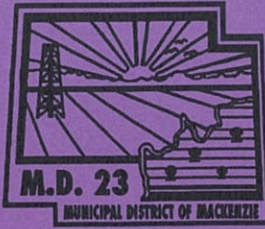
That the meeting be adjourned at 12:20 p.m.

CARRIED

These minutes were adopted this ____ day of _____, 2001.

Bill Neufeld, Reeve

Harvey Prockiw, C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	February 20, 2001
Originated By:	Dianne Pawlik, Administrative Assistant
Title:	Minutes of the February 6, 2001 Regular Meeting
Agenda Item No:	3. b)

BACKGROUND / PROPOSAL:

Not applicable.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the Tuesday, February 6, 2001 Regular Meeting.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

That Council adopt the Minutes of February 6, 2001 Regular Meeting, as presented.

Review:

Dept.

C.A.O.

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Fort Vermilion School Division
Fort Vermilion, Alberta**

Tuesday, February 6, 2001

MINUTES

PRESENT:

Bill Neufeld	Reeve
Frank Rosenberger	Deputy Reeve
Betty Bateman	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Walter Sarapuk	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

John W. Driedger	Councillor
Joe Peters	Councillor

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Dianne Pawlik	Administrative Assistant
Bill Landiuk	Director of Corporate Services
Ivan Perich	Director of Public Works
Paul Driedger	Director of Planning and Emergency Services

CALL TO ORDER:

1. a) **Call to Order**

Reeve Neufeld called the Council meeting to order at 1:20 p.m.

AGENDA:

2. a) **Items to Add or Delete from the Agenda**

The following additions were made to the agenda:

- 7. b) Rainbow Lake Community Health Council
- 8. a) Update and Recommendations from the Police Task Force
- 10. a) White Zone/Green Zone
- 11. e) La Crete Public School Grant
- 11. f) Order in Council

11. g) Memorandum of Understanding Special Council Meeting
12. b) Tire Recycling Board
- b) Adoption of Agenda

MOTION 01-059 **MOVED** by Councillor Newman

That the agenda be adopted with additions.

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) Minutes of the January 23, 2001
Committee of the Whole Meeting

The minutes should read "Reeve Neufeld retained the Chair." Instead of "Reeve Neufeld turned the Chair over to Councillor Newman."

MOTION 01-060 **MOVED** by Councillor Wieler

That the minutes of the January 23, 2001 Committee of the Whole meeting be adopted as amended.

CARRIED

- b) Minutes of the January 23, 2001
Regular Council Meeting

Motion 01-043 should read "That a letter be written supporting the request for funding to Alberta Justice to address the issues of sexual assault and domestic violence."

MOTION 01-061 **MOVED** by Councillor Thiessen

That the minutes of the January 23, 2001 Regular Council meeting be adopted as amended.

CARRIED

**BUSINESS
ARISING
OUT OF THE
MINUTES**

4. a) Business Arising out of the Minutes

There was no business arising from the minutes.

**PUBLIC
HEARINGS:**

5. a) Public Hearings

There were no public hearings.

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

6. a) Council Committee Reports

Councillor Rosenberger attended Mackenzie Municipal Services Agency
REDI

Councillor Sarapuk attended no meetings

Councillor Wieler attended no meetings

Councillor Bateman attended Zama Recreation Board
Community Library

Councillor Kulscar attended no meetings

Councillor Newman attended ASB Convention
ASB Special Policy Review Meeting

Councillor Thiessen attended no meetings

Reeve Neufeld attended REDI

MOTION 01-062

MOVED by Councillor Kulscar

That Frank Rosenberger and Bill Neufeld be reimbursed for attending the REDI meeting on February 5, 2001.

CARRIED

MOTION 01-063

MOVED by Councillor Newman

That Council accept the committee reports as presented.

CARRIED

b) CAO Report

MOTION 01-064

MOVED by Sarapuk

That the Chief Administrative Officers report be accepted as information.

CARRIED

**PLANNING AND
EMERGENCY
SERVICES:**

7. a) **Bylaw 242/01 - Land Use Bylaw Amendment
Plan 1878TR, Lot B in the Hamlet of La Crete
Hamlet Commercial-Residential Transitional
District "HCRT" to Hamlet Residential District 1 "HR-1"**

MOTION 01-065
Bylaw 242//01

MOVED by Councillor Rosenberger

That Council give first reading to Bylaw 242/01 being a Land Use Bylaw amendment (Bylaw 242/01) Plan 1878TR, Lot B in the Hamlet of La Crete Hamlet Commercial-Residential Transitional District "HCRT" to Hamlet District "HR-1".

CARRIED

b) Rainbow Lake Community Health Council

MOTION 01-066

MOVED by Councillor Rosenberger

That this letter and request for funds be accepted as information.

CARRIED

**PROTECTIVE
SERVICES:**

8. a) **Update and Recommendations from the
Police Task Force**

MOTION 01-067

MOVED by Councillor Kulscar

That Council support:

- 1) the request for the MD special constables continue on to obtain expanded authority for impaired driving, and
- 2) that Council support Administration to determine if there is interest from the public to support a Citizens on Patrol Program in MD communities.

CARRIED

**UTILITY
SERVICES:**

9. a) **Removal of Coin Machine From Water Plants**

MOTION 01-068

MOVED by Councillor Wieler

That Council give direction to Administration to advertise both in the local papers and the MD newsletter that the fill station coin machines be shut down effective March 16, 2001.

DEFEATED

MOTION 01-069

MOVED by Councillor Kulscar

That a survey be sent out with the MD Image to ratepayers requesting feedback on the hamlet water points being converted to a cardlock system and that the issue be discussed at the Ratepayer meetings.

CARRIED

The Reeve called a recess at 2:05 p. m.

The Reeve reconvened the meeting at 2:45 p. m.

b) **CRTC Ruling on Municipal Rights of Way**

MOTION 01-070 **MOVED** by Councillor Thiessen

That the CRTC Ruling on Municipal Rights of Way be accepted for information only.

CARRIED

AGRICULTURAL SERVICES:

10. a) **GreenZone/White Zone**

MOTION 01-071 **MOVED** by Councillor Kulscar

That this issue be taken back for further information.

CARRIED

CORPORATE SERVICES:

11. a) **The Business Link, a joint initiative of the Government of Canada, the Government of Alberta, and Economic Development Edmonton**

MOTION 01-072 **MOVED** by Councillor Rosenberger

That "The Business Link" be received as information.

CARRIED

b) **Northern Neighbours, Southern Friends**

MOTION 01-073 **MOVED** by Councillor Newman

That Administration make up with a display and send a junior employee to the 'Meet the North: Share the Vision Conference and Exposition' being held April 9 - 11, 2001.

CARRIED

- c) **AAMD&C Resolution of First Nations Task Force**

MOTION 01-075 **MOVED** by Councillor Kulscar

That the resolution of First Nations Task Force be forwarded to the AAMD&C Zone Meeting and the AAMD&C Spring Convention.

CARRIED

- d) **AAMD&C Resolution of Lodge Requisition**

MOTION 01-075 **MOVED** by Councillor Sarapuk

That the resolution on Lodge Requisition be forwarded to the AAMD&C Zone Meeting and the AAMD&C Spring Convention.

CARRIED

MOTION 01-076 **MOVED** by Councillor Newman

That all Councillors be authorized to attend the AAMD&C Zone meeting in March, 2001.

CARRIED

- e) **La Crete Public School Grant Request**

MOTION 01-077 **MOVED** by Councillor Kulscar

That this item be referred to the Municipal District Regional Library Board

CARRIED

f) **Order In Council**

MOTION 01-078 **MOVED** by Councillor Kulscar

That this item be received for information.

CARRIED

g) **Memorandum of Understanding
Special Council Meeting**

MOTION 01-079 **MOVED** by Councillor Thiessen

That the Special Council meeting be moved from March 5, 2001 to March 7, 2001 at 10:00 am.

CARRIED

The Reeve called a recess 3:20 p. m.

The Reeve reconvened the meeting at 3:25 p. m.

**OPERATIONAL
SERVICES:**

12. a) **Traffic Safety Act**

Ivan Perich went through the Traffic Safety Act Discussion Paper # 4 regarding Commercial Vehicle General Equipment and Safety Regulations and completed the questionnaire.

b) Tire Recycling Board

MOTION 01-080

MOVED by Councillor Sarapuk

That the Tire Collection Boundary be set at the south border of MD of Northern Lights No. 22.

CARRIED

**IN CAMERA
SESSIONS:**

13. a) In Camera

There were no issues.

ADJOURNMENT:

14. a) Adjournment

MOTION 01-081

MOVED by Councillor Thiessen

That the meeting be adjourned at 3:45 p. m.

CARRIED

These minutes were adopted this _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 20, 2001
Originated By:	Planning and Emergency Services
Title:	Bylaw 238/ 00 - Land Use Bylaw Amendment Agricultural District 1 to Highway Development District
Agenda Item No:	7. a)

BACKGROUND / PROPOSAL:

High Level Construction is requesting to re-zone Part of NW 19-110-19-W5 from an Agricultural District 1 "A1" to Highway Development District "HD"

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This piece of land borders the Town of High Level's boundary on the north end. It is divided by Highway 35 and the railway. The applicant is proposing to develop a "truck stop" on the north west corner of NW 19-110-19-W5 which is divided by the highway, the construction yard site and an airstrip that runs directly down the center of the land.

COSTS / SOURCE OF FUNDING

Not applicable

RECOMMENDED ACTION (by originator):

That Council pass first reading for Bylaw 238/00.

Review: <i>fmo.</i>	Dept. <i>Planning & Emergency Services</i> C.A.O. <i>(Signature)</i>
---------------------	--



Po Box 1690
LA CRETE, AB T0H 2H0

Att: Scott Skinner

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. Bylaw 238/00

NAME OF APPLICANT <u>HIGH LEVEL CONSTRUCTION INC</u>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	<u>Cell Fax</u>

COMPLETE IF DIFFERENT FROM APPLICANT NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

part of	CTR./LS. <u>NW</u>	SEC. <u>79</u>	TWP. <u>109</u>	RANGE <u>79</u>	ML <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Agriculture TO: Highway Commercial

REASONS SUPPORTING PROPOSED AMENDMENT:

To sub divide approximately 15 acres
and construct a truck stop.
see attached drawing.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. _____

HIGH LEVEL CONSTRUCTION INC Oct 30/00
APPLICANT DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

HIGH LEVEL CONSTRUCTION INC Oct 30/00
REGISTERED OWNER DATE

Mike + Donna Lee

N

MD ROAD

HIWAY #35

SERVICE ROAD

approximately 15 acres

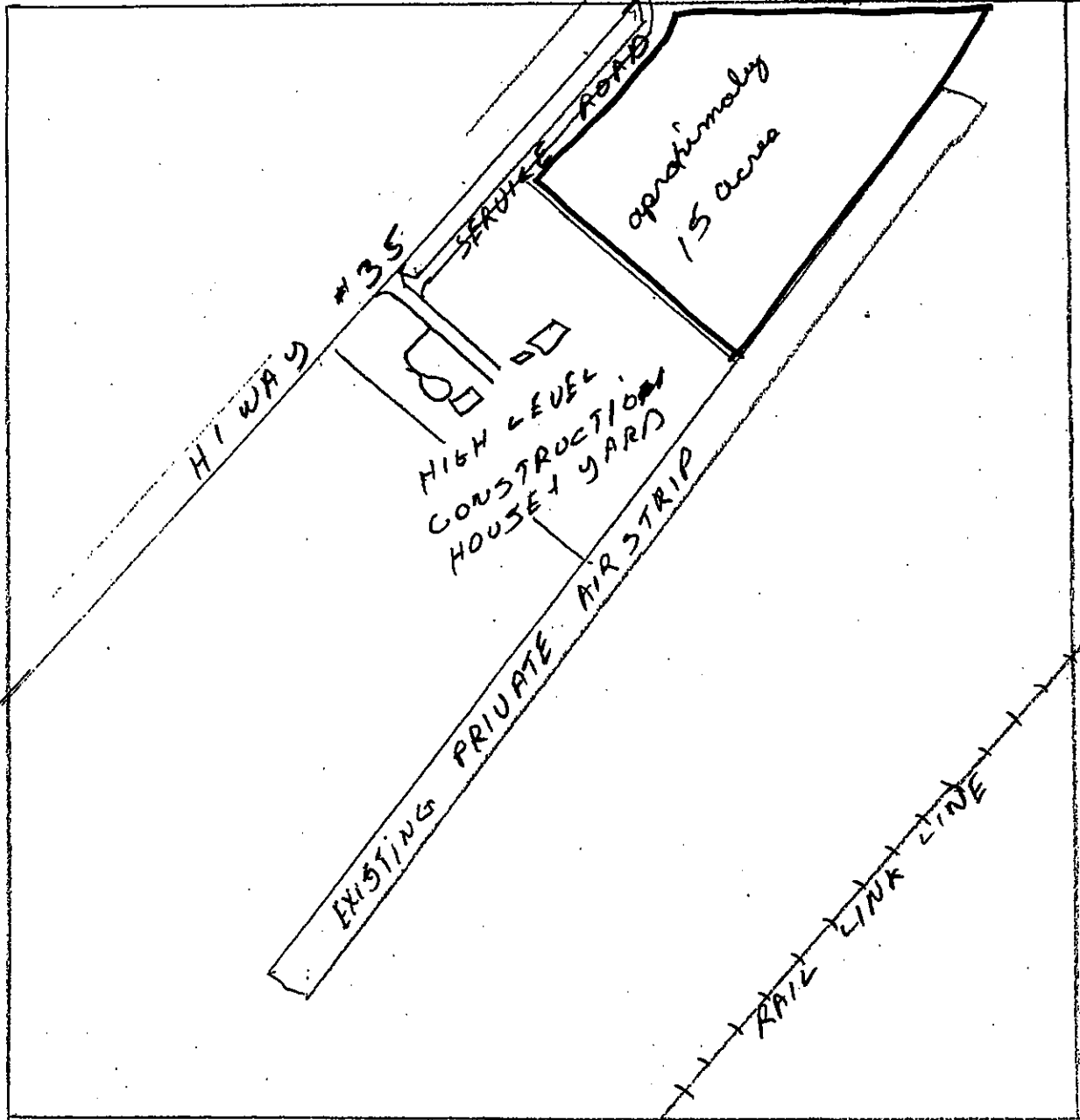
HIGH LEVEL CONSTRUCTION HOUSE YARD

EXISTING PRIVATE AIR STRIP

RAIL LINK LINE

E

S



BYLAW NO. 238/00

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate a highway commercial development on certain lands within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the following:

Pt.NW 19-109-19-W5M in the Municipal District of Mackenzie No. 23 be amended from Agricultural District 1 "A1" to Highway Development District "HD",

in accordance with attached Schedule "A".

2. The adoption of this bylaw is effective upon the date of the passing of the third and final reading of this resolution.

First Reading given on the _____ day of _____, 2000.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____, 2000.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2000.

Bill Neufeld, Reeve

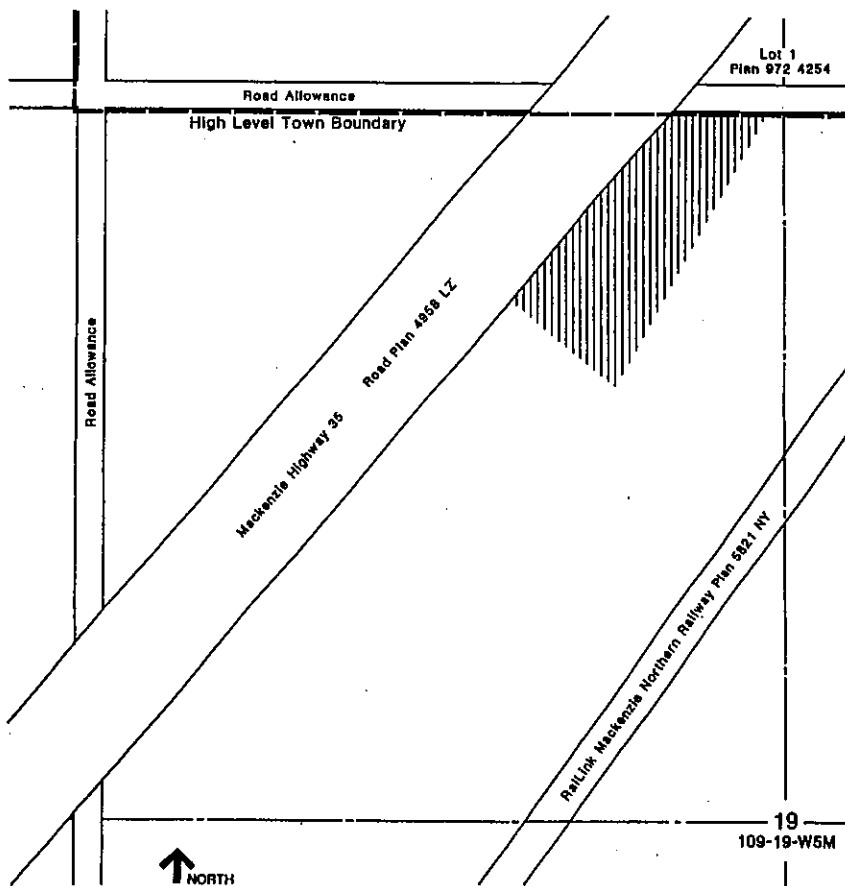
Eva Schmidt, Executive Assistant

SCHEDULE "A"

Bylaw No. 238/00

1. That the following property:

- (i) Pt. NW 19-109-19-W5M be amended from Agricultural District 1 "A 1 " to Highway Development District "HD", as described below:



FROM: Agricultural District 1 "A1"

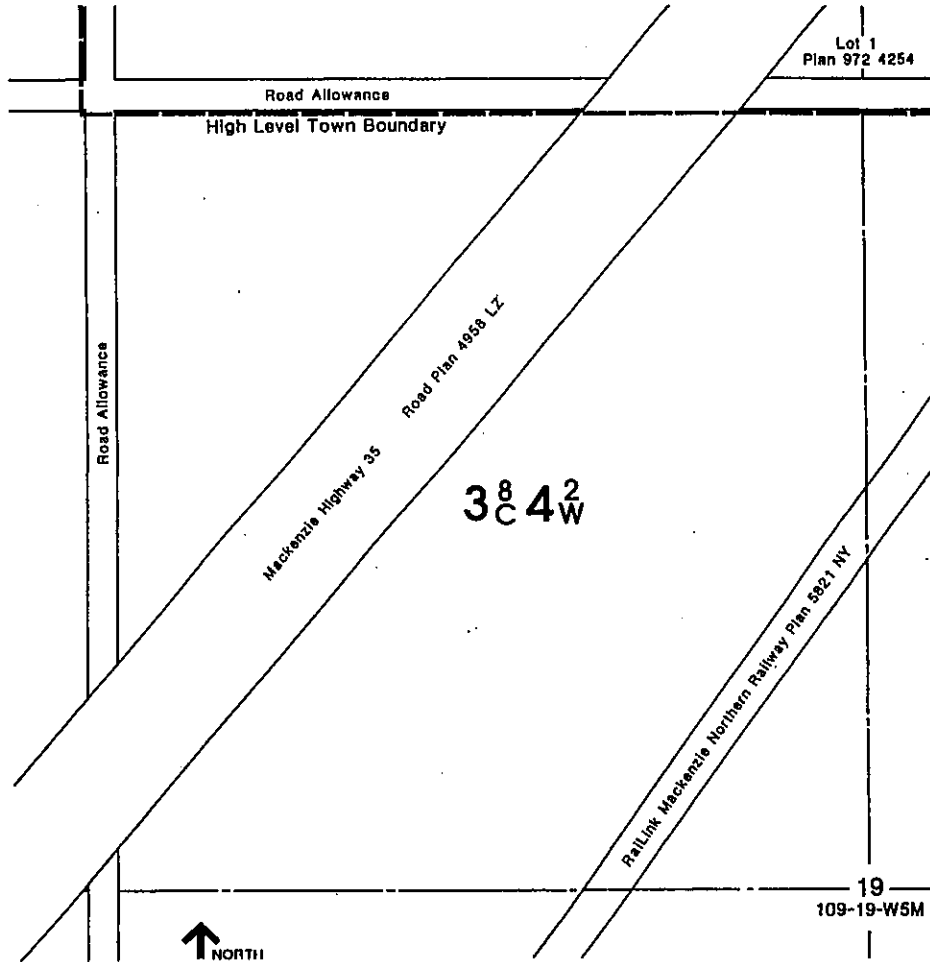
TO: Highway Development District "HD"

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2000.

Bylaw 238/00
 Land Location: NW 19-109-19-W5M



CLI – SOIL CAPABILITY FOR AGRICULTURE

Soil Class:

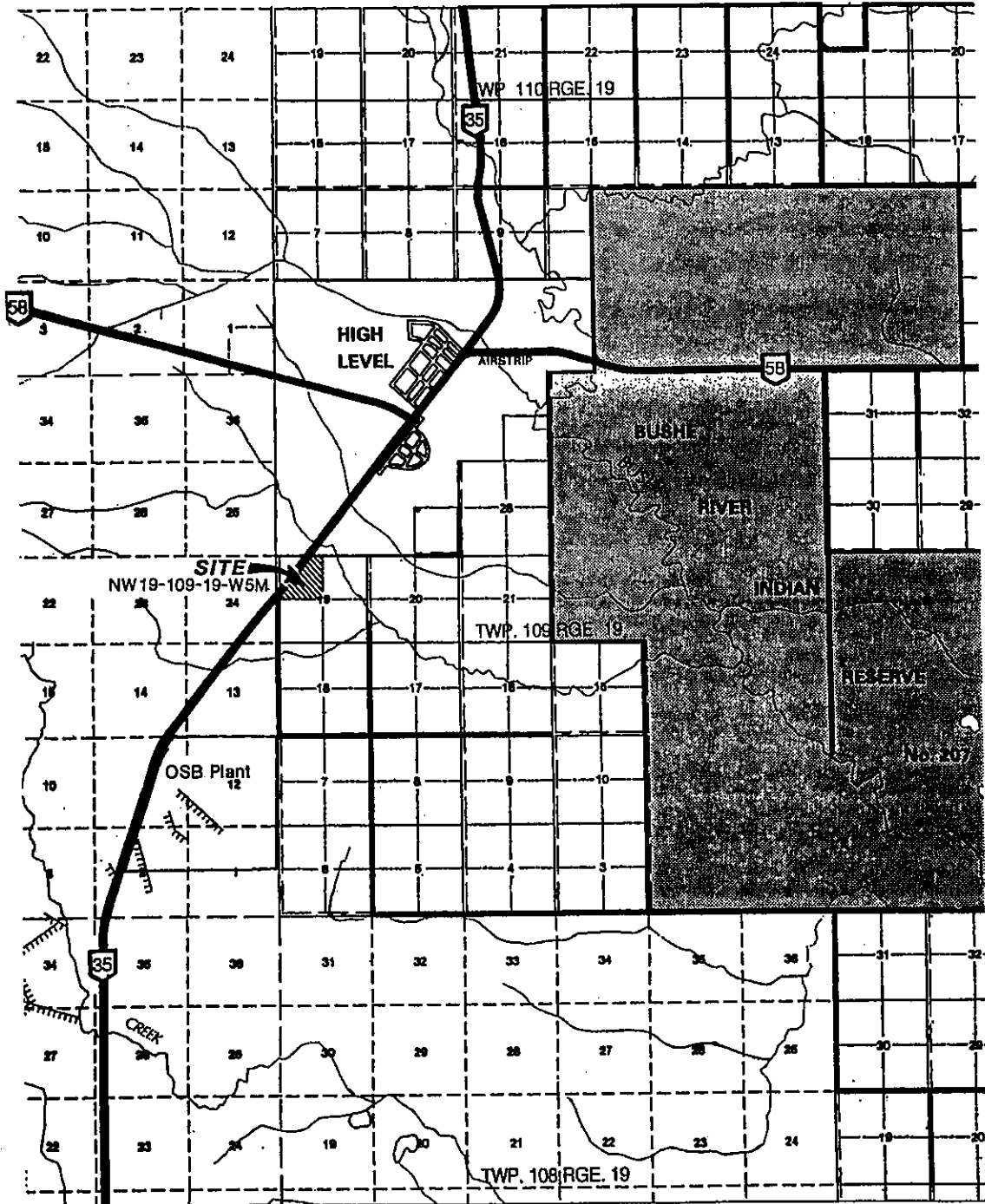
Sub Classes:

- 3 Soils in this class have moderately severe limitations that restrict the range of crops or require special conservation practices, or both.
- 4 Severe limitations that restrict their capability to producing perennial forage crops, and improvement practices are feasible.

- C: adverse climate
- W: Excess water
- 8:2 Proportion of soil makeup
- Source: CLI Mount Watt Map Sheet, Area 84 K

Bylaw 238/00

LOCATION MAP





M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole REGULAR COUNCIL MEETING
Meeting Date:	February 20, 2001
Originated By:	Planning and Emergency Services
Title:	FIRE CHIEF EXPENDITURE AMOUNT
Agenda Item No:	7. 63

BACKGROUND / PROPOSAL:

Our Purchasing Authority Directive, Policy No.FIN012 states the maximum expenditure amount for District Fire Chiefs is \$500.00. Any purchase over the authorized expenditure limit must be approved by the Director of Emergency Services. The Fire Chiefs have requested that the expenditure amount be increased to \$5,000.00. This would allow them to make purchases according to the approved annual budget without requiring approval from the Director of Emergency Services for every purchase.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Fire Chiefs felt that with the maximum amount authorized at only \$500.00 they could not even buy 1 set of bunker gear and at times not even the jacket alone. If the Fire Chiefs purchase the items that were approved in their annual budget their should not be any concern for expenditures. The Director of Emergency Services still is the Expenditure Officer overseeing the departments and has to approve all expenditures.



COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

That Policy FIN012 be amended:

1. By amending the maximum expenditure amount for District Fire Chiefs from \$500.00 to **\$5,000.00**.
2. By changing the Mgr Planning and Emergency Services to **Director of Planning and Emergency Services**.

Review:		Dept. <u>PLANNING & EMERGENCY SERVICES</u> , C.A.O. 
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Municipal District of Mackenzie No. 23

Title	Purchasing Authority Directive	Policy No:	FIN012
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Legislation Reference	Municipal Government Act, Section 209 and 248 (1)
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Purpose

To provide MD employees with a clear understanding of purchasing authority, what that purchasing authority is and the process in which the MD is committed to an expense, and approval for payment of such expense.

Policy Statement and Guidelines

The following is a list of positions authorized to commit expenditures on behalf of the MD of Mackenzie with the maximum amounts those positions are authorized to commit.

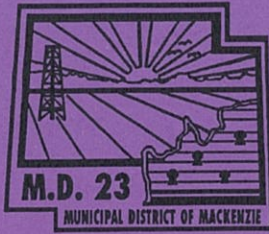
Chief Administrative Officer	- As approved by budget
Treasurer/Asst. CAO	- \$ 20,000.00 (in the absence of the CAO as approved by budget)
Municipal Secretary	- \$ 1,000.00
Mgr Planning and Emergency Services	- \$ 10,000.00
Superintendent of Road Operations	- \$ 10,000.00
Superintendent of Utilities	- \$ 10,000.00
Shop Foreman	- \$ 5,000.00
Ferry Foreman	- \$ 5,000.00
Agricultural Fieldman	- \$ 5,000.00
Public Works Administrative	- \$ 5,000.00
Leadhand North	- \$ 5,000.00
Leadhand South	- \$ 5,000.00
Senior Utilities Officers	- \$ 2,500.00
District Fire Chiefs	- \$ 500.00

Where expenditures are "Non Controllable" the Treasurer shall review and approve such expenditures for payment. Should a department head request that "Non Controllable" expenditures are required and approved by him/her prior to payment, that department head shall advise the Treasurer in writing of such request identifying what "Non Controllable" expenditures he/she wishes to review. The Treasurer shall not approve any "Non Controllable" expenditures forwarded by the department heads without the approval for payment by the respective department heads.

For the purpose of this directive, "Non Controllable" expenditures shall include items such as utilities, telephone, lease payments, contract payments, payroll, etc. or items as identified by the Chief Administrative Officer.



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	February 20, 2001
Originated By:	Marco Braat, Superintendent of Utilities
Title:	Request from Vanguard Realty Ltd.
Agenda Item No:	9. a)

BACKGROUND / PROPOSAL:

Vanguard Realty is proposing to develop land on the most northwestern corner of the hamlet boundaries. Currently there are no provisions for a sewer main line to accommodate for future developments within the hamlet. Mr. Enns is requesting that the municipality construct the installation of such sewer lines in the summer of this year.

DOCUMENTATION ATTACHED

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This issue was discussed at the Development Task Force with the consensus that the municipality wants to improve the development process so developers are not hindered due to inadequate servicing for connection.

COSTS / SOURCE OF FUNDING:

Administration is seeking grant funding to make this project possible at minimum cost to the developer. The portion that is not funded via grants would be paid up front by the municipality and recovered as a special levy per acre basis to the developer.

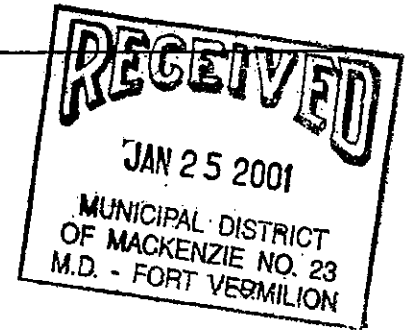
RECOMMENDED ACTION (by originator):

That Administration continues to pursue grant funding to reduce the cost to the developer for the sewer main line services.

Review: <i>MB</i>	Dept. <i>Utilities</i>	C.A.O. <i>[Signature]</i>
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Paul M. Driedger

From: Henry Enns <henrye@powertochange.com>
To: <md23mes@incentre.net>
Sent: Monday, January 22, 2001 10:30 AM
Subject: Sewer Main Across N 1/2 of 9 106 15 w5



Vanguard Realty Ltd.
Box 119,
Rapid View, SK.
SOM 2MO
Jan.22, 2001

The Council, M.D.23
Att. Harvey Prockiw,
Paul Driedger,
Bill Neufeld,
Marco Bratt

LaCrete, AB

Dear Sirs and Madam:

May I express my appreciation to council and the individuals thereof who are facilitating discussions regarding the Developer's Agreement in particular and future developments in general.

I recognize that the building of the sewer main which is to accommodate the development of N 1/2 of 9 106 15 w5 is a major undertaking but I encourage the construction of this project during the early part of the summer of 2001 if at all possible.

There are several reasons for my haste. Since this project is a probability, the temporary lift station that I have been contemplating is no longer feasible. At this point Vanguard has very few house lots for sale but the provision of more requires the main.

In order to facilitate the speedy construction of this project at the most economic cost possible I volunteer to supervise the project at cost if construction can proceed in 2001.

Council will be interested to learn that the proposed line will facilitate the execution of my plan for NW 9. My purpose is to

divide

the remaining portion of the quarter into bite sized pieces
which will
be made available to individual developers. Please consider
the faxed
diagram.

Thanking you for your continued cooperation in this matter I
remain

Yours truly,
Henry Jay Enns.

GOVERNMENT ROAD ALLOWANCE

718255 s.m.
71.823 hectares
177.48 acres

AREA 'C2'

84140 s.m.
8.414 hectares
20.79 acres

AREA 'B1'

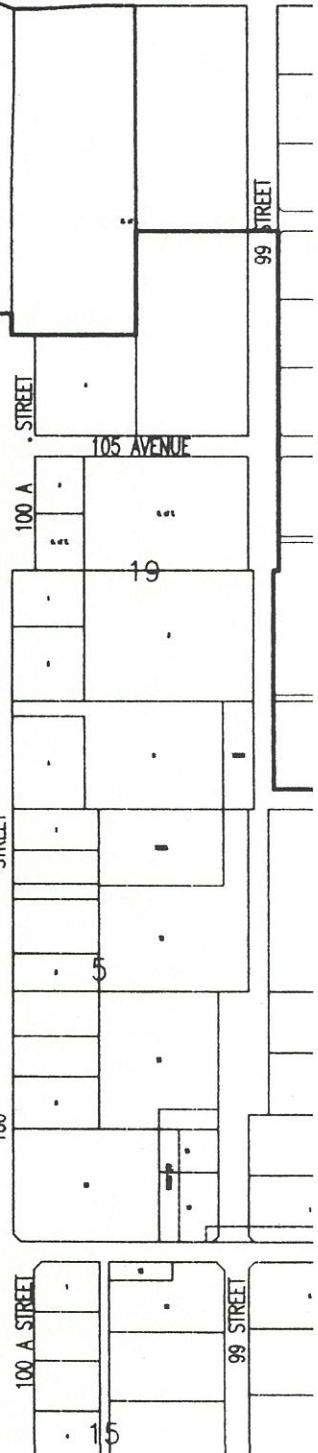
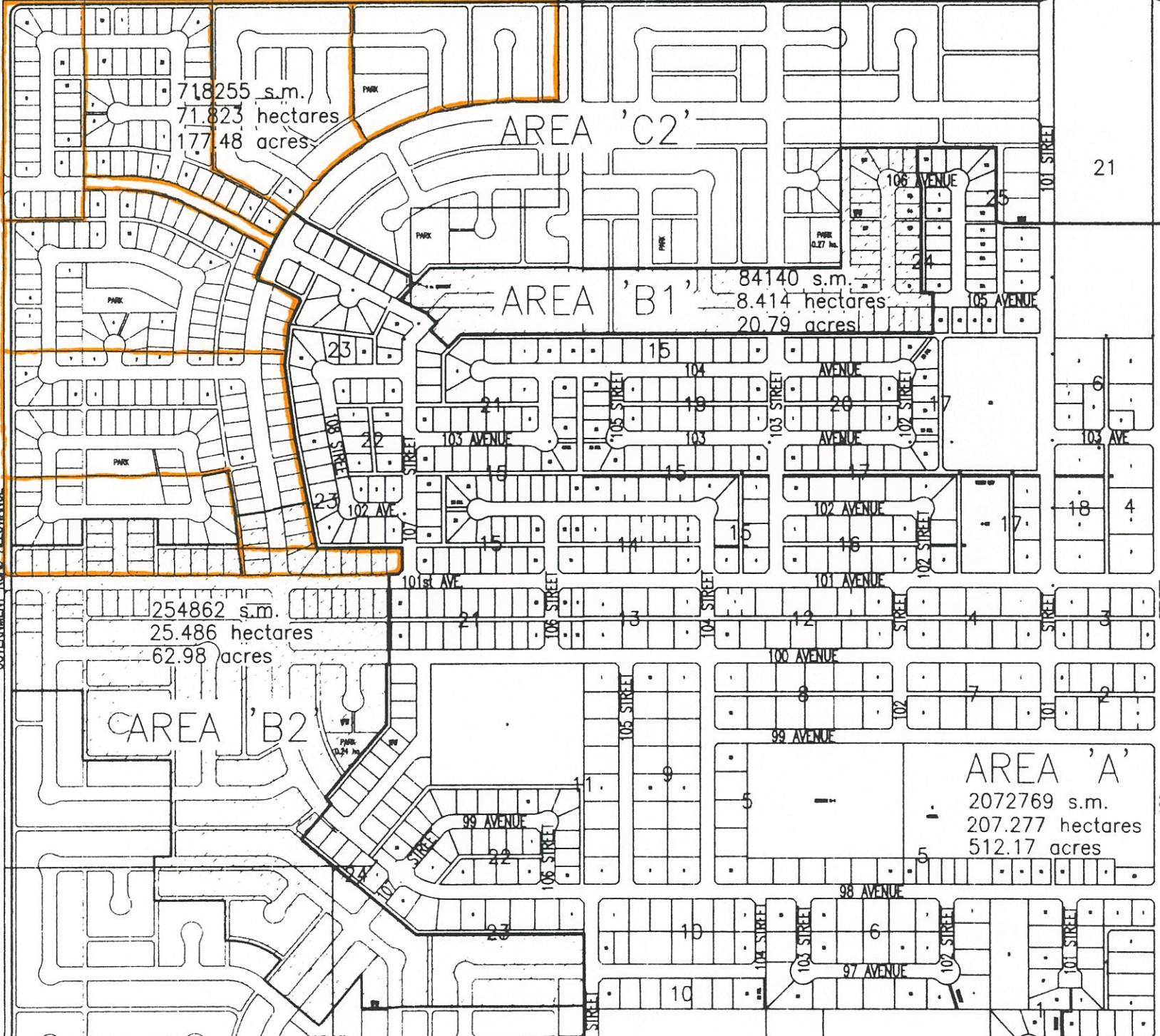
254862 s.m.
25.486 hectares
62.98 acres

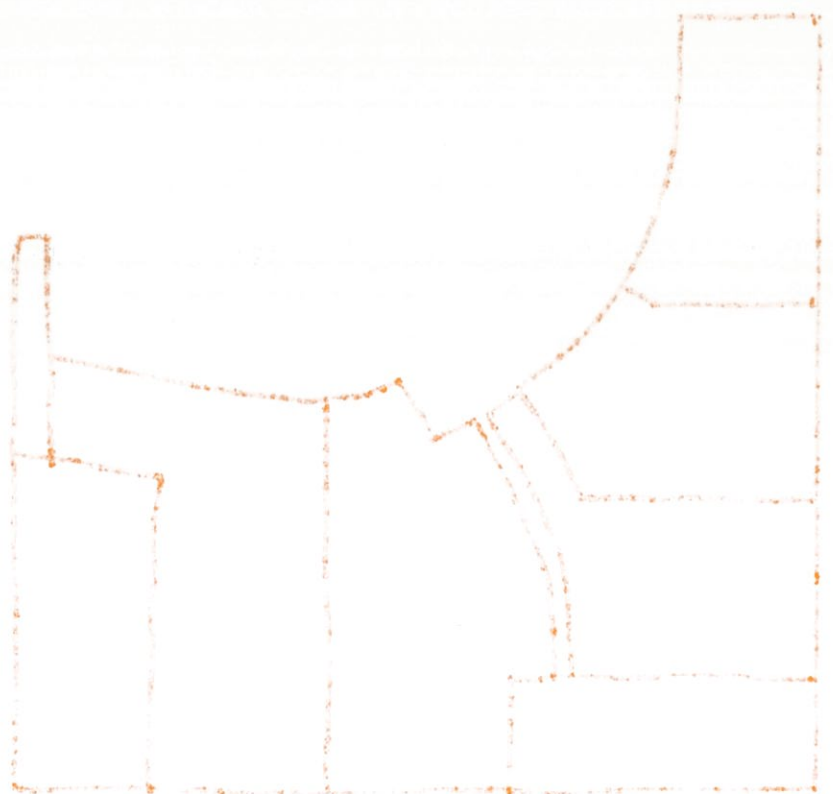
AREA 'B2'

AREA 'A'
2072769 s.m.
207.277 hectares
512.17 acres



GOVERNMENT ROAD ALLOWANCE







M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Meeting
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Assessment Appeal Board
Agenda Item No:	11 a)

BACKGROUND / PROPOSAL:

The advertisement for Members at Large for the Assessment Appeal Board was advertised and only one application was received. The requirement is for two Members and one Alternate Member on the Assessment Appeal Board.

Les Coulthard was appointed at that time and the ad was placed in the Echo and Northern Pioneer for a further two weeks.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Applications have now been received from Patrick Heglund and Wally Schroeder expressing interest in being on the Assessment Appeal Board.

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

That

Council appoint _____ as a member and _____ as an alternate member of the Assessment Appeal Board.

Review:

Dept.

C.A.O.

MEMO

Jan 21/01

From:

Patrick Heglund

To: MD of Mackenzie No. 23

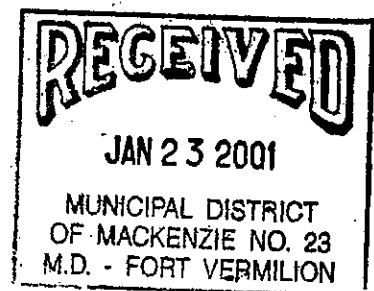
RE: Assessment appeal board

Please submit my name for council approval in response to MD 23's request for a member of the public to participate in the Assessment Appeal Board.

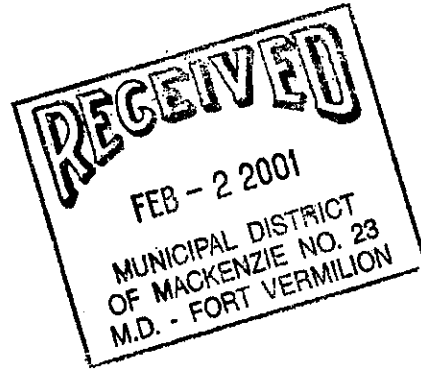
I have recently been confirmed as a delegate on the subdivision appeal board and presume that membership on both boards would be acceptable.

Thank you.

Patrick Heglund.



W. Schroeder



January 30, 2001

Chief Administrative Officer
Municipal District of Mackenzie No. 23
P.O. Box 640
Fort Vermilion, Alberta
TOH IN0

Dear Sir:

I would like to apply for an appointment to the *Assessment Appeal Board*. Having lived in the La Crete area for the past 14 1/2 years, I am aware of the conditions and needs unique to this area.

Please inform me regarding your decision.

Sincerely Yours,

A handwritten signature in cursive script that reads "W. Schroeder".

Wally Schroeder



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Meeting
Meeting Date:	February 20, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Alberta Association of Municipal Districts and Counties
Agenda Item No:	11. 6)

BACKGROUND / PROPOSAL:

The annual AAMD&C Spring Convention will be held March 26 to March 28, 2001.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In the past all Council has been authorized to attend the Spring Convention.

COSTS / SOURCE OF FUNDING:

Funds have been budgeted to attend the AAMD&C Spring Convention.

RECOMMENDED ACTION (by originator):

That

All Council be authorized to attend the AAMD&C Spring Convention.

Review:

Dept.

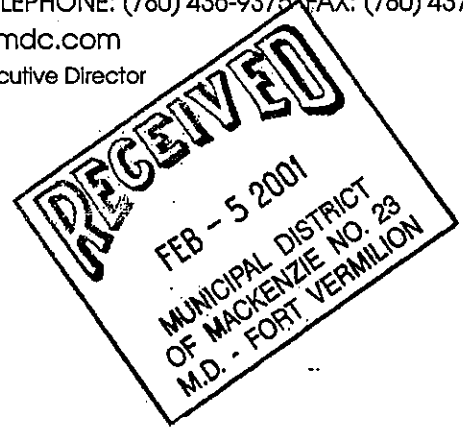
C.A.O.

ALBERTA ASSOCIATION of MUNICIPAL DISTRICTS & COUNTIES

4504 - 101 STREET • EDMONTON ALBERTA T6E 5G9 • TELEPHONE: (780) 436-9375 • FAX: (780) 437-5993

Website: www.aamdc.com

LARRY GOODHOPE - Executive Director



January 31, 2001

To All AAMD&C Members:

I am pleased to enclose the following information with respect to the AAMD&C Spring 2001 Convention:

- 1) Convention Call;
- 2) Credentials Form - please return by **Wednesday, February 21, 2001**;
- 3) Hotel Reservation Form - please return by **Wednesday, February 21, 2001**; and
- 4) "Draft" Convention Program.

Please ensure that the above convention forms are submitted to the AAMD&C office by the dates indicated above. The Convention Program is still in the "draft" status, however, we will include the final Program in the registration packages.

We have appointed Air Canada as the official airline for the Spring 2001 Convention to be held March 26-28, 2001 in Edmonton. Simply contact Air Canada's North America toll free number at 1-800-361-7585 or local number 514-393-9494 or your Travel Agent and take advantage of Special Discounted Airfares. Our Convention number is CV239635. By ensuring that the convention number appears on your ticket, you will be supporting your Association.

I look forward to seeing you at the Spring 2001 Convention. If you have any questions regarding the enclosed information, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in cursive script, appearing to read "Larry Goodhope".

Larry Goodhope
Executive Director

LG/daz

Att.



CONVENTION CALL

SPRING 2001

This is to advise that the Spring 2001 Convention of the Alberta Association of Municipal Districts and Counties will be held at The Coast Terrace Inn and Delta Edmonton South from March 26 to March 28, 2001. The official opening will be on Tuesday, March 27th at 8:30 a.m.

REGISTRATION AND FEES

Registration will begin on Monday, March 26th from 12:00 Noon to 6:00 p.m. in the foyer to the Grande Ballroom, Main Level, Delta Edmonton South.

The registration desk will be relocated and reopened on Tuesday, March 27th at 7:00 a.m. in the Foyer to the Jubilee Ballroom, Level P2, The Coast Terrace Inn.

As in previous years, we will invoice each jurisdiction for registration fees after convention. As yet, the registration fee has not been determined, but will be arrived at when all expenses are known. We are committed to keeping the registration fee as reasonable as possible.

HOTEL REGISTRATION

Hotel guestrooms have been reserved at The Coast Terrace Inn, Delta Edmonton South and the Greenwood Inn. Hotel rates have been secured at the above noted hotels as follows:

THE COAST TERRACE INN

4440 Calgary Trail North

Edmonton, Alberta T6H 5C2

Tel: (780) 437-6010 Fax: (780) 431-5804 Toll Free: 1-888-837-7223

\$92.00 Single/double occupancy (one king or two queen)
\$191.00 Executive suite (accommodates 20 people - 7 available)

We have blocked 100 guestrooms for March 25th and 200 guestrooms for March 26th and 27th.

DELTA EDMONTON SOUTH

4404 Calgary Trail

Edmonton, Alberta T6H 5C2

Tel: (780) 434-6415 Fax: (780) 436-9247 Toll Free: 1-800-661-1122

\$89.00 Standard guestroom
\$99.00 Signature service guestroom
\$195.00 King suite (accommodates 8 people - 2 available)
\$250.00 Single level jacuzzi suite (accommodates 8 people - 2 available)
\$285.00 Bi-level jacuzzi suite (accommodates 20 people - 4 available)

We have blocked 25 guestrooms for March 25th and 156 guestrooms for March 26th and 27th.

GREENWOOD INN (OVERFLOW)

4485 Calgary Trail N.B.

Edmonton, Alberta T6H 5C3

Tel: (780) 431-1100 Fax: (780) 437-3455 Toll Free: 1-888-233-6730

\$89.00 Single occupancy (one queen bed)
\$99.00 Double occupancy (two queen beds)
\$189.00 Suite (accommodates 8 people - 3 available)

We have blocked 23 guestrooms for March 25th and 153 guestrooms for March 26th and 27th.

All guestrooms are subject to provincial room tax of 5% plus 7% GST and all attendees will be billed individually for the guestroom and incidentals when they check out of the hotel. Check in time is 3:00 p.m. and check out time is 12:00 Noon. Ample parking is available at all three facilities at no charge.

HOTEL RESERVATION FORM

The hotel reservation form is attached. Please complete the form and return to the AAMD&C office, Attention: Darla Zuk, by mail or via facsimile at (780) 437-5993 by **Wednesday, February 21, 2001**. Your guaranteed reservations will be confirmed with your municipal office via facsimile once all hotel guestrooms have been assigned and confirmed with the hotel (approximately two weeks).

Due to the continuous adjustments required to the vast amount of hotel guestrooms prior to Convention, we are implementing a new process with respect to changes, cancellations and/or additions to hotel reservations. AAMD&C will still utilize the current rotational system for allotment to the various hotels, however, once we forward via facsimile the confirmation numbers to your office, each jurisdiction will be responsible for any changes, cancellations and/or additions to their guestroom allotment. For your convenience, we have included the hotel toll free numbers for each hotel, as noted previously. AAMD&C will not be responsible for making any of these changes on your behalf after the confirmation numbers have been assigned. As these adjustments will be made directly by your office, AAMD&C will not be held responsible for any no shows or errors to your rooming block. Should you have any difficulties making adjustments to your room block, please contact Darla Zuk, AAMD&C, at (780) 436-9375, and she will gladly assist you in resolving any issues with the hotels.

As in the past, the Coast Terrace Inn will be our main hotel followed by the Delta Edmonton South and the Greenwood Inn. For your safety, we will provide a shuttle bus service from the Greenwood Inn to the Coast Terrace Inn during peak times of the Convention.

Please be advised that the rotation order is separate for Spring and Fall. The Spring 2001 Convention rotational order is as follows:

Spring 2001 Hotel Rotation

1. County of Paintearth
2. Mountain View County
3. Smoky Lake County
4. County of Athabasca
5. County of Barrhead
6. Beaver County
7. County of Forty Mile
8. County of Newell
9. Vulcan County
10. Red Deer County
11. County of Grande Prairie
12. Cardston County
13. Starland County
14. Lacombe County
15. MD of Acadia
16. MD of Pincher Creek
17. County of Vermilion River
18. County of Wetaskiwin
19. MD of Foothills
20. MD of Peace
21. Sturgeon County
22. Kneehill County
23. Flagstaff County
24. MD of Willow Creek
25. Clearwater County
26. Cypress County
27. MD of Smoky River
28. Ponoka County
29. County of St. Paul
30. County of Stettler
31. Leduc County
32. Wheatland County
33. County of Warner
34. Strathcona County
35. County of Minburn
36. Special Areas Board
37. County of Thorhild
38. MD of Fairview
39. MD of Spirit River
40. Westlock County
41. MD of Bonnyville
42. Lakeland County
43. MD of Wainwright
44. MD of Northern Lights
45. MD of Opportunity
46. MD of Provost
47. MD of Rocky View
48. Yellowhead County
49. MD of Greenview
50. Woodlands County
51. MD of East Peace
52. Birch Hills County
53. Saddle Hills County
54. MD of Clear Hills
55. MD of Mackenzie
56. MD of Ranchland
57. MD of Lesser Slave River
58. MD of Big Lakes
59. MD of Taber
60. Parkland County
61. Lamont County
62. Lac Ste. Anne County
63. County of Lethbridge
64. County of Camrose
65. MD of Brazeau
66. MD of Bighorn
67. County of Two Hills

SUITE ASSIGNMENT

In recent years, we have had numerous requests for suites and the requests have exceeded the number of suites available. As a result, some conflicts have arisen relative to the assignment of the suites. Please note that the suites will be assigned on the same rotation basis as the regular guestrooms. We hope that this process will give all members the opportunity to access the limited suites over time.

CREDENTIALS FORM

The credentials form is enclosed. Please complete this form and have signed by the Reeve/Mayor and C.A.O. then return the completed form to the AAMD&C office, Attention: Darla Zuk, by mail or fax at (780) 437-5993 by **Wednesday, February 21, 2001**. This will ensure that voting privileges are extended to all delegates.

REEVES'/MAYOR MEETING

A Reeves'/Mayor meeting will be held in conjunction with the Spring Convention commencing at 4:00 p.m. on Monday, March 26th. The meeting will be held in the Imperial Ballroom, Level P1, The Coast Terrace Inn. The Agenda will be sent out under separate cover.

CONVENTION PROGRAM

We have enclosed the "draft" program for the Spring 2001 Convention. The final program will be included in the registration packages for all delegates.

TRADE SHOW

The Spring 2001 "Mexican Fiesta" Trade Show will be held on Monday, March 26th from 2:00 p.m. to 8:45 p.m. in the Grande Ballroom at the Delta Edmonton South. The Trade Show will only run for one day during the time frame noted above. We are currently planning to have 55+ exhibitors plus entertainment, hot and cold appetizers starting at 6:00 p.m. and a cash bar for all of our delegates to enjoy. As the Trade Show will only run for one day, please ensure to take this into account when booking your guestrooms. *There will be a GRAND DOOR PRIZE that you must be in attendance to win, so don't miss out or you will definitely be disappointed.*

MUNICIPAL SUPERVISORS

The Alberta Municipal Supervisor's Association (AMSA) is tentatively scheduled to meet on March 27th and March 28th. The AMSA will contact its members directly relative to their program.

HANDLING OF RESOLUTIONS

Bylaw 6(l) Reads:

"Resolutions from individual members shall be in the hands of the Executive Director at least four weeks prior to all conventions." **Thus, the deadline for resolutions to be in our office will be Monday, February 26, 2001.** "Resolutions passed at a duly constituted District Meeting shall be in the hands of the Executive Director at least two weeks prior to all conventions."

HANDLING OF EMERGENT RESOLUTIONS

Bylaw 6(l) Reads:

"An emergent resolution, defined as one submitted after the deadline aforementioned, on a subject or problem that has arisen subsequent to the deadlines and not endorsed at a district meeting may be accepted at the pleasure of the convention." (600 copies required).

To be considered "emergent", a resolution must meet the following criteria:

- it must deal with an issue of significance to rural municipalities which arises after the deadline for submission of resolutions and before the date of the Convention; and
- members must agree that the issue requires debate prior to the next AAMD&C Convention due to a deadline for action or response.

LATE RESOLUTIONS

Bylaw 6(l) Reads:

"Resolutions received after the deadlines aforementioned and not falling under the definition of an emergent resolution will not be dealt with."



ALBERTA ASSOCIATION OF MUNICIPAL DISTRICTS AND COUNTIES
SPRING 2001 CONVENTION
MARCH 26 - MARCH 28, 2001
THE COAST TERRACE INN/ DELTA EDMONTON SOUTH

CREDENTIALS FORM

Please return the completed Credentials Form to our office by **Wednesday, February 21, 2001.**

LIST COUNCILLORS - DO NOT LIST ADMINISTRATORS UNLESS A VOTING DELEGATE.

Last Name	First Name	Title	Convention Use Only

OTHER NON-DELEGATES AUTHORIZED TO ATTEND (C.A.O., P.W. SUPT., ETC.)

Last Name	First Name	Title	Convention Use Only

Jurisdiction:

Signature of Chief Elected Officer:

Signature of Chief Administrative Officer:



ALBERTA ASSOCIATION OF MUNICIPAL DISTRICTS AND COUNTIES
 SPRING 2001 CONVENTION
 MARCH 26 - MARCH 28, 2001
 THE COAST TERRACE INN/ DELTA EDMONTON SOUTH

HOTEL RESERVATION FORM

To assist us in the booking of individual guestrooms, please ensure all columns of the form below have been completed prior to forwarding to our office by Wednesday, February 21, 2000.

Last Name	First Name	Single(S) or Double(D) Occupancy	One or Two Beds	Date of Arrival	Date of Departure	No. of Nights	Non-Smoking(N) or Smoking(S)	(Hotel Use Only) Confirmation Number

Total No. of Rooms (include suite) _____ Rooms will be booked at The Coast Terrace Inn (main), Delta Edmonton South, then the Greenwood Inn, as per rotational order outlined in the Convention Call.

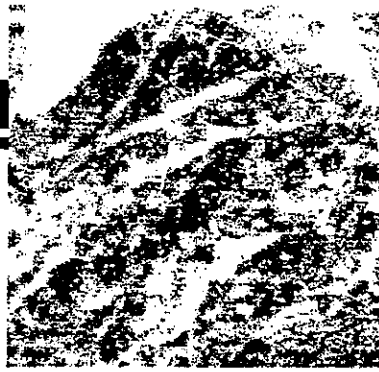
Does your jurisdiction require a suite? If so, please specify "suite" under single/double occupancy column corresponding with the name of registrant. As suites are limited, we will do our best to facilitate your request, as per the rotational order for Spring 2001 Convention.

The above accommodations are being held on a guaranteed basis on the day of arrival regardless of the hotel. Once the confirmation numbers are sent via facsimile from AAMD&C to your office (approximately two weeks prior to Convention), all cancellations and/or changes must be made by your office directly with the hotel. AAMD&C will no longer be involved with the adjustments to your guestrooms. Please note that toll free numbers have been included for each hotel in the attached Convention Call.

Jurisdiction: _____

Signature of Chief Administrative Officer: _____





AAMD&C Spring 2001

“Draft” Convention Program



March 26-28, 2001

*THE COAST TERRACE INN/ DELTA EDMONTON SOUTH
Edmonton, Alberta*



"DRAFT" SPRING 2001 CONVENTION PROGRAM

MONDAY, MARCH 26TH

- 12:00 p.m. - 6:00 p.m. **REGISTRATION/INFORMATION DESK**
Foyer to Grande Ballroom, Main Level
Delta Edmonton South
- 2:00 p.m. - 8:45 p.m. **TRADE SHOW AND WELCOMING RECEPTION**
Grande Ballroom, Main Level
Delta Edmonton South
- 4:00 p.m. **REEVES'/MAYOR MEETING**
Imperial Ballroom
The Coast Terrace Inn

TUESDAY, MARCH 27TH

- 7:00 a.m. **BREAKFAST**
Atrium Café, Main Level
The Coast Terrace Inn
- 7:00 a.m. - 4:30 p.m. **REGISTRATION/INFORMATION DESK**
Relocated to the Foyer to Jubilee Ballroom, Level P2
The Coast Terrace Inn
- 8:30 a.m. **CONVENTION OPENING**
O Canada - Led by TBA
Pianist - Beverly Eriksson
Jubilee Ballroom, Level P2
The Coast Terrace Inn
- INVOCATION**
Led by Tom Forgrave
- WELCOME ADDRESS: HIS WORSHIP, BILL SMITH (TENTATIVE)**
MAYOR, CITY OF EDMONTON

TUESDAY, MARCH 27TH (CONTINUED)

PRESIDENT'S REPORT

MEMBERSHIP FEES FOR 2001-2002 FISCAL YEAR

RESOLUTIONS COMMITTEE

- Director Phyllis Kobasiuk, Chair
- Vice President Bart Guyon
- Director Eugene Wauters

8:45 a.m.

ADDRESS: MINISTER OF MUNICIPAL AFFAIRS (TENTATIVE)

9:15 a.m.

RESOLUTIONS SESSION

9:45 a.m.

REFRESHMENTS AVAILABLE IN VARIOUS WORKSHOPS
Courtesy of TBA
The Coast Terrace Inn/Delta Edmonton South

10:00 a.m.

WORKSHOPS - CONCURRENT

MUNICIPAL POLICING

Empire Ballroom, Main Level
Delta Edmonton South

ADVANCED INTERNET TRAINING

Richmond Meeting Room, Level P1
Victoria Meeting Room, Level P1
Aragon Meeting Room, Level P1
The Coast Terrace Inn

MUNICIPAL DISASTER PREPAREDNESS

Imperial Ballroom, Level P1
The Coast Terrace Inn

MUNICIPAL EXCELLENCE PROGRAM

Palm Meeting Room, Main Floor
The Coast Terrace Inn

CO-OP WATER SYSTEMS

Imperial Ballroom, Main Level
Delta Edmonton South

TUESDAY, MARCH 27TH (CONTINUED)

12:00 Noon

LUNCHEON

Jubilee Ballroom, Level P2
The Coast Terrace Inn

1:00 p.m.

ADDRESS: MINISTER OF AGRICULTURE (TENTATIVE)

Question and Answer Period
Jubilee Ballroom, Level P2
The Coast Terrace Inn

1:30 p.m.

RESOLUTIONS SESSION

2:15 p.m.

BREAK FOR REFRESHMENTS

Courtesy of the Rural Committee of CEA (Tentative)
Foyer to Jubilee Ballroom, Level P2
The Coast Terrace Inn

2:30 p.m.

WORKSHOPS - CONCURRENT (TENTATIVE)

ISSUE SESSION #1 - AGRICULTURE
Empire Ballroom, Main Level
Delta Edmonton South

ISSUE SESSION #2 - ENVIRONMENT
Imperial Ballroom, Level P1
The Coast Terrace Inn

ISSUE SESSION #3 - FINANCE AND GOVERNANCE
Palm Meeting Room, Main Floor
The Coast Terrace Inn

ISSUE SESSION #4 - ENERGY RESOURCES
Imperial Ballroom, Main Level
Delta Edmonton South

6:00 p.m.

SOCIAL EVENING

Grande Ballroom
Delta Edmonton South
Courtesy of Rural Committee of CEA (Tentative)

- EXH Engineering
- Stewart, Weir & Co. Ltd.
- AMEC Infrastructure Limited
- UMA Engineering

WEDNESDAY, MARCH 28TH

7:00 a.m.

BREAKFAST

Atrium Café, Main Level
The Coast Terrace Inn

8:00 a.m. - 11:00 a.m.

REGISTRATION/INFORMATION DESK

Foyer to Jubilee Ballroom, Level P2
The Coast Terrace Inn

8:30 a.m.

MINISTER OF INFRASTRUCTURE (TENTATIVE)

Jubilee Ballroom, Level P2
The Coast Terrace Inn

9:00 a.m.

RESOLUTIONS SESSION

9:45 a.m.

BREAK FOR REFRESHMENTS

Courtesy of Brownlee Fryett (Tentative)
Foyer to Jubilee Ballroom, Level P2
The Coast Terrace Inn

10:00 a.m. to 11:30 a.m.

MINISTERIAL FORUM

MODERATED BY: MINISTER OF MUNICIPAL AFFAIRS (TENTATIVE)

Jubilee Ballroom, Level P2
The Coast Terrace Inn

FORUM PARTICIPANTS (TENTATIVE):

Associate Minister of Aboriginal Affairs

Minister of Agriculture, Food & Rural Development

Minister of Children's Services

Minister of Community Development

Minister of Economic Development

Minister of Environment

Minister of Gaming

Minister of Government Services

Minister of Health & Wellness

Associate Minister of Health & Wellness

WEDNESDAY, MARCH 28TH (CONTINUED)

FORUM PARTICIPANTS (CONTINUED):

Minister of Human Resources & Employment

Minister of Infrastructure

Minister of Innovation & Research

Minister of Intergovernmental & International Affairs

Minister of Justice & Attorney General

Minister of Learning

Minister of Provincial Treasury

Minister of Resources Development

11:30 a.m.

CLOSING ADDRESS: HONOURABLE RALPH KLEIN
Premier of Alberta

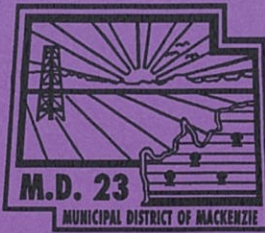
11:45 a.m.

UNFINISHED BUSINESS
Grande Door Prize Draw
The Queen

12:00 p.m.

LUNCHEON
Jubilee Ballroom, Level P2
The Coast Terrace Inn





M.D. of Mackenzie No. 23

Request For Decision

Meeting: **Regular Council Meeting**
Meeting Date: February 20, 2001
Originated By: Ivan Perich, Director of Operational Services

Title: **Resource Road/New Industry Program (Highway 88 Connector)**

Agenda Item No: 12. a)

BACKGROUND / PROPOSAL:

On November 24, 2000 the M.D. of Mackenzie submitted a proposal for the Resource Road New Industry Program. This was to construct a portion of the Highway 88 Connector. Alberta Infrastructure has approved funding for the 11 kilometres on the west end of the project (from SH 697 and going 11 kilometres to the east).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Re-construction of this roadway will improve the long term access from the La Crete area to Highway 88.


COSTS / SOURCE OF FUNDING:

Cost estimates for the project were \$1,700,000 with \$425,000 being the share of the MD of Mackenzie. The remaining \$1,275,000 will be provided by Alberta Infrastructure. This cost is significantly reduced from the costs provided earlier by Torchinsky Engineering Ltd (in 1999). The estimated costs are reasonable when compared to costs incurred in constructing the 5.3 kilometres already completed if the wet area is taken into consideration.

RECOMMENDED ACTION (by originator):

Council amend the 2001 Capital Road Reserves by adding the Highway 88 Connector Resource Road project at a cost of \$425,000.

Review: *Ivan Perich* Dept. *OS*

C.A.O. 

PEACE REGION
Office of the Regional Director

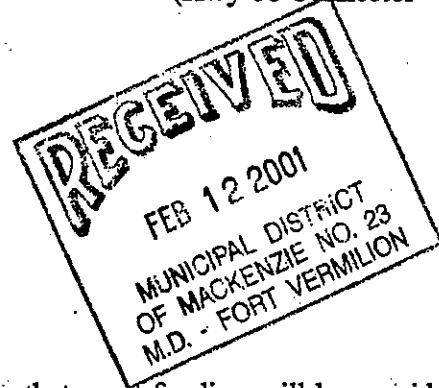
Room 301, Provincial Building
Bag 900-29
Peace River, AB T8S 1T4

Telephone 780/624-6280
Fax 780/624-2440

February 7, 2001

Our File: 715-RRNI-23
(Hwy 88 Connector - Project 2)

Mr. Bill Neufeld, Reeve
Municipal District of Mackenzie No. 23
Box 640
Ft. Vermilion, Alberta
T0H 1N0



Dear Reeve Neufeld:


I wish to advise, on behalf of the Government of Alberta, that grant funding will be provided under the Resource Road/New Industry Program for 75 percent of the eligible project costs of the Highway 88 Connector - Grading Project 2. Your MLA's, the Honourable Pearl Calahasen, Mr. Mike Cardinal, and Mr. Gary Friedel are supportive of this project.

The Municipal District of Mackenzie No. 23 will be responsible for any applicable Goods and Services Tax associated with the project.

Please contact me to discuss the project design, tender and payment processes which must be followed.

If there are any questions or concerns, please give Helen Tetteh-Wayoe, Infrastructure Manager, or myself a call at 780/624-6280.

Yours truly,


John Engleder, P.Eng.
Regional Director

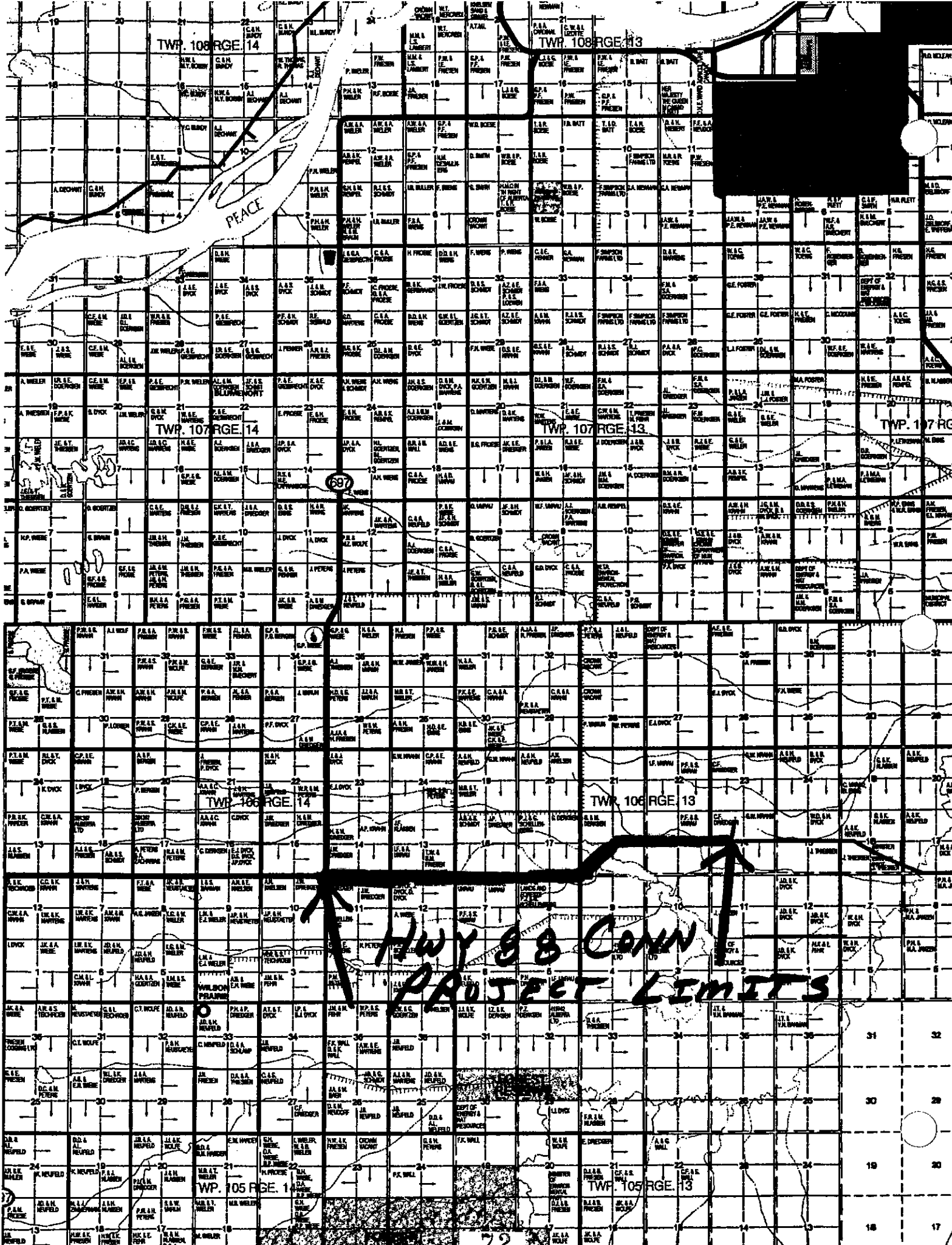
DJ/lw

cc: The Honourable Pearl Calahasen, MLA
Lesser Slave Lake Constituency

Mr. Mike Cardinal, MLA
Athabasca - Wabasca Constituency

Mr. Gary Friedel, MLA
Peace River Constituency

Helen Tetteh-Wayoe



TWP. 108 RGE. 14

TWP. 108 RGE. 13

PEACE

TWP. 107 RGE. 14

TWP. 107 RGE. 13

TWP. 107 RGE. 13

587

TWP. 106 RGE. 13

HWY 8 CORN PROJECT LIMITS

TWP. 105 RGE. 14

TWP. 105 RGE. 13

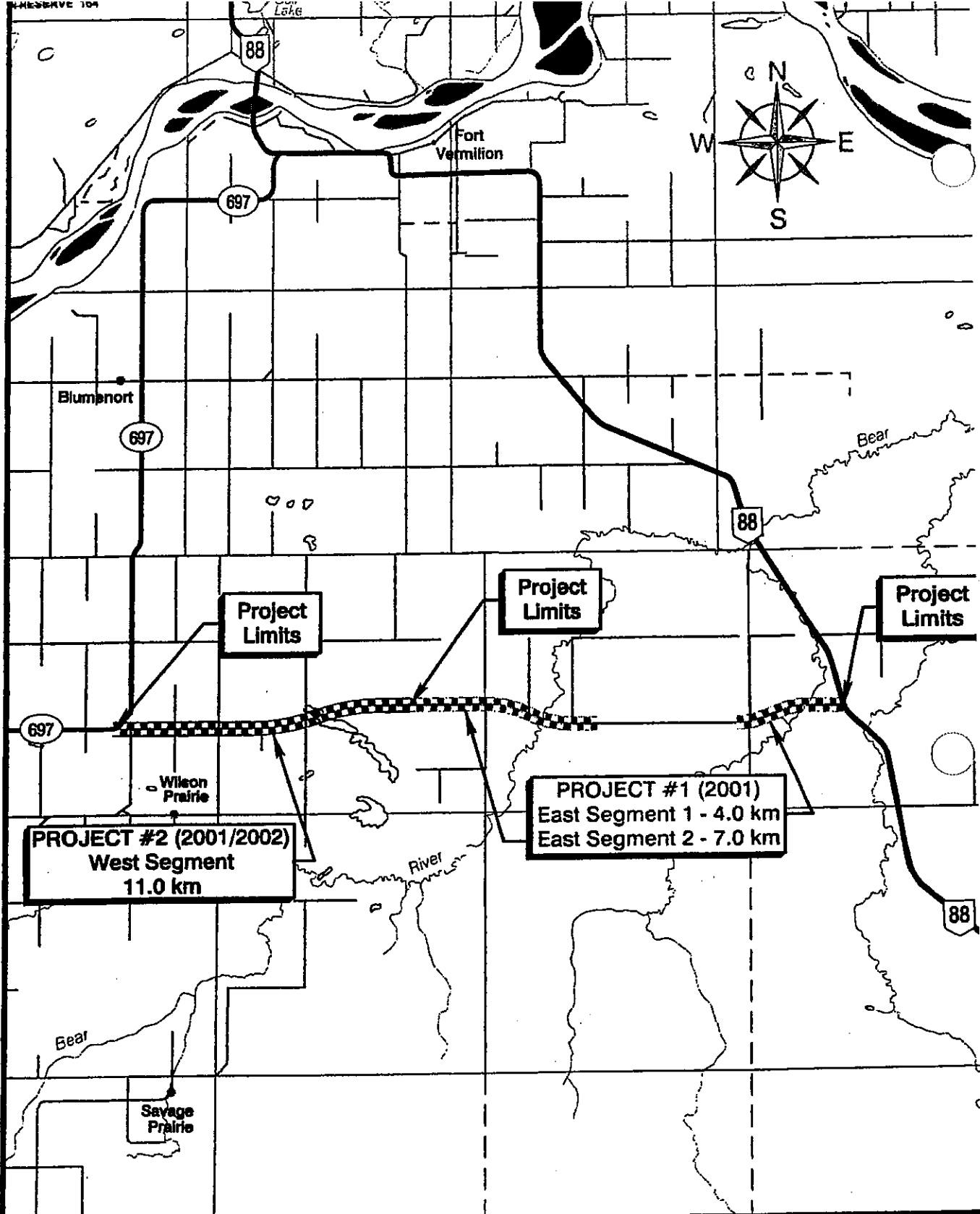
ROADS 5 YEAR CAPITAL PLAN

OPTION D

2001 Budget

Project Description	Total Project	Other Funding	2001	2002	2003	2004	2005
FV River Road Asphalt Overlay	\$ 220,000	\$ -		\$ 220,000			
Fort Vermilion Paving	200,000	0		200,000			
LC 100A Road Paving	171,800	0	171,800				
LC 108 Street Paving	70,000	0	70,000				150,000
Field Access Roads - 6 miles/yr.	300,000	0	60,000	60,000	60,000	60,000	60,000
Shoulder Pulls - 20 miles/yr.	3,200,000	0	440,000	440,000	440,000	440,000	440,000
Local Road Regrading -6 miles/yr.	1,950,000	0	390,000	390,000	390,000	390,000	390,000
New Road Construction -4 miles/yr.	1,800,000	230,000	130,000	360,000	360,000	360,000	360,000
Highway 88 Connector	5,200,000	1,300,000	425,000				425,000
FV 45 Street Paving	135,500	0	135,500		0		
LC 100 Street	1,500,000				500,000	500,000	500,000
La Crete Traffic Light	65,000			65,000			
Subdivisions W. of LC Co-op	36,000		36,000				
Total	\$14,848,300	\$1,530,000	\$1,858,300	\$1,735,000	\$1,750,000	\$1,750,000	\$2,325,000
Opening Balance Reserve			3,208,566	2,156,870	1,222,384	1,593,898	2,617,412
Annual Contribution to Reserve			806,604	300,514	1,121,514	1,273,514	1,314,014
5% Annual Assessment Increase				500,000	1,000,000	1,500,000	2,000,000
Less Annual Expenditures			1,858,300	1,735,000	1,750,000	1,750,000	2,325,000
Closing Balance Reserves			\$2,156,870	\$1,222,384	\$1,593,898	\$2,617,412	\$3,606,426

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Project Limits

Project Limits

Project Limits

PROJECT #2 (2001/2002)
West Segment
11.0 km

PROJECT #1 (2001)
East Segment 1 - 4.0 km
East Segment 2 - 7.0 km

EXH Engineering Services Ltd.

Municipal District
of
Mackenzie

LOCATION PLAN HIGHWAY 88 CONNECTOR

Date: NOVEMBER 23, 2000	Drawn By: MRM	Checked By: GM	Drawing No. H88C-01
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PEACE REGION
Office of the Regional Director

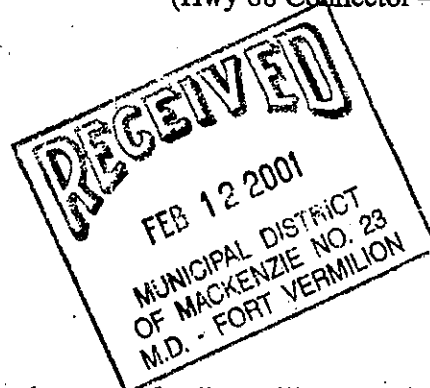
Room 301, Provincial Building
Bag 900-29
Peace River, AB T8S 1T4

Telephone 780/624-6280
Fax 780/624-2440

February 7, 2001

Our File: 715-RRNI-23
(Hwy 88 Connector - Project 2)

Mr. Bill Neufeld, Reeve
Municipal District of Mackenzie No. 23
Box 640
Ft. Vermilion, Alberta
T0H 1N0



Dear Reeve Neufeld:

I wish to advise, on behalf of the Government of Alberta, that grant funding will be provided under the Resource Road/New Industry Program for 75 percent of the eligible project costs of the Highway 88 Connector - Grading Project 2. Your MLA's, the Honourable Pearl Calahasen, Mr. Mike Cardinal, and Mr. Gary Friedel are supportive of this project.

The Municipal District of Mackenzie No. 23 will be responsible for any applicable Goods and Services Tax associated with the project.

Please contact me to discuss the project design, tender and payment processes which must be followed.

If there are any questions or concerns, please give Helen Tetteh-Wayoe, Infrastructure Manager, or myself a call at 780/624-6280.

Yours truly,


John Engleder, P.Eng.
Regional Director

DJ/lw

cc: The Honourable Pearl Calahasen, MLA
Lesser Slave Lake Constituency

Mr. Mike Cardinal, MLA
Athabasca - Wabasca Constituency

Mr. Gary Friedel, MLA
Peace River Constituency

Helen Tetteh-Wayoe





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 20, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Proposal for the Provision of Engineering Services
Agenda Item No:	12. b)

BACKGROUND / PROPOSAL:

During the Budget process this past fall and winter Council had requested that a competitive process be used to select the firm that will be performing the engineering work for the M.D. of Mackenzie. In late January, 2000 a Request for Proposals was sent to three engineering firms. They were MPA Engineering Ltd., Peace River; GPEC Consulting Ltd., Peace River & Grande Prairie and EXH Engineering Services Ltd., Red Deer. All of the firms have worked in the MD of Mackenzie in the recent past and are reputable firms.

MPA Engineering Ltd. had initially indicated that they would provide services jointly with Stewart-Weir Engineering Ltd. (out of Edmonton). After reviewing the terms of reference they declined to submit a proposal for their services. They claimed that their firm was more focused on bridge and drainage projects and were not able to properly do the work on road related projects.

GPEC Consulting Ltd. has offices in Grand Prairie, Edmonton, Calgary, Peace River. They have provided engineering services to the MD relating to water and sewer systems in the past.

EXH Engineering has it's headquarters in Red Deer. As well they also have 15 other offices throughout Alberta. These offices are situated so that they can use as much local workers as possible instead of importing staff for all needs. They have indicated that they will be opening an office in La Crete and will be hiring a local person to act as their local Project Manager.

The current situation is that the M.D. of Mackenzie No. 23 has asked for proposals based on the MD making a three year commitment for the provision of engineering services (to December 31, 2003). This process is used in other municipalities. We borrowed our template from the MD of Greenview who started using it a year ago and are very satisfied with it. The successful firm must still provide a proposal for each significant project which will show the work to be done, daily charge outs and an upset

Review: <i>Ivan Perich</i> Dept. <i>OS</i>	C.A.O. <i>[Signature]</i>
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value for the cost of the project. The three year term eliminates the costly and time consuming process of requesting, and evaluating, engineering proposals. As this is an understanding with the firm rather than a firm contractual commitment the understanding can be terminated if it is found that the service being provided does not meet the commitment of the proposal.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The M.D. of Mackenzie No. 23 can operate more efficiently and effectively because we are not unnecessarily using resources to request and evaluate engineering proposals. We will be evaluating the cost proposals submitted by the one firm. We will also be monitoring costs to ensure that they do not escalate because the firm is being sole sourced. If this were to occur the understanding could be terminated. By having a firm with an office in La Crete much of the minor survey work can be done with little additional cost.

A review of each firm will be conducted at the Council meeting. Blake Gemmil, GPEC Consulting Ltd. will be making a presentation to Council on February 20, 2001.

COSTS / SOURCE OF FUNDING:

Costs for this work will continue to be charged to Capital Projects or to Operational activities.

RECOMMENDED ACTION (by originator):

After the presentation by Blake Gemmil and the review of the two firms Council endorse the firm recommended by Administration.

Review:	Dept.	C.A.O.
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consulting ltd.

engineers • planners • golf course designers

February 1, 2001

Municipal District of Mackenzie #23
P.O. Box 1690
LA CRETE, AB
T0H 2H0

ATTN: Mr. Ivan Perich, P. Eng., Director of Operational Services

Dear Sir:

**RE: Proposal to Provide Engineering Services
2001 to 2003 Local Construction Projects**

We are pleased to submit two (2) copies of our proposal to provide engineering services in accordance with the Terms of Reference dated January 22, 2001.

The proposal includes information pertaining to the personnel, general approach by the firm and methodology, in providing engineering services for a theoretical two mile long new road construction, a theoretical two mile long road re-grading Project, a 60,000 c.m. crushing Contract and three Hamlet street improvement Project carried forward from 2000 capital works.

All services will be provided in-house through our Peace River and Grande Prairie Offices.

G.P.E.C. Consulting Ltd. have provided engineering services to Municipal District of Mackenzie #23 on numerous projects since 1970, providing services through our Peace River and Grande Prairie offices, under the direction of Mr. Doug Schuler, Branch Manager. We feel confident that if commissioned to provide the services for the 2001 to 2003 local construction Projects, we will complete same within the identified time frames and within budget, to the satisfaction of Municipal District of Mackenzie #23.

As discussed, I am unable to attend the February 6, 2001 Council Meeting due to previous commitments, but will be available to attend your March meeting to review our proposal with Council. If you require clarification on any aspects of this proposal prior to my return, please contact Blake Gemmill or Garry Stone of our Grande Prairie Office.

Yours truly,

G.P.E.C. CONSULTING LTD.


D.L. Schuler, C.E.T.
Peace River Branch Manager

<input checked="" type="checkbox"/> GRANDE PRAIRIE #202, 10712 - 100 Street T8V 3X8 Phone (780) 532-3450 Fax (780) 539-0887 EM:gpecgp@telusplanet.net	<input type="checkbox"/> PEACE RIVER #3, 8909 - 96 Street T8S 1G8 Phone (780) 624-5631 Fax (780) 624-3732 EM:gpecpr@telusplanet.net	<input type="checkbox"/> EDMONTON #102, 9808 - 42 Avenue T6E 5V5 Phone (780) 463-3950 Fax (780) 463-0177 EM:gpec@compusmart.ab.ca	<input type="checkbox"/> CALGARY #203, 358 - 58 Avenue, S.W. T2H 2M5 Phone (403) 640-1800 Fax (403) 640-1809 EM:gpec@nucleus.com
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1.0 EXECUTIVE SUMMARY

G.P.E.C. Consulting Ltd. has provided engineering services to the Municipal District of Mackenzie #23, on a number of projects within the Hamlets of Fort Vermilion, LaCrete and Zama. Specifically, G.P.E.C. Consulting Ltd. were the engineers for the Hamlet of Fort Vermilion's Raw Water Storage Reservoir #1, Raw Water Intake to the Peace River, expansion to the Water Treatment Plant, Sidewalk Extensions, Renovations to the Administration Offices and numerous watermain upgrades and watermain & sewermain extensions within the Hamlet.

G.P.E.C. Consulting Ltd. has provided engineering services to the Hamlet of LaCrete for development of a number of subdivisions, upgrade to the treated water supply and treatment plant, including expansion to water and sewage systems throughout the community and sidewalk extensions.

G.P.E.C. Consulting Ltd. has provided engineering services pertaining to the water and sewage systems in the Hamlet of Zama, including Water Supply, Treatment, Storage, Distribution, Sewage Collection, Pumping & Treatment Facilities.

G.P.E.C. Consulting Ltd. has provided the engineering services pertaining to the water and sewerage system upgrading feasibility study and the Street Transportation Study for the three Hamlets.

Having provided in-depth engineering for projects within the Hamlets of Fort Vermilion, La Crete & Zama and the fact that we maintain permanent fully staffed engineering offices in Peace River and Grande Prairie. The Project Team Members, headed by Mr. Doug Schuler, C.E.T. of our Peace River office, Mr. Dave MacDonald, P. Eng., Mr. Garry Stone, P. Eng., Mr. Wayne Gour, P. Eng., Mr. Dave Backus, C.E.T. and Mr. Jason Schuler, E.I.T., are all being quite familiar with the Hamlets and rural areas within the Municipal District of #23. We have maintained our files on the existing system in the Municipal District, have knowledge of local conditions and contractors and are familiar with most of the Municipal District's staff. We feel confident that if commissioned the engineering for the 2001 to 2003 construction projects, we will provide all services meeting all of the requirements of the Terms of Reference and to the satisfaction of Municipal District and the end users.

2.0 INTRODUCTION

The Terms of Reference as outlined with verbal clarification requires for comparison purposes a proposal to supply services on the following.

- A theoretical two mile long new road construction project
- A theoretical two mile long road re-grading project
- Tender preparation and quality control for the crushing of 60,000 c.m. of gravel
- Three projects in Fort Vermillion, La Crete and Zama consist of a review study of the drainage systems and flood control works along with road improvements in the Hamlets for Projects carried forward on 2000 capital work.

G.P.E.C. Consulting Ltd. have been involved in providing engineering services for similar road construction, gravel crushing and studies, as required for the Municipal District of Mackenzie #23 and are familiar with the local conditions. The object of this proposal is to assure the Municipal District #23 Administration and Council that this firm has the background capabilities and expertise to provide a complete, competent and professional service for the proposed study and construction projects.

This proposal outlines the past experience and current expertise of G.P.E.C. Consulting Ltd. in the area of Municipal Engineering and Road Construction related projects.

The firm formerly known as EPEC Consulting Western Ltd., and now G.P.E.C. Consulting Ltd. (1984), has thirty-one (31) years of experience in Municipal & Highway Engineering and construction engineering. Our expertise is particularly known to the communities in Northern Alberta and to most Municipal Districts. Our standard of service and practical engineering capabilities in the development and design of similar projects has been accepted as a standard within numerous municipalities in Northern Alberta.

The team's senior members proposed for this project are practising professionals and technical personnel, with not less than ten (10) years of experience in their respective fields, and have had experience in minor and major construction Projects throughout Alberta and Western Canada. The members of our team have had a strong working relationship on numerous similar Projects.

This proposal identifies some considerations, alternatives and experience of the firm in the completion of similar studies and local road work. We are of the opinion the Municipal District of Mackenzie #23, as a prospective purchaser of services, must be confident that the firm selected has a sound technical and practical background in the field, and that this service can be provided for a representative fee.

3.0 THE FIRM

G.P.E.C. Consulting Ltd.

G.P.E.C. Consulting Ltd. has progressively evolved to provide comprehensive consulting services in all phases of engineering, building design and planning throughout Western Canada.

The firm provides a wide range of services to meet the ever changing needs of industry and government. Since the beginning under the name of EPEC Consulting Western Ltd. in 1969, several corporate structures have evolved, most of which have a strong working relationship. G.P.E.C. Consulting Ltd. works closely with these companies to provide a multi-disciplinary approach to major projects. Accordingly, a wide range of services are provided to meet the ever changing needs of the industry.

G.P.E.C. Consulting Ltd. specializes in providing engineering/architectural services in the fields of building design, solid waste management, water supply and distribution, storm water management systems, wastewater collection and treatment, transportation and highway systems, subdivision planning and land development, as well as other civil engineering projects.

G.P.E.C. Consulting Ltd. is a wholly owned Alberta Company. The owners of the firm are actively engaged in the day to day operations as employees of the firm.

G.P.E.C. Consulting Ltd. has offices in Grande Prairie, Peace River, Edmonton, Camrose and Calgary.

Services:

G.P.E.C. Consulting Ltd. provides professional services in the following related technical areas. Our involvement includes feasibility studies, conceptual and detailed design, specifications, project budgeting and approvals, tendering, project administration, construction inspection, commissioning and operation.

**MUNICIPAL DISTRICT OF MACKENZIE #23
PROJECTS 1 AND 2 - THEORETICAL 2 MILE LONG NEW ROAD AND GRADING RECONSTRUCTION PROJECTS**

PROJECT SCHEDULE

Project Phases and Tasks	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11	WEEK 12	WEEK 13	WEEK 14	WEEK 15
Preliminary Engineering															
Meeting with Municipal District, Preliminary Survey, and Preliminary Design	XXXX	XXXX													
Detailed Design, Tender, PreConstruction Coordination															
Utility Coordination, Borrow Acquisition and Backslope Agreements, Land Acquisition.			XXXX	XXXX											
Detailed Design, Alberta Environment and other Approvals.					XXXX										
Prepare & Provide Contract, Specifications and Plans						XXXX	XXXX								
Advertise for Tender.								XXXX	XXXX						
Construction Supervision and Quality Control															
Construction										XXXX	XXXX	XXXX	XXXX		
Post Construction															
Progress Claims, Final Documents, As-built Plans, and Final Construction Report.														XXXX	XXXX

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FIGURE 4.1

**MUNICIPAL DISTRICT OF MACKENZIE #23
PROJECT 3 – CRUSHING CONTRACT**

PROJECT SCHEDULE

Project Phases and Tasks	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11	WEEK 12	WEEK 13	WEEK 14	WEEK 15	WEEK 16	WEEK 17
Preliminary Engineering																	
Meeting with Municipal District, inspection of gravel pits.	XXXX	XXXX															
Detailed Design, Tender, PreConstruction Coordination																	
Detail Design, Quantities, Approvals.			XXXX	XXXX													
Prepare & Provide Contract, Specifications and Plans					XXXX	XXXX											
Advertise for Tender.							XXXX	XXXX									
Construction Supervision and Quality Control																	
Construction									XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX		
Post Construction																	
Progress Claims, Final Documents, Up-date Pit Plans, and Final Construction Report.																XXXX	XXXX

FIGURE 4.2

5.0 PROJECT TEAM

General

In order to ensure a successful project, the abilities and backgrounds of project personnel are of significant importance. To provide this capability, the Project Team will be comprised of experienced individuals, selected from G.P.E.C. Consulting Ltd.'s offices in Peace River, Grande Prairie and Edmonton. The Project Team will be under the direction of an experienced competent Project Manager, who will be responsible for the administration of the project and liaison with the Client.

The Project Team is illustrated in Figure 5.1 and is comprised of Senior Spécialists from the Firm, who have many years of experience in planning, preparation of similar feasibility studies, design and construction of facilities similar to the proposed improvements. To compliment these specialists, the balance of this team will consist of various levels of engineers, technologists and technicians and clerical staff. Resumes for all key personnel are included.

Personnel and Responsibilities:

Project Manager Mr. Doug Schuler, C.E.T., Senior Engineering Technician, will act as the Project Manager. Mr. Schuler has been with the firm since 1970 and has over 30 years of related experience in the consulting/engineering field in Northern Alberta. Mr. Schuler will maintain direct communication with the Client and other engineering personnel on the project throughout the design and construction of the facilities.

Project Engineer on Hamlet Studies Mr. Dave McDonald, P. Eng., will act as the Project Engineer. Mr. McDonald will review the technical activities of all personnel involved in the study. Mr. McDonald has been with the firm since 1986 and has 14 years of related experience in the consulting/engineering field in Alberta.

Project Engineer on Transportation Work Mr. Garry Stone, P. Eng., will act as the Project engineer. Mr. Stone will review the technical activities of all personnel. Mr. Stone has been with the firm since 1996 and has 21 years of Transportation Engineering experience in Alberta.

Assistant Project Engineer Mr. Wayne Gour, P. Eng., will be provide assistance to the study and the design team. Mr. Gour has over 7 years of related experience in the consulting field.

Project Technician Mr. Dave Backus, C.E.T., will provide direction pertaining to all technical services and field co-ordination of all staff required for preliminary surveys, data collection and cost estimating. Mr. Backus has over 20 years of experience in the municipal field.

Project Inspector Mr. Jason Schuler, E.I.T., will provide direction pertaining to all technical services and field co-ordination of all staff required for engineering surveys, construction inspection, quality & quantity control and co-ordination of Contractors & Sub-Consultants, and have direct contact with the Owner & Contractor.

**MUNICIPAL DISTRICT OF MACKENZIE #23
List of Projects Completed**

Hamlet of Fort Vermilion	Water System Improvements - 1996
Hamlet of La Crete	Street Improvements - 1996
Hamlet of La Crete	Sewage Lagoon Drain Line Structure & Sewage Discharge Ditch - 1995
Hamlet of La Crete	Water Treatment Plant Modifications & Reservoir - 1995
Hamlet of La Crete	Gravity Sewer System Analysis & Sewage Lift Stations - 1995
Hamlet of Zama	Sewage Lift Station Upgrade - 1995
Hamlet of La Crete	Watermains, Sewermain & Road Construction; 101 Avenue - 1995
Hamlet of Fort Vermilion	Water Network Analysis - 1995
Hamlet of Fort Vermilion	Council Chambers Addition - 1995
Hamlet of Fort Vermilion	Sanitary Sewermain Extensions - 1994
Hamlets of Fort Vermilion, La Crete & Zama	Water System Upgrade Feasibility Study - 1995
Hamlet of LaCrete	Watermains, Sewermain & Road Construction; 99 Street - 1993
Hamlet of Fort Vermilion	Sewermain Extensions - 1993
Hamlet of Fort Vermilion	Renovations to Ward Building for Fort Vermilion Sub-Office - 1993
Hamlet of Zama	Ambulance Shelter - 1993
Hamlet of La Crete	Fairview College / M.D. Joint Office Facility - 1993
Hamlets of Fort Vermilion, La Crete & Zama	Street Transportation Study - 1992
Hamlets of Fort Vermilion & La Crete	Sidewalk Improvements - 1990
Hamlet of Fort Vermilion	Watermain Extensions - 1990
Hamlet of Fort Vermilion	Firehall Expansion - 1989
Hamlets of Fort Vermilion & La Crete	Sidewalk Improvements - 1989
Hamlet of Zama	Water & Sewer Expansion to Industrial & Commercial Areas - 1988
Hamlet of Zama	Water & Sewer Systems; Phases I & II - 1987

HOURLY RATES & DISBURSEMENTS

The hourly charge out rates for the various personnel and equipment required on this project, are as follows:

D. MacDonald, P. Eng., Senior Engineer	\$75.00/hr
D. Schuler, C.E.T., Project Manager	\$60.00/hr
R. Block, P. Eng., Sr. Transportation Engineer	\$75.00/hr
G. Stone, P. Eng., Project Engineer	\$70.00/hr
W. Gour, P. Eng., Assistant Project Engineer	\$60.00/hr
J. Schuler, EIT, Construction Inspector	\$55.00/hr
Construction Inspector	\$55.00/hr
2-Man Survey Crew	\$75.00/hr
Drafting (AutoCAD)	\$45.00/hr
Intermediate Technician	\$45.00/hr
Clerical	\$32.00/hr
AutoCAD/Computer Station	\$20.00/hr
Total Station c/w Data Collector	\$80.00/day
Vehicle:	\$ 0.40/km
Meals	\$35.00/day
Lodging	\$55.00/day

JR Paine - Sub-Consultant

Trip to LaCrete & Area Return from Peace River	\$600.00
Standard Proctor Dry Density	\$150.00
Field Density (AI Standards)	\$28.00

G.S.T. is not included in the foregoing rates.

SAMPLE

Municipal District of Mackenzie #23
P.O. Box 1690
LA CRETE, AB, T0H 2H0

5353-101-01-40

Jan. 31, 2001

ATTN: Ivan Perich, P. Eng., Director of Operational Services

G-9901.

RE: Time & Disbursements Project

Note: Weekly time cards would be provided.

Engineering Services:

- Prepare drawing for power & gas
- Survey lot corners
- Survey layout for road & underground utilities
- Prepare lot grading plan
- Survey grade stakes
- Construction inspections
- Liaison with Client, Contractor & ATCO Electric

Engineering Fees:

D. Schuler, CET, Sr. Eng. Tech.	10.0 hrs @ \$65/hr	\$ 650.00
W. Gour, P. Eng.	1.0 hrs @ \$70/hr	70.00
J. Schuler, EIT, AutoCad	9.0 hrs @ \$50/hr	450.00
D. Herbert, CET (regular time)	56.0 hrs @ \$50/hr	2,800.00
Secretarial/Word Processing Operator	2.0 hrs @ \$32/hr	<u>64.00</u>

\$4,034.00

Disbursements:

a) Vehicle/Inspector; 7 days @ \$60/day	\$420.00
b) Photos & Film	22.30
c) Fax; 8 sheets @ \$2.00	16.00
d) Plans; 7 prints @ \$3.60	25.20
e) Survey Supplies (paint, lathe, flagging)	49.36
f) Cell Phone	14.26
g) Handling @ 10% on Items b, e & f	<u>8.59</u>

555.71

\$4,589.71

GST Registration No. 10216-1056 RT 0003
GST Value = 7% x \$4,589.71

321.28

AMOUNT OF INVOICE

\$4,910.99

SAMPLE

Municipal District of Mackenzie #23
P.O. Box 1690
LA CRETE, AB, T0H 2H0

5353-100-01-40

Jan. 31, 2001

ATTN: Ivan Perich, P. Eng., Director of Operational Services

G-9900

RE: Fixed Fee Project

Engineering Services:

Engineering Services & Fees, in Accordance with Proposal
August 24, 2000.

Preliminary Services:

Fee: \$1,900.00
100% Complete to January 31, 2001

\$1,900.00

Design Services:

Fee: \$10,600.00
60% Complete to January 31, 2001

6,360.00

\$8,260.00

LESS Previous Invoice: G-9870

1,900.00

\$6,360.00

GST Registration No. 10216-1056 RT 0003
GST Value = 7% x \$6,360.00

445.20

AMOUNT OF INVOICE

\$6,805.20



Municipal District of Mackenzie No. 23

2001 – 2003

LOCAL ROAD

CONSTRUCTION PROJECTS

**Functional Planning, Preliminary Survey, Design, Land Acquisition,
Detailed Design, Contract Tendering, and Project Supervision**

**A Proposal to Provide
Engineering Services**

EXH Engineering
Services
Ltd.

1. INTRODUCTION

The M.D. of Mackenzie No.23 (M.D.) has requested EXH Engineering Services Ltd. (EXH) to submit a proposal to complete the work outlined in the Request for Proposal (RFP) dated January 22, 2001.

The scope of work requires a three-year (2001 – 2003) engineering commitment to provide a full range of engineering services to the complete a full range of required works within the M.D.

EXH Engineering Services Ltd. provides a full range of multi-discipline services in Transportation, Municipal, and Bridge engineering. We are confident that this proposal will demonstrate our commitment to superior service in all disciplines included with a local community presence to provide these services within the M.D. of Mackenzie.

2. LOCAL PRESENCE

2.1. LA CRETE OFFICE

EXH Engineering Services Ltd. has established a full time local office in La Crete. Effective April 1st this office will be staffed full time by EXH's local Project Supervisor, Mr. Willy Froese (Willy). Willy is a long term resident of La Crete and is thoroughly familiar with the M.D. operations. Willy's extensive experience in highway and road construction techniques and requirements will be supplemented with a full time Survey Technologist and when required (summer construction, crushing operations, etc.) a full time Materials Technologist.

2.2. GRIMSHAW OFFICE

Our Area Manager, Mr. Garth Thomson who is based out of our Grimshaw office, will provide first line corporate support. Mr. Thomson brings over twenty five years of extensive experience in all aspects of Local Road and Primary Highway design and construction requirements. Being raised in Manning Mr. Thomson is local to the Peace Country and his past experience with Alberta Transportation & Utilities as a Project Manager based out of Peace River for nineteen years provides him with an excellent local knowledge base on which to draw from.

Mr. Thomson's Grimshaw office is staffed full time with Project Management, Survey Technologists, Material Testing, and Bridge inspection services. These additional personnel are available to complement additional workloads within the M.D. of Mackenzie as needs require. This office presently provides extensive services to Alberta Infrastructure and numerous Municipalities within the Peace Country.

2.3. CORPORATE SUPPORT

EXH provides high level expertise and corporate services for all Area Offices based out of our Edmonton and Red Deer offices. EXH provides extensive support in Transportation (local roads and highways), Municipal (water and sewer), and Bridge design, contact preparation, and administrative functions from our offices based in Edmonton and Red Deer.

Our Northern Regional Manager, Mr. Garth McCulloch has over twenty-seven years of Alberta Transportation and Municipal experience. Mr. McCulloch's twelve years as the Superintendent for Lacombe County provides him with comprehensive Municipal expertise with regards to local needs involving Ratepayer, Council, and Administrative, procedures and concerns.

3. METHODOLOGY – PROJECT SPECIFIC TASKS

As discussed with Mr. Perich methodology and resource budgets have not been provided as per the statement “firm upset limit and demonstrate estimated time requirements for the specified projects 2001 projects” but are provided only on the four theoretical projects described in Section 8.0 of the RFP.

3.1. PROJECT 1 – TWO MILE LONG NEW ROAD CONSTRUCTION

- Assignment of project by M.D. and direction in regards to required location of new road.
- Initialization meeting with M.D. prior to commencing work.
- Provide Preliminary Overview with regards to optional alignments, preliminary cost estimates for road construction and bridge structure work including “Pros and Cons” for required location.
- If directed by M.D. hold “Public Open House” to receive input from affected stakeholders (ratepayers and industry).
- Establish preferred alignment from preceding information.
- Contact affected and adjacent landowners to receive “Right of Entry” agreements (verbal if accepted by M.D.).
- Proceed with preliminary survey of original terrain.
- Provide detailed design including all environmental issues, utility relocations, recommended grade lines, mosaics, soils analysis, and associated detailed costs estimates to the M.D. for review and ultimate approval.
- Upon M.D. approval and instructions negotiate “Right-of-Way” purchase or “Backsloping” agreements with affected landowners
- Pre-prepare tender document (“lump sum grading” or “unit bid price”) and submit to M.D. for review prior to proceeding with advertising.
- Attend Tender opening and provide tender results to M.D. for approval to award.
- Insure contractor security (performance and material/labour) bonds are in place prior to signing of contract.
- Attend pre-construction meeting with M.D. and selected Contractor
- Provide field surveying as required (i.e. flag clearing, install work stakes, plug culverts, etc.)
- Provide onsite project supervision and quality assurance surveying and material testing as required.
- Provide weekly reports to M.D. representative including direct communication on issues of concern on a frequent basis (daily if required)
- Provide monthly expenditure reports required for payment and tracking project costs.
- Arrange for final inspection of project with M.D. representative, Contractor, and EXH.
- Monitor any required actions resulting from “Final Inspection”
- If required arrange for “Legal Survey and Registration of Right of Way”
- Provide damaged area acreages for payment on borrows and agricultural lands including acreage payments for acquired right-of-way.
- Complete Final Details including a detailed project summary report and final expenditure report.
- Arrange site inspection with M.D. prior to warranty expiry.
- Facilitate repairs required from warranty inspection.
- Project Complete

3.2. PROJECT 2 - TWO MILE LONG RE-GRADING

- Assignment of project by M.D.
- Initialization meeting with M.D. prior to commencing work.
- Provide Preliminary Overview with regards to preliminary cost estimates including any anticipated bridge structure work.
- If directed by M.D. hold "Public Open House" to receive input from affected stakeholders (ratepayers and industry).
- Contact affected and adjacent landowners to receive "Right of Entry" agreements (verbal if accepted by M.D.).
- Proceed with preliminary survey of existing road.
- Provide detailed design including all environmental issues, utility relocations, recommended grade lines, mosaics, soils analysis, and associated detailed costs estimates to the M.D. for review and ultimate approval.
- Upon M.D. approval and instructions negotiate "Right-of-Way" purchase or "Backsloping" agreements with affected landowners.
- Pre-prepare tender document ("lump sum grading" or "unit bid price") and submit to M.D. for review prior to proceeding with advertising.
- Attend Tender opening and provide tender results to M.D. for approval to award.
- Insure contractor security (performance and material/labour) bonds are in place prior to signing of contract.
- Attend pre-construction meeting with M.D. and selected Contractor
- Provide field surveying as required (i.e. flag clearing, install work stakes, plug culverts, etc.)
- Provide onsite project supervision and quality assurance surveying and material testing as required.
- Provide weekly reports to M.D. representative including direct communication on issues of concern on a frequent basis (daily if required)
- Provide monthly expenditure reports required for payment and tracking project costs.
- Arrange for final inspection of project with M.D. representative, Contractor, and EXH.
- Monitor any required actions resulting from "Final Inspection".
- If required arrange for "Legal Survey and Registration of Right of Way".
- Provide damaged area acreages for payment on borrows and agricultural lands including acreage payments for acquired right-of-way.
- Complete Final Details including a detailed project summary report and final expenditure report.
- Arrange site inspection with M.D. prior to warranty expiry.
- Facilitate repairs required from warranty inspection.
- Project Complete

3.3. PROJECT 3 – TENDER PREPARATION AND QUALITY CONTROL FOR CRUSHING OF 60,000 M3 OF GRAVEL

- Assignment of project by M.D.
- If required attend initialization meeting with M.D. prior to commencing work.
- Provide preliminary cost estimates for proposed crushing.
- Pre-prepare tender document and submit to M.D. for review prior to proceeding with advertising.
- Conduct original survey of stockpile site.
- Attend Tender opening and provide tender results to M.D. for approval to award.
- Insure contractor security (performance and material/labour) bonds are in place prior to signing of contract.
- Attend pre-construction meeting with M.D. and selected Contractor
- Provide project supervision including quality control testing on site.
- Provide weekly reports to M.D. representative including direct communication on issues of concern on a frequent basis (daily if required)
- Provide monthly expenditure reports required for payment and tracking project costs.
- Conduct final survey of stockpile to verify contract quantity.
- Arrange for final inspection of project with M.D. representative, Contractor, and EXH.
- Monitor any required actions resulting from "Final Inspection".
- Complete Final Details including a detailed project summary report and final expenditure report.
- Project Complete

3.4. PROJECT 4 – STREET IMPROVEMENTS IN FORT VERMILLION, LA CRETE, AND ZAMA

- Assignment of project by M.D.
- Initialization meeting with M.D. prior to commencing work.
- Provide Preliminary Overview with regards to preliminary cost estimates for street work, curb and gutter, sidewalk construction, water/sewer/storm requirements.
- Proceed with M.D. approved preliminary investigation of existing conditions including any required surveys, material investigation, utility reviews (i.e. video inspections of existing storm, etc.)
- Provide detailed design on required street and utility improvements and associated detailed costs estimates to the M.D. for review and ultimate approval.
- Pre-prepare tender document and submit to M.D. for review prior to proceeding with advertising.
- Attend Tender opening and provide tender results to M.D. for approval to award.
- Insure contractor security (performance and material/labour) bonds are in place prior to signing of contract.
- Attend pre-construction meeting with M.D. and selected Contractor
- Provide onsite project supervision and quality assurance surveying and material testing as required.
- Provide weekly reports to M.D. representative including direct communication on issues of concern on a frequent basis (daily if required)

- Provide monthly expenditure reports required for payment and tracking project costs.
- Arrange for final inspection of project with M.D. representative, Contractor, and EXH.
- Monitor any required actions resulting from "Final Inspection".
- Complete Final Details including a detailed project summary report and final expenditure report.
- Arrange site inspection with M.D. prior to warranty expiry.
- Facilitate repairs required from warranty inspection.
- Project Complete

As per discussions with Mr. Floyd Lafferty EXH's resource budget has been provided based on an overview and full analysis on existing Storm, Drainage, Street, Curb and Gutter, and Sidewalk conditions within the Hamlets of La Crete, Fort Vermillion and Zama. Following the site investigation the M.D. will be provided with a **long-term** plan for the maintaining and upgrading of the existing infrastructure within the Hamlets.

Although not part of this RFP EXH Engineering Services Ltd. also provides in-house full service engineering with regards to water/sewer including items such as lift stations and treatment plants. Our expert staff will be at your disposal for any and all needs with regards to Municipal engineering requirements within the Hamlets.

4. PROJECT SAFETY AND TRAFFIC ACCOMMODATION

Our selected project team has extensive experience on projects of this nature and is very familiar with the various techniques utilized to enhance public and worker safety. Our Safety Supervisor is available to visit the projects to insure safe work practices and procedures are being followed with regards to staff, contractors, and public safety.

5. WATER MANAGEMENT PROJECTS (I.E. HIGH LEVEL EAST FLOOD CONTROL)

EXH Engineering Services Ltd. provides full engineering services and corporate support with regards to "Water Management Projects" (drainage projects) throughout Alberta.

Ray Kerber, P. Eng., is based out of our corporate office in Red Deer and works closely with Water Management Projects throughout Alberta. From 1980 to 1999, Ray was employed by Alberta Environment as the provincial Branch Head in which he was responsible for administering the "Alberta Water Management and Erosion Control Program" throughout Alberta. His 20 years of experience in all aspects of Water Management feasibility studies, funding approvals, and subsequent construction of approved projects provides him the knowledge and experience to be recognized as the leader in the province with regards to these projects.

Presently EXH, under Ray's leadership is working on projects such as the Pipestone Creek realignment, Heart River Bank Protection, and Winding Creek Water Management in Leduc County. Winding Creek involves 18 kms of drainage systems (main creek and lateral drainage ditches) in which EXH is proceeding with the feasibility study including surveying, landowner coordination, and complete project report for submission to Alberta Environment for funding.

6. REPORTING

In addition to weekly and monthly reports as described in the project methodology, EXH will as per the RFP provide written reports for work in progress eight days prior to Council meetings scheduled to be held on the first and third Tuesday of each month. If requested by the M.D., Mr. Garth Thomson will be available to attend these meetings to thoroughly review the progress of such projects.

7. LAND ACQUISITION AND LEGAL SURVEY

As requested, a separate deletable resource budget has been shown for land acquisition and legal survey of right-of-ways. This resource budget is based on providing acquisition services for a four mile theoretical road widening project. EXH Engineering will utilize a sub-consultant approved by the M.D. for legal survey and plan registration services.

8. EXH KEY PERSONNEL AND RESPONSIBILITIES

8.1. PRINCIPAL-IN-CHARGE – BRIAN OSHUST, P.ENG.

As Principal-in-Charge, Brian is responsible for overall delivery of corporate services and will ensure quality, safety, and budgetary requirements are being met.

8.2. REGIONAL MANAGER – GARTH MCCULLOCH

As the Regional Manager for Northern Alberta Garth is responsible for corporate support of field services. He has over 23 years of related experience in all aspects of design, tender package preparation and construction management. Garth has successfully supervised numerous Secondary Highway construction projects throughout central and northern Alberta. He also assisted in supervising field activities during the Hwy 63 grading project at Fort McMurray. His local area presence and knowledge creates an efficient and cost effective method of senior corporate support during construction.

8.3. AREA MANAGER – GARTH THOMSON

As Area Manager, Garth will be responsible for overall project administration and scheduling of projects. Garth will liason with the M.D., contractors, landowners, and the general public, addressing and resolving any concerns related to the assigned projects. Upon completion, Garth attend final inspections and will assemble a final details package and summary report. Garth is local to the area as was raised in Manning and resides in Grimshaw and is responsible for the day to day operations of the EXH Grimshaw field office. Being based out of Grimshaw will greatly reduce mobilization costs to the M.D. for the provision of corporate support as may be required throughout any assigned projects. Garth has frequently worked directly with Rural and Urban local governments, Alberta Infrastructure, and his local area knowledge is seen as a significant benefit for the M.D. projects.

8.4. PROJECT SUPERVISOR – WILLY FROESE

As Project Supervisor, Willy will be responsible for day-to-day project administration. Willy is local to La Crete and will be based out of the La Crete office. Willy's thorough knowledge of the area and local community will serve to benefit the M.D. in day-to day assignments. Willy has over twenty years of survey and construction experience. Willy will liason with the M.D. of Mackenzie, landowners, contractors, landowners, and the general public, addressing and resolving any concerns related to M.D. project issues.

8.5. SENIOR BRIDGE ENGINEER – JAMES MORGAN

James has 10 years experience in design and construction for bridge structures. This includes conducting inspections, assessments, design checks and preparing tenders for bridge and culvert replacements or repairs. Mr. Morgan will be responsible for any required bridge structure project coordination and will ensure required milestone dates are being adhered to.

8.6. SENIOR MUNICIPAL ENGINEER – GRAEME LANGFORD

Graeme is based out of Edmonton and is responsible for all EXH Municipal operations. Graeme's ten years as Director of Programming with Alberta Transportation & Utilities and his previous ten years in private sector engineering working with Municipal funding, design, and construction ensures that an extremely high level of service is provided to all of EXH's clients throughout Alberta.

8.7. SENIOR WATER MANAGEMENT ENGINEER - RAY KERBER

As Branch Head for Alberta Environment from 1980 to 1999, and Area Engineer for Environment Canada from 1969 to 1980, Ray is completely familiar with all aspects of Water Management requirements within Alberta. His extensive background provides EXH with the opportunity to be recognized as a leader in Alberta with regards to all Water Management and Drainage projects including requirements and funding availability.

8.8. SENIOR SUPPORT ENGINEER – WILLIAM (BUD) NORRIS

William Norris (Bud) is a director of EXH. His extensive knowledge in Highway, Municipal, and Bridge engineering makes him an invaluable resource when requiring corporate support. Bud is continuously involved in insuring EXH client delivery throughout Northern Alberta.

8.9. SAFETY SUPERVISOR – BLAIR NEAL CRSP

In an effort to maximize the safety of our staff, the contractor's personnel and the traveling public, Blair will be available to visit to the construction sites at the M.D.'s request. In addition, Blair will perform a special hazard assessment review during the tender package preparation. Blair is our Corporate Safety Officer and has 15 years of progressively senior safety experience as well as recent safety specific training.

8.10. SENIOR MATERIALS TECHNOLOGIST – DEWAYNE WLAD. CET

Dewayne has spent the past 10 years as a Sr. Materials Technologist in a QC and QA role. He has gained the necessary knowledge of the latest testing procedures on ACP projects including ACP corrections factors and all EPS testing frequencies and requirements, including the unique requirements of MQA.

8.11. PROJECT SUPPORT TECHNOLOGIST – DAVE ARMSTRONG

Dave will review weekly and monthly expenditure reports and progress estimates and will ensure proper and timely paper flow.

8.12. SENIOR DRAFTSMAN – HARLEN HIPPE

Harlen will provide drafting services on this project. He has over 8 years of highway drafting experience and is very familiar with preparation of intersection plans, typicals, and as-built plans.

8.13. 2-MAN SURVEY CREW – BILL SPEECHLEY

Bill started with EXH in the spring of 1995, has eight years experience surveying with AT&U, and is knowledgeable in the use of EMXS software and Total Station instruments. He has

worked on several combined grading, base paving projects throughout Alberta including Hwy 2A:16 and several on Hwy 63 near Ft. McMurray. Bill is currently based out of our Grimshaw Office.

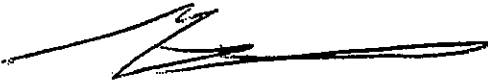
9. RESOURCE BUDGET/FEE ESTIMATE

Project 1 – 2 miles new construction	\$39,302.00
(Daily construction rate = \$1607.00/day)	
Project 2 – 2 miles re-grading	\$34,373.50
(Daily construction rate = \$1676.00/day)	
Project 3 – 60,000m3 crushing	\$12,304.00
(Daily construction rate = \$836.00/day)	
Project 4 – Hamlet Assessment	<u>\$13,664.00</u>
Total Engineering Estimate	<u>\$99,643.50</u>

Land Acquisition and Legal Survey – 4 miles \$29,493.75
(Deletable)

We thank you for the opportunity to provide this proposal and look forward to the opportunity to work with you on these projects.

Yours truly,



Garth McCulloch
Regional Manager
EXH Engineering Services Ltd.

2001 SCHEDULE OF RATES
County and M.D.

<u>CLASSIFICATION</u>	<u>RATE PER HOUR</u>
<u>Supervisory</u>	
Principal-in-Charge	\$ 85.00
Senior Engineer	80.00
Regional Manager	80.00
Senior Project Manager	80.00
Project Manager	65.00
Area Manager	65.00
Sr. Project Support Tech.	65.00
Project Services Tech.	65.00
Bridge Tech.	65.00
Construction Supervisor	60.00
Intermediate Engineer	70.00
Junior Engineer	59.00
Safety Supervisor	59.00
<u>Survey</u>	
Senior Instrumentman	\$ 45.00
Senior Rodman	40.00
Chainman	25.00
2-man Survey Crew	75.00
3-man Survey Crew	100.00
	(includes all survey equip. and materials)
	(includes all survey equip. and materials)
<u>Materials</u>	
Senior Tech.	\$ 45.00
Intermediate Tech.	39.00
Junior Tech.	35.00
	(includes all testing equip. and materials)
	(includes all testing equip. and materials)
	(includes all testing equip. and materials)
<u>Designers</u>	
Senior Designer	\$ 65.00
Intermediate Designer	\$ 58.00
Junior Designer	50.00
<u>Draftsman (C.A.D.D.)</u>	
Senior Draftsman	\$ 60.00
Intermediate Draftsman	\$ 55.00
Junior Draftsman	50.00
	(includes all computer equip. and plotting)
	(includes all computer equip. and plotting)
	(includes all computer equip. and plotting)
<u>Clerical</u>	
Clerk	\$ 25.00
Checkers/ Scaleperson	25.00
<u>Vehicles</u>	
2 x 4 or 4 x 4	\$ 95.00/day or \$ 0.43/km
ATV	\$ 80.00/day
Lab (Mob./Demob.)	\$ 450.00
Lab Rental	\$ 70.00/day
Coring Unit	\$ 30.00/day
Profilograph	\$ 100.00/lane km
Mob./Demob.	\$ 1.00/km
<u>Travel Expenses</u>	
Meals	\$ 34.00/day/person
Accommodation	\$ 70.00/day/person

For Period: February 25, 2000

COMMENTS

February 10, 2000

119 Km	x	0.38 =	\$45.22	Vehicle mileage	
4 Hr	x	55.00 =	\$220.00	Project Manager	Addressed Complaints About Truc
2 Hr	x	65.00 =	\$130.00	Regional Manager	
			<u>\$395.22</u>		

February 11, 2000

97 Km	x	0.38 =	\$36.86	Vehicle mileage	
4 Hr	x	55.00 =	\$220.00	Project Manager	Inspected Activities On Site
2 Hr	x	65.00 =	\$130.00	Regional Manager	Project Coordination
			<u>\$386.86</u>		

February 16, 2000

104 Km	x	0.38 =	\$39.52	Vehicle mileage	
4.5 Hr	x	55.00 =	\$247.50	Project Manager	Inspected Haul Start-up
			<u>\$287.02</u>		

February 17, 2000

127 Km	x	0.38 =	\$48.26	Vehicle mileage	On-site Surface Estimate Heart
4 Hr	x	55.00 =	\$220.00	Project Manager	Lake Truck Stop Parking Lot
4 Hr	x	65.00 =	\$260.00	Regional Manager	Lake Truck Stop Parking Lot
			<u>\$528.26</u>		

February 21, 2000

108 Km	x	0.38 =	\$41.04	Vehicle mileage	
3.5 Hr	x	55.00 =	\$192.50	Project Manager	Met Contractor Regarding Incident
			<u>\$233.54</u>		

February 22, 2000

0.5 Hr	x	22.00 =	\$11.00	Clerk/Office Person	
93 Km	x	0.38 =	\$35.34	Vehicle mileage	
5 Hr	x	55.00 =	\$275.00	Project Manager	Drove To Shut Down Project
			<u>\$321.34</u>		

February 23, 2000

186 Km	x	0.38 =	\$70.68	Vehicle mileage	
7 Hr	x	55.00 =	\$385.00	Project Manager	Safety Meeting/Haul Road Repair
2 Hr	x	65.00 =	\$130.00	Regional Manager	Project Coordination
			<u>\$585.68</u>		
			<u>\$5,723.62</u>		

